



Wednesday, November 26, 1997
C709 Boardroom - RRCC - 7:00 p.m.

MINUTES
(B:97/16)

In Attendance:

- Governors:** R. Bullock, Chair
L. McGinnis, Vice-Chair
B. Bachalo
C. Bear
M. Crowley
D. Falcetta
L. Foster
M. Mayer
D. Plett
G. Tsouras (Until 8:50)
T. Whiteman
A. Wiebe
- President:** J. Thachuk, Chief Executive Officer
- Treasurer:** C. Rushton, Director, Financial Services
- Secretary:** J. Tribula
- Guests:** K. Webb, Vice-President Academic
N. Konowalchuk, Executive Director, Administrative Services
P. McGeachie, Executive Dean, Developmental & Continuing Education
P. Bozyk, Director, Library and Program Services (Until Item 4)
M.J. Loustel, Internal Auditor
R. Barnes, Director of Facilities (Until Item 4)
D. Cormack, Membership Chair, College Council (Until Item 10)
D. Mayor, Executive Director, Students' Association (Until Item 4)
G. Cibinel, Corbett Cibinel Architects (Until Item 4)
D. Corbett, Corbett Cibinel Architects (Until Item 4)
G. Burns, Corbett Cibinel Architects (Until Item 4)

Call to Order

With attendance constituting a quorum, the Chair called the meeting to order at 7:00 p.m.

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1. CHAIR'S REMARKS

The Chair thanked Mr. McGinnis for representing the Board at the College's Staff Recognition Dinner. He also thanked Mrs. Whiteman for representing the Board at the Volunteer Staff Recognition Reception.

2. ACCEPTANCE OF AGENDA

The Agenda was accepted as distributed.

3. GUESTS

3.1 Student Union Building Update

*Guests: N. Konowalchuk, Executive Director, Administrative Services
G. Cibinel, Cibinel Corbett Architects*

Mr. Konowalchuk provided a brief history of the proposal for a Students' Association Student Union Building. At the January 29, 1997 Board of Governors' meeting, it was reported that the College and the Students' Association would be undertaking a study to review the feasibility of renovating the South Gym into a Student Union Building. A Needs Assessment and Development Options report was completed and attached to this Board Agenda.

Mr. Cibinel summarized the Needs Assessment indicating that five options were identified. The report recommends that a Student Centre be located around Building C where all student services would be centralized. This would involve the closure of two courtyards adjacent to Building C and the addition of a single story building. Mr. Cibinel commented that they took future and present needs into consideration and wanted to create a community for learning.

The College's Library has also undertaken a needs assessment that has identified the requirement for additional space. A discussion took place on the necessity to increase Library space in light of the future possibility that most learning will take place through computers. Ms. Bozyk, Director, Library and Program Services, stated that space is still important and that the Library will take on the role of a learning centre with information technology at the forefront.

The Student Centre report recommends integrating the Library project with the Student Centre concept to further enhance centralization of services and to make the most efficient use of resources. The next step is to conduct further analysis to confirm the feasibility of the proposal. The Board recommended that this concept be referred to the College Development Council for consideration.

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4. NEW BUSINESS

4.1 Name Change

The President reported that College Management will be presenting an implementation plan and impact analysis for the College's name change in the near future. She has also communicated with Assiniboine Community College and Keewatin Community College about this topic. Neither College is in a position at the moment to pursue a name change, therefore, RRCC will be submitting the necessary Order in Council request on its own.

4.2 Business Plan 1997 – 2001 Progress Report

A status report on the 1997 – 2001 College Business Plan was provided to the Board. A draft of the 1998 – 2002 Business Plan will be presented at the February 1998 Board meeting.

A question was raised as to whether the College's computer system is Year 2000 compliant, and if it is, whether the system has been tested. This will be confirmed and reported back at the next Board meeting.

4.3 RRCC Board Interim Policies

As determined at the October 22, 1997 Board meeting, the President and Board Chair were charged with redrafting the first two sections of Board policies. Prior to the Board meeting, the Academic/Planning Committee reviewed the new draft Ends policies and the Administrative Affairs Committee reviewed the draft Executive Limitation policies.

MOTION B:97/16/1: D. Plett/L. McGinnis

THAT the Board of Governors approve policy 1.0 *Mission Statement and Purpose* as amended.

Carried

MOTION B:97/16/2: G. Tsouras/L. McGinnis

THAT the Board of Governors approve Policy 1.1 *Student Eligibility and Access* as amended.

Carried

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MOTION B:97/16/3: G. Tsouras/T. Whiteman

THAT the Board of Governors approve Policies 1.2, *Student Success and Achievement*, as amended; 1.3, *Programs, Courses and Related Educational Services*, as amended; 1.4 *Management and Operating Philosophy, Style and Practices*; 1.5, *International Activities*; 1.6, *Treatment of Employees*, as amended; and 1.7, *Friend and Fund Raising*, as amended.

Carried

MOTION B:97/16/4: G. Tsouras/B. Bachalo

THAT the Board of Governors approve Policies 2.0, *Delegation to the President*; 2.1, *Policy Development and Maintenance*, as amended; 2.2, *Asset Protection*, as amended; 2.3, *Finance*, as amended; and 2.4, *Treatment of People*.

Carried

The Governance Process and Board/Staff Linkage policies will also be reviewed and any proposed amendments will be tabled at the January 28, 1998 Board meeting.

