



Wednesday, May 28, 1997
C709 Boardroom - RRCC - 6:00 p.m.

MINUTES
(B:97/09)

In Attendance:

- Governors:** R. Bullock, Chair
H. Middlestead, Vice-Chair
B. Bachalo
D Falcetta
L. Foster
C. Herda
B. Lavallee
M. Mayer
G. Tsouras
T. Whiteman
A. Wiebe
- Regrets:** J. Bear
- President:** K. Holland, Interim Chief Executive Officer
- Treasurer:** C. Rushton, Director, Financial Services
- Secretary:** J. Tribula
- Guests:** N. Konowalchuk, Interim Chief Operating Officer
K. Webb, Vice-President Academic
P. McGeachie, Executive Dean, Developmental & Continuing Education
B. Garbutt, Campaign Manager
M.J. Loustel, Internal Auditor
M. Crowley, Incoming Student Representative
C. Davies, Management Connections

Call to Order

With attendance constituting a quorum, the Chair called the meeting to order at 6:00 p.m.

1. ACCEPTANCE OF AGENDA

Moved by G. Tsouras/H. Middlestead that the Agenda be accepted as distributed.

Carried

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2. CHAIR'S REMARKS

The Chair commented on the Advisory Committee Luncheon held on May 27, 1997 indicating that it was a productive session. He also reminded Board Members that the Graduation Ceremonies will be held on June 25, 1997 at 1:30 p.m. and 7:30 p.m.

The Chair introduced and welcomed Mrs. Annemarie Wiebe as the newest member of the Board. Mrs. Wiebe was appointed to the Board to replace Patricia Gibson.

3. GUESTS

3.1 Chris Davies, Management Connections

A meeting of the Presidential Search Subcommittee was held prior to the Board meeting. The Chair reported that the Subcommittee is currently developing a short list and will be attempting to reduce the list in the next week. The Chair also requested that Board members forward the names of possible candidates within the local business community to the Secretary.

4. ADOPTION OF MINUTES

Moved by C. Herda/B. Lavallee that the Minutes of the Meeting of the Board of Governors held on April 23, 1997 be adopted.

Carried

Moved by B. Lavallee/L. Foster that the Minutes of the Special Meeting of the Board of Governors held on May 7, 1997 be adopted.

Carried

5. BUSINESS ARISING FROM PREVIOUS MINUTES

5.1 Whiteshell Laboratories Project

Paul McGeachie, Executive Dean, Developmental and Continuing Education, provided an update on the Whiteshell business plan. A detailed report will be tabled at the June 24, 1997 Board meeting.

5.2 Enhancement to Student Services

A memorandum from Ken Webb, Vice-President Academic was provided to the Board on new services and program enhancements for students.

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The Chair attended the May 15, 1997 meeting of the Student Advisory Board and explained that the increase in tuition is due to the decrease in federal government direct support to education. Ms. Herda noted that as fees increase, students will expect greater instructor accountability.

5.3 Breakdown of Presidential Administration Budget

Information requested on the Presidential Administration Budget from the May 7, 1997 Board meeting was provided. Management was asked to investigate costs associated with the rental of the fax machine.

6. PRESIDENT'S REPORT

The President presented his institutional report for the month of April 1997.

The President reported that the College is currently developing a proposal for apprenticeship training and does not anticipate any major financial problems for the 1997/98 academic year. Confirmation has not yet been received from the provincial government on this issue and the Board will be kept advised as information becomes available.

7. COLLEGE COUNCIL

The report of the College Council meeting of May 13, 1997 was presented to the Board.

8. COLLEGE DEVELOPMENT COUNCIL

8.1 Fund Raising Campaign Update

Dr. Garbutt, Campaign Director, distributed the new brochures and the volunteer list for the capital campaign. The Campaign Cabinet will now be the official vehicle for the project and the Steering Committee will be dissolved.

8.2 Appointment of Chair and Vice-Chair

MOTION B:97/09/1: G. Tsouras/T. Whiteman

THAT the Board of Governors appoint Mr. Ken Holland as the Chair of the College Development Council and Ms. Dorothy Dobbie, as Vice-Chair of the College Development Council effective July 1, 1997.

