

Regular Board Meeting

Wednesday, November 28, 2007
C709 – Notre Dame Campus
Winnipeg, Manitoba

MINUTES B 07/09

IN ATTENDANCE

Governors:	Bev Watson, Acting Chair Ric Borlase Sheryl Feller Elvira Finnigan Angie Herrera Edward Kennedy Walter Petik Milton Reimer Nancy Wheatley	Regrets:	Al Morin Bob Silver Cathy Woods
CEO:	Jeff Zabudsky, President		
Secretary:	Kathi Gudmandson, Executive Assistant to the Board		
Treasurer:	Cathy Rushton, Vice-President, Finance and Administration		
Administration:	Ken Webb, Vice-President, Academic and Research David Rew, Vice-President, Student Services and Planning Pat Bozyk, Dean, Student Services Ashley Blackman, Director of Research and Planning		

1. CALL TO ORDER

With attendance constituting a quorum, the Acting Chair called the meeting to order at 5:10 p.m. The Board agreed to sit in Committee of the Whole to receive a presentation by the Director of Research and Planning.

2. COMMITTEE OF THE WHOLE

2.1 RRC Environmental Scan - 2007

Director of Research and Planning A. Blackman presented Red River College's 2007 Environmental Scan. Each year the findings of the scan are used in the College's strategic planning process.

2.2 Tour of Students' Association Facilities

Board Member and SA President A. Herrera led the Board on a tour of the recently opened student lounge and multipurpose room – *The Cave*. The Board also viewed two other student areas that opened last year – *The Workshop* which is the student study centre, and *Lockers* which is a gaming lounge. These facilities as well as the Student Association Offices were funded through the SA Building Fund and with the assistance of the College.

The Board recessed from 6:15 – 6:45 p.m.

3. INTRODUCTIONS

New Board members E. Finnigan and E. Kennedy were welcomed to the Board.

4. APPROVAL OF AGENDA

Two items were added to the meeting agenda – 1) Alumni Committee Report and 2) Appointments to the Administrative Affairs Committee.

Moved by S. Feller/A. Herrera that the Regular Meeting Agenda of November 28, 2007 be approved as amended. – CARRIED

5. APPROVAL OF MINUTES – OCTOBER 24, 2007

MOTION B 07/09/01 – R. Borlase/M. Reimer

That the Minutes of the October 24, 2007 Board of Governors meeting be approved. – CARRIED

6. COLLEGE PRESIDENT'S REPORT – NOVEMBER 2007

To accompany the President's report on RRC's Mobile Training Capacity, the Board viewed a video that demonstrated the operation of two mobile training trailers that the College will be acquiring with funding from the federal government.

MOTION B 07/09/02 – R. Borlase/W. Petik

That the College President's Report dated November 28, 2007 be received. – CARRIED

7. STUDENTS' ASSOCIATION PRESIDENT'S REPORT – NOVEMBER 2007

MOTION B 07/09/03 – N. Wheatley/W. Petik

That the Students' Association President's Report dated November 28, 2007 be received. – CARRIED

8. COMMITTEE REPORTS

8.1 Alumni Committee Report – November 2007

Board Alumni Committee representative R. Borlase reported that the Annual Alumni Dinner held on November 17 was an incredible success. The event was held in the hangar of the Stevenson Aviation Training Centre with the food prepared by the College. There was also entertainment and the Distinguished Alumni Award recipients were recognized.

R. Borlase indicated that the nomination deadline for the 2008 RRC Distinguished Alumni Award is November 30 and requested that Board members submit their nominations to him or to the RRC Alumni Office.