4.4 1996/97 Annual Report

The Board suggested that the 1996/97 Annual Report be used as a vehicle to introduce Jacqueline Thachuk as the new President of RRCC to the external community. Therefore a photograph and biography will be included in the front section of the report.

MOTION B:97/16/5: L. McGinnis/T. Whiteman

THAT the Board of Governors approve the 1996/97 Annual Report as amended.

Carried

4.5 RRCC Staff Christmas Party

Board members were extended an invitation to attend the December 6, 1997 RRCC Staff Christmas party.

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5. ADOPTION OF MINUTES

Moved by L. Foster/T. Whiteman that the Minutes of the October 22, 1997 Board of Governors meeting be adopted.

Carried

6. BUSINESS ARISING FROM PREVIOUS MINUTES

6.1 Board of Governors' Annual General Meeting

It was agreed that College management develop a proposal for the inaugural Board of Governors Annual General Meeting. The Chair suggested that the event be held in the Spring.

7. PRESIDENT'S REPORT

The President tabled her report for the month of October 1997. She added that the College has received verbal confirmation from the government that the College will receive \$170,000 in new initiative funding for the 1997/98 fiscal year; Manitoba Government Services has undertaken maintenance to improve the Library's indoor air quality as a result of biocontaminants forming from water damage caused by a leaky roof; the Council on Post-Secondary Education has invited senior management to discuss the proposed new government funding formula; and the College has yet to receive funding from the provincial government to offset decreases in Apprenticeship.

8. COLLEGE COUNCIL

Guest: Dennie Cormack, Membership Chair, College Council

The report of the College Council meeting of November 12, 1997 was presented to the Board. Mr. Cormack advised that the Council is considering changing the time of the meetings from 2:00 – 4:00 p.m. to 3:00 – 5:00 p.m. and noted that it would require an amendment to By-Law No. 2, College Council Constitution.

MOTION B:97/16/6: M. Crowley/T. Whiteman

THAT the Board of Governors approve the change of time of College Council meetings on an interim basis.

Carried

9. COLLEGE DEVELOPMENT COUNCIL

9.1 Update on Capital Campaign

A written report and update was provided to the Board on the Capital Campaign.

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10. ACADEMIC/PLANNING COMMITTEE

Mrs. Whiteman provided the report of the November 26, 1997 Academic/Planning Committee meeting.

10.1 Board Strategic Planning Session Minutes

Moved by M. Crowley/L. McGinnis that the October 31, 1997 Board of Governors Planning Session Minutes be adopted.

Carried

10.2 Vision Statement

Two versions of the Draft Vision Statement and Attributes were reviewed along with an explanation of the attribute statements. The Chair requested that the Board endorse one of the statements, and it would then be presented to the College community for feedback. The statement and comments received will be tabled at the December Board meeting.

MOTION B:97/16/7: L. McGinnis/L. Foster

THAT the Board of Governors support the following version of the draft Vision Statement and Attributes for presentation to the College community:

Vision Statement

Red River College is a leader in post-secondary education and training for the 21st century.

Vision Attributes

- *Red River College provides quality education and training.*
- *Red River College develops revenue generation opportunities to enhance and expand programming.*
- *Red River College enjoys support from citizens, the business community, and the Province of Manitoba.*

Carried

11. ADMINISTRATIVE AFFAIRS COMMITTEE

Mr. McGinnis provided the report of the November 26, 1997 Administrative Affairs Committee meeting.

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11.1 Monthly Financial Report

MOTION B:97/16/8: L. McGinnis/D. Falcetta

THAT the Board of Governors accept the monthly financial report for the four months ended October 31, 1997.

Carried

The Administrative Affairs Committee is recommending that the format of the Board monthly financial report be revised. A sample was provided for Board consideration.

MOTION B:97/16/9: L. McGinnis/A. Wiebe

THAT the Board of Governors approve the proposed new format of the Board monthly financial report.

Carried

11.2 Allocation of Surplus

MOTION B:97/16/10: L. McGinnis/M. Crowley

THAT the Board of Governors approve that the unallocated surplus of \$45,217 be designated to the College facilities.

Carried

12. EXECUTIVE COMMITTEE

MOTION B:97/16/11: T. Whiteman/L. McGinnis

THAT the Board of Governors accept the November 13, 1997 Executive Committee report.

Carried

13. CORRESPONDENCE

The Board reviewed the following correspondence:

Sent by the Board:

13.1 Hon. Linda McIntosh, Annual Financial Report – *October 29, 1997*

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Received by Board:

13.2 Canadian Vocational Association, ISO 9000 Workshop for Educators
- *October 31, 1997*

14. INFORMATION ITEMS

14.1 Cold Beverage Agreement

A summary was provided on the RRCC and Students' Association agreement with Coca-Cola Bottling Ltd. to become the College's exclusive cold beverage provider.

15. NEXT BOARD OF GOVERNORS' MEETING - DECEMBER 17, 1997

The next Board of Governors' meeting will be held at the College's downtown campus at the Union Station starting at 5:00 p.m. A Board Christmas Dinner will take place directly after the meeting.

16. OTHER BUSINESS - NIL

The meeting adjourned at 9:50 p.m.

Ralph Bullock, Chair

Jennifer Tribula, Secretary