

**RED RIVER COMMUNITY COLLEGE
BOARD OF GOVERNORS**

MINUTES

B:94/05

2055 Notre Dame Avenue, Winnipeg, Manitoba
7th Floor Boardroom, Building C
7:00 p.m.

May 25, 1994

In Attendance:

Governors: H. Middlestead, Chair (In the absence of J. Harrison)
J. Bear
R. Bullock
N. Dyck
G. Fardoe
D. Finkleman
L. Foster
B. Lavallee
B. Moorhouse
G. Tsouras
T. Whiteman

Regrets: J. Harrison, Chair

President: T. Knowles

Secretary: J. Tribula

Guests: K. Webb, Vice-President Academic
R. Dykes, Director, Financial Services
R. Rummery, President Elect, Students' Association

Call to Order

Mr. Middlestead acted as Chair. With attendance constituting a quorum, the Chair called the meeting to order at 7:10 p.m.

1. ACCEPTANCE OF AGENDA

Moved by R. Bullock/L. Foster that the agenda be accepted as distributed.

Carried

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2. WELCOME AND INTRODUCTION OF SHENYANG ELECTRICAL POWER INSTITUTE (SEPI) DELEGATES

A delegation from SEPI in China attended the dinner and first portion of the Board of Governors Meeting. Gift presentations were made by Mr. Harrison, Chair, RRCC and Mrs. Fu Jieying of SEPI. The delegation included:

Mr. Guan Bingxian

President and Associate Professor, SEPI

Mr. Zhang Yushu

Deputy Manager and Chief Economist, Northeast China Electric Power Group

Mrs. Fu Jieying

Assistant President, International Affairs, Senior Instructor, SEPI

Mr. Zhang Tieyan, M.S.

Vice Director, Department of Electric Power Engineering, SEPI

Mr. Wang Xikui, M.S.

Associate Professor, Dynamic Power Engineering, SEPI

3. ADOPTION OF MINUTES

Moved by G. Tsouras/L. Foster that the Minutes of the Meeting of the Board of Governors held on April 27, 1994 be adopted.

Carried

4. BUSINESS ARISING FROM MINUTES

4.1 Reduced Work Week

The President reviewed the memorandum on the Reduced Work Week proposal, and summarized the specific responses to the concerns raised by Mr. Pat McDonnell at last month's Board meeting. Disappointment was expressed by the Board that a mechanism had not been found for request (b), the replacement of staff where there is no cost benefit. The President explained that this issue had been discussed with Labour Relations and the MGEU, and after careful consideration, management decided that all staff be treated equally under the Program.

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It was the consensus that management consult with the MGEU on this issue, and that the details for implementing the 10 day Reduced Work Week be made public, with the exception of the above issue until it has been resolved.

MOTION: R. Bullock/G. Tsouras

THAT the College management reexamine the possibility of using RRCC staff as replacements in those instances when the College would otherwise have to hire outside, casual staff for specific services, and where there is no cost benefit.

Carried

5. CHAIRPERSON'S REMARKS

The Chair had no formal remarks.

6. PRESIDENT'S REPORT

The President reviewed the Monthly Institutional Report to the Board of Governors for the month of April, 1994.

7. RESPONSE TO PAT McDONNELL'S SUBMISSION FROM APRIL 27, 1994 RE: ADMINISTRATIVE REORGANIZATION

Mr. Webb, Vice-President Academic distributed a memorandum responding to the revised financial summary provided by Mr. McDonnell at the last Board meeting. It was noted that the bottom line figure for the academic reorganization is an annual increase for salaries of \$136,000 to gain increased flexibility and accessibility of front line management.

8. COLLEGE COUNCIL

Ms. Braid, College Council Chair provided the report of the May 3, 1994 meeting. Motions had been passed by the Council to expand the membership to include a retired member and an alumni member. Nominations for Council members for the 1994/95 academic year are closed, and Ms. Braid was pleased to note that all Council positions will be filled.

A motion was tabled on the College's smoking policy which proposes RRCC become smoke-free, with the caveat that appropriate support be made available from the Health Centre for smokers. The motion will be voted on at the June 7, 1994 meeting. Ms. Braid then left the meeting.

9. COLLEGE DEVELOPMENT COUNCIL

The President and the Board Chair have met with several candidates for the external

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membership of the College Development Council (CDC). An official announcement will be made once the full contingent of external members is in place.

10. ACADEMIC AFFAIRS COMMITTEE

10.1 RRCC Response to MARN Report *Education Makes a Difference*

The Academic Affairs Committee has recommended that the proposed letter be sent to the Ministers of Health, and Education and Training, explaining the position of the Board and College's management on the recommendations contained in the MARN report *Education Makes a Difference*. Revisions were suggested to more accurately reflect that the College wishes to remain neutral on this position, and that the College is prepared to provide training at the diploma and/or degree levels in the future.

A discussion took place on the concept of the BN designation becoming the designated level of training required to enter the nursing profession, and what is happening across the country in this area. It was noted that the recommendation to send the letter was not a statement about this issue, but clarification of the College's position only.

MOTION: T. Whiteman/B. Moorhouse

THAT the Board of Governors send the correspondence with the suggested revisions to the Ministers of Health, and Education and Training under the Chair's signature.

Carried

11. ADMINISTRATIVE AFFAIRS

Mr. Bullock provided a summary of the May 11, 1994 meeting of the Administrative Affairs Committee. It was suggested that a congratulatory letter be sent to Win Torchia, the Employment Equity Coordinator of the College, for being a recipient of the YM-YWCA 1994 Women of Distinction Award.

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11.1 Monthly Financial Report as of April 30, 1994

Mr. Dykes summarized the monthly financial report for the period ending April 30, 1994. It was noted that a moderate surplus is projected.

MOTION: R. Bullock/G. Tsouras

THAT the Board of Governors receive and accept the financial report for the period ending April 30, 1994.

Carried

12. AUDIT COMMITTEE

Mr. Dykes advised that Doane Raymond has outlined a time frame for the external audit. It was also reported that Mary Jane Loustel, C.A. will be starting on June 1, 1994 as the College's half time internal auditor.

13. PLANNING COMMITTEE

A de Bono seminar was held at the College on May 12, 1994 and G. Fardoe, G. Tsouras, T. Whiteman, and incoming Board member R. Rummery attended. Members of the College's management also participated and the President indicated that it was an interesting concept which will be discussed further in the near future.

14. EXECUTIVE COMMITTEE

No meeting has been held in this reporting period.

15. 1994/95 FINAL BUDGET SUBMISSION UPDATE

The 1994/95 Final Budget Submission was provided to the Board members. A Board member questioned why the logistics of the budget could not be discussed in the open session.

MOTION: L. Foster/D. Finkleman

THAT the budget be discussed in public.

It was noted that the budget contained items which related to personnel matters, and that details would be released once approval was received from the government.

MOTION:

Defeated

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16. INFORMATION ITEMS

None.

17. NEXT MEETING

The next meeting will be held on Wednesday, June 22, 1994 - dinner will be served at 5:45 p.m. in the 7th Floor Boardroom Building C. The meeting will commence at 7:00 p.m.

18. ADJOURNMENT

The meeting adjourned at 9:00 p.m.

Herb Middlestead, Chair

Dr. Tony Knowles, President