MOTION B 07/09/04 – N. Wheatley/S. Feller

That the Alumni Committee Report of November 28, 2007 be received. – CARRIED

8.2 Appointments to Administrative Affairs Committee

MOTION B 07/09/05 – R. Borlase/M. Reimer

That Elvira Finnigan and Edward Kennedy be appointed to the Administrative Affairs Committee. – CARRIED

9. NEW BUSINESS

9.1 Policy Monitoring Report – Academic Quality Assurance

Vice-President, Academic and Research K. Webb indicated that Student Exit Surveys is a new initiative implemented at the College to collect information from students who terminate their program. The information from the surveys is part of the academic quality control program. He also talked about the Survey of Employers conducted this year which is also undertaken to assess and improve RRC's responsiveness to the need of its learners and employers.

MOTION B 07/09/06 – A. Herrera/W. Petik

That the President's Monitoring Report for Board Policy 2.3 – Academic Quality Assurance dated November 28, 2007 be accepted as presented. – CARRIED

9.2 Policy Monitoring Report – Services that Support Student Success

MOTION B 07/09/07 – R. Borlase/S. Feller

That the President’s Monitoring Report for Board Policy 2.9 – Services that Support Student Success dated November 28, 2007 be accepted as presented. – CARRIED

9.3 Policy Monitoring Report – Student Appeals and Complaints

MOTION B 07/09/08 – A. Herrera/R. Borlase

That the President’s Monitoring Report for Board Policy 2.10 – Student Appeals and Complaints dated November 28, 2007 be accepted as presented. – CARRIED

9.4 Policy Monitoring Report – Asset Management

MOTION B 07/09/09 – R. Borlase/E. Kennedy

That the President’s Monitoring Report for Board Policy 2.12 – Asset Management dated November 28, 2007 be accepted as presented. – CARRIED

9.5 Financial Results Ending October 31, 2007

For the benefit of the new Board members, Vice-President, Finance and Administration C. Rushton provided a brief overview about the College’s monthly financial reporting to the Board.

MOTION B 07/09/10 – R. Borlase/W. Petik

That the Financial Results for the Period Ending October 31, 2007 be received. – CARRIED

9.6 By-law No. 6-02 – Stevenson Aviation/Aerospace Strategic Council Constitution

MOTION B 07/09/11 – M. Reimer/W. Petik

That By-Law No. 6-02 – Stevenson Aviation/Aerospace Strategic Council By-law be repealed. – CARRIED

9.7 RRC Strategic Plan

9.7.1 Strategic Planning Process

Vice-President, Student Services and Planning D. Rew provided the Board with an overview of this year's strategic planning process that included a much broader consultation process than in previous years.

9.7.2 Strategic Initiatives

Director of Research and Planning A. Blackman provided Board members with a document outlining the strategic initiatives to be included in RRC's draft 2008-11 Strategic Plan. He reviewed the initiatives and responded to questions from Board members.

Board members agreed to review the proposed initiatives and bring their comments to the December Board meeting when approval of the strategic plan will be requested.

10. CORRESPONDENCE

The Board received the following correspondence:

- 10.1 From S. Rogers, Secretary of COPSE, October 29, 2007
Re: *Manitoba Colleges Ten Year Review*

11. FOR INFORMATION

The Board received the following information:

- 11.1 Copy of letter to J. Zabudsky from the Honourable Gary Doer, Premier of Manitoba, October 30, 2007
- 11.2 News Item, *The Manitoban*, the University of Manitoba Students' Newspaper, November 14, 2007 – *Red River College Pursuing Polytechnic Status, Not Name*
- 11.3 Manitoba Council on Post-Secondary Education Annual Report 2006-2007
- 11.4 *Focus*, Academic Monthly Report, October 2007
- 11.5 *Board Leadership Newsletter*, No. 93, Sep - Oct 2007
- 11.6 *Distinction Alumni News*, an RRC publication, Fall 2007

12. OTHER BUSINESS

12.1 College Council

Board Member N. Wheatley indicated that in response to questions from staff, she is going to follow-up with members of the College Council Working Group regarding recommendations on the future of College Council that they agreed to submit to the Board.

The meeting adjourned at 8:35 p.m.

Original signed by

**Beverley Watson
Acting Chair**

Original signed by

**Kathi Gudmandson
Secretary**