

## **Regular Board Meeting**

**Wednesday, November 23, 2011  
C709 – RRC Notre Dame Campus  
Winnipeg, Manitoba**

### **MINUTES B 11/09**

#### **IN ATTENDANCE**

|                        |  |                 |                              |
|------------------------|--|-----------------|------------------------------|
| <b>Governors:</b>      | Richard Lennon, Chair<br>Elvira Finnigan<br>Alex Haas<br>Ron Koslowsky<br>Ruth Lindsey-Armstrong<br>Wanda McGorum<br>Maureen Prendiville<br>Don Robertson<br>Cathy Woods | <b>Regrets:</b> | Andrew Clarke<br>Bruce North |
| <b>CEO:</b>            | Stephanie Forsyth, President   |                 |                              |
| <b>Secretary:</b>      | Kathi Gudmandson, Executive Assistant to the Board   |                 |                              |
| <b>Treasurer:</b>      | Diane Ready, Interim Vice-President, Finance and Administration  |                 |                              |
| <b>Administration:</b> | David Leis, Vice-President, Business Development<br>David Rew, Vice-President, Student Services and Planning<br>Beverley Beitz, Controller                               |                 |                              |

#### **1. CALL TO ORDER**

With attendance constituting a quorum, the meeting was called to order at 6:15 p.m.

#### **2. APPROVAL OF AGENDA**

**That the Regular Meeting Agenda of November 23, 2011 be approved. – CARRIED**

**3. APPROVAL OF MINUTES – OCTOBER 26, 2011**

**MOTION B 11/09/01**

**That the Minutes of the October 26, 2011 Board of Governors Meeting be approved. – CARRIED**

**4. NEW BUSINESS**

**4.1 Banking Resolutions**

**MOTION B 11/09/02**

**That the two banking resolutions dated November 23, 2011 be approved as presented. – CARRIED**

**4.2 RRC Skilled Trades and Technology Centre**

Board members were provided with a backgrounder and an executive summary regarding plans for RRC's new Skilled Trades and Technology Centre. The President discussed the need for the new centre that is estimated to cost \$176 Million. The provincial government has recently committed \$60 Million to begin the first stage of the project.

**5. REPORTS**

**MOTION B 11/09/03**

**That the following reports be received as information. – CARRIED**

**5.1 Quarterly Financial Report Ending September 30, 2011**

Board members agreed that the previously approved Financial Reporting Schedule be amended for next year so that the first quarter results are presented in November instead of October.

**5.2 College President's Report**

**5.3 Vice-Presidents' Report**

**5.4 Students' Association President's Report**

**5.5 Employee Member's Report**

Employee Board member R. Lindsey-Armstrong reported that College Council met on November 18. New terms of reference for the Council were approved and topics discussed included college degrees and enrolment. Council members also expressed interest in learning about RRC's international partnerships.

**6. FOR INFORMATION**

The Board received the following information:

- 6.1 Call for Nominations – RRC Honorary Diploma Award
- 6.2 Copy of letter to S. Forsyth from the Manitoba Auditor General, October 27, 2011 – *Value-for-Money Audit of Government Entities, Senior Management Expenses*
- 6.3 News Item, *The Daily Graphic*, November 3, 2011  
– *Big celebration for new Red River College Campus*
- 6.4 Feature, *The Globe and Mail Update*, November 17, 2011  
– *Cash windfall drives college expansion*
- 6.5 COPSE Annual Report 2010-2011
- 6.6 Canadian Alliance of Student Associations Report – Access and Opportunity
- 6.7 *Board Leadership Newsletter*, No. 117, Sep - Oct 2011

**7. OTHER BUSINESS**

7.1 Salary Expense Accounting

Information was provided in followup to an enquiry at a previous meeting regarding the College's salary expense accounting.

7.2 RED Report

Information was provided in response to an enquiry at the November meeting regarding the College's RED Report.

7.3 Board-only Website

K. Gudmandson provided a demonstration of the Board of Governors' secure website that houses a variety of information and documents related to the Board's meetings and activities. She recommended that when Board members are unable to attend a meeting they should visit the site to view materials distributed at the meeting, as well as presentations given.

**8. COMMITTEE OF THE WHOLE**

The Board agreed to sit in Committee of the Whole *in camera* at 7:15 p.m. with the President and the Executive Assistant to the Board present. The Committee rose at 8:00 p.m. with the following report:

**8. COMMITTEE OF THE WHOLE (CONTINUED)**

The Committee discussed the vacant position on the Board of Governors, reviewed items arising from the October 14 Board Planning Session, and considered a Board Policy Monitoring Report.

**8.1 Board Policy Monitoring Report – *Emergency Executive Succession Policy 2.24***

**MOTION B 11/09/04**

**That the President’s Monitoring Report for Board Policy 2.24 – *Emergency Executive Succession* dated November 7, 2011 be accepted as presented.  
– CARRIED**

**The meeting adjourned at 8:00 p.m.**

*Signed by*

\_\_\_\_\_  
**Richard Lennon**  
**Chair**

*Signed by*

\_\_\_\_\_  
**Kathi Gudmandson**  
**Secretary**