Carried

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8.3 Establishment of Ad Hoc Committees

The College Development Council has proposed the establishment of a Ten Year Development Plan Ad Hoc Committee and a Colleges Facilities Ad Hoc Committee. It was noted that the membership of the committees is tentative and that student representatives and additional internal and/or external members may be added. The time frame for the ad hoc committees will be discussed at the next CDC meeting.

MOTION B:97/09/2: D. Falcetta/G. Tsouras

THAT the Board of Governors endorse the establishment of the Ten Year Development Plan Ad Hoc Committee and the Colleges Facilities Ad Hoc Committee.

Carried

8.4 Board Attendance at CDC Meetings

The Chair, Mrs. Whiteman and Ms. Herda will be the Board representatives at the June 9, 1997 CDC meeting.

9. ACADEMIC/PLANNING COMMITTEE

Mrs. Whiteman provided the report of the May 14, 1997 Academic/Planning Committee meeting. She indicated that this committee will begin consideration of agenda items for the October Board Strategic Planning session and welcomed any suggestions for topics from Board members.

10. ADMINISTRATIVE AFFAIRS COMMITTEE

Mr. Tsouras provided the report of the May 21, 1997 Administrative Affairs Committee meeting.

10.1 Monthly Financial Report

MOTION B:97/09/3: G. Tsouras/H. Middlestead

THAT the Board of Governors accept the monthly financial report for the ten months ended April 30, 1997.

Carried

11. AUDIT COMMITTEE

It is anticipated that this Committee will meet prior to the next Board meeting.

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12. EXECUTIVE COMMITTEE

MOTION B:97/09/4: T. Whiteman/G. Tsouras

THAT the Board of Governors accept the Executive Committee report of May 21, 1997.

Carried

13. POLICY ISSUES/CARVER UPDATE

13.1 Quorum for Approval of Policies

The Chair recommended that Section 14.01 be amended to include policy approval and to change the vote requirement to a majority of the members appointed to the Board. It was suggested that notice of motion also be included.

Action: To review the suggestion to include notice of motion to Section 14.01 after the new policies are implemented.

MOTION B:97/09/5: B. Lavallee/D. Falcetta

THAT the Board of Governors amend Section 14.01 of By-Law No. 1/93 to require a majority of members appointed to the Board to amend or approve a policy or by-law.

Carried

14. NEW BUSINESS

14.1 Board of Governors Dinner

The date of the Board Dinner was confirmed for June 19, 1997. Details will be forthcoming.

14.2 Tribute to Premier Filmon

An invitation had been forwarded to the Chair from the Centre for Ukrainian Canadian Studies to attend a tribute for the Hon. Gary Filmon. It was agreed that the Board would not be sending a representative.

15. INFORMATION ITEMS - NIL

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16. CORRESPONDENCE

The following correspondence was reviewed by the Board:

Sent by the Board:

- 16.1 Advisory Committee Chairs, Luncheon Session - *April 25/97*
- 16.2 Hon. Linda McIntosh, Xerox System - *May 5/97*
- 16.3 Hon. Linda McIntosh, Student Representative on the Board - *May 15/97*
- 16.4 Ralph Bullock, Honourary Doctor of Science - *May 22, 1997*

Received by the Board:

- 16.5 Ken Webb, VP Academic to Léo LeTourneau, Funding Issues - *April 24/97*
- 16.6 Hon. Linda McIntosh, Presidential Search - *April 15/97*
- 16.7 Tom Carson, Deputy Minister, MIS Report - *May 6/97*
- 16.8 Dr. Wayne Harrison, Medical Radiological Technology Program - *May 12/97*
- 16.9 Doug Knight, Student Complaint - *April 22, May 5 & 16/97*

The President indicated that although a response to Item 16.7, MIS, was requested by May 30, 1997, the College would not be able to respond until the end of June. The Chair will forward a letter to Mr. Carson requesting an extension.

Item 16.9 was referred to the Committee of the Whole.

17. NEXT BOARD OF GOVERNORS' MEETING - JUNE 24, 1997
SPECIAL BOARD OF GOVERNORS' MEETING RE: POLICIES - JUNE 4, 1997

18. OTHER BUSINESS - NIL.

The meeting adjourned at 7:30 p.m.

Ralph Bullock, Chair

Jennifer Tribula, Secretary