

**Wednesday, May 22, 2002  
C709 Boardroom - RRC  
Winnipeg, Manitoba**

**7:00 p.m.**

**MINUTES  
(B 02/05)**

**In Attendance:**

**Governors:** William Regehr  
Ann Robins, Vice-Chair  
Ron Bailey (*until 7:30 p.m.*)  
John Jack  
Robyn Osmond  
Walter Petik (*arrived 7:20 p.m.*)  
Leslie Walsh  
Beverley Watson

**Regrets:** Gail Bagnall  
Al Morin  
Iona Starr

**President:** Jacqie Thachuk

**Treasurer:** Cathy Rushton, Chief Financial Officer

**Secretary:** Kathi Gudmandson, Executive Assistant to the Board

**Administration:** Paul McGeachie, V.P., Partnership, Training and Development  
Norm Konowalchuk, V.P., Administrative Affairs  
Paul Little, Acting V.P., Academic  
Bill Claydon, Director of Human Resource Services  
Larry Partap, Chair, College Council

**1. CALL TO ORDER**

With attendance constituting a quorum, the Chair called the meeting to order at 7:00 p.m.

**2. APPROVAL OF AGENDA**

It was agreed that *New Business 9.1 - 2002/03 Draft Budget Approval* be moved to an earlier place on the agenda to accommodate RRC students in attendance who had indicated their interest in the Board's budget discussions.

**Moved by A. Robins/L. Walsh that the Agenda of May 22, 2002 be approved as amended. - CARRIED**

**3. CAMPUS INTERLINK - PRESENTATION**

Dave Gurney, Teaching Learning Technology Centre, and George Siemens, Instructor - Hospitality, were in attendance at the invitation of the Board to demonstrate the Campus Interlink program that uses streaming video to deliver curriculum to Distance Education students.

**4. APPROVAL OF MINUTES – APRIL 24, 2002**

**MOTION B 02/05/01 – R. Osmond/B. Watson**

**That the Minutes of the April 24, 2002 Board of Governors meeting be approved. - CARRIED**

**5. BUDGET - 2002/03**

Vice-Chair A. Robins reported that the Administrative Affairs Committee reviewed the Draft 2002/03 Budget with Chief Financial Officer C. Rushton and adopted a recommendation to approve the budget.

C. Rushton reviewed the budget process for the Board and presented the proposed 2002/03 budget. She highlighted various areas of the budget and responded to questions.

The Board was informed that because clarification is pending about ownership, operation and funding for the PSC project, the PSC budget has been removed from the college's draft budget and will be presented at a later date.

**MOTION B 02/05/02 – A. Robins/J. Jack**

**That the Draft 2002/03 Budget, including the schedule of fees and the capital budget, be approved as presented. - CARRIED**

*R. Osmond asked that her negative vote on the motion be recorded.*

**6. BOARD COMMITTEE REPORTS**

**6.1 Administrative Affairs Committee**

**6.1.1 Minutes of April 24, 2002**

**MOTION B 02/05/03 - A. Robins/J. Jack**

**That the Minutes of the April 24, 2002 Administrative Affairs Committee meeting be received. – CARRIED**

6.1.2 Meeting of May 22, 2002

A. Robins reported that the Administrative Affairs Committee reviewed the recent financial results and adopted a recommendation to the Board on purchasing for PSC.

**MOTION B 02/05/04 - A. Robins/L. Walsh**

**That the Administrative Affairs Committee Report dated  
May 22, 2002 be received. - CARRIED**

6.1.3 Financial Results for the Ten Months Ended April 30, 2002

**MOTION 02/05/05 – A. Robins/J. Jack**

**That the Financial Results for the Ten Months Ended April 30,  
2002 be received as information. - CARRIED**

6.1.4 PSC Project Cash Allowances

A. Robins reported that the Administrative Affairs Committee adopted a recommendation to the Board that a request be submitted to COPSE for immediate authorization to purchase items required for the first phase of the Princess Street Campus.

C. Rushton indicated that COPSE approval is required to proceed with urgent purchases for PSC that will be funded by the project cash allowances. The allocation for these purchases is \$743,000 and it is expected that the college will receive this money in September 2002.

**MOTION 02/05/06 –A. Robins/W. Petik**

**That COPSE be requested to approve purchasing items for PSC, to  
be funded by project cash allowances, with respect to moving and  
relocation, structural cabling and telephone systems. - CARRIED**

6.2 Planning Committee

6.2.1 Minutes of April 24, 2002

**MOTION B 02/05/07 - L. Walsh/R. Osmond**

**That the Minutes of the April 24, 2002 Planning Committee meeting  
be received. - CARRIED**

6.2.2 Meeting of May 22, 2002

The Board Chair advised that the May 22, 2002 Planning Committee meeting had been cancelled.

6.3 College Council

College Council Chair L. Partap, on behalf of the council, expressed his appreciation to the Board of Governors and administration for their support over the past year. On behalf of the Board, W. Regehr thanked the members of College Council for their service to the college.

**MOTION B 02/05/08 – A. Robins/L. Walsh**

**That the College Council Report dated May 14, 2002 be received. - CARRIED**

**7. PRESIDENT'S REPORT - APRIL 2002**

**MOTION B 02/05/09 – W. Petik/B. Watson**

**That the President's Report dated May 22, 2002 be received. - CARRIED**

**8. PRINCESS STREET CAMPUS**

W. Regehr reported that work is progressing towards the fall opening of Phase 1 of the PSC. The PSC Steering Committee will continue to meet frequently to oversee the campus' complex planning process.

President J. Thachuk informed the Board that a recent town hall meeting was held with current RRC students who will be moving to the new campus in the fall. Students had raised concerns about safety and other items, and the meeting provided a useful forum to talk to the students and address some of their concerns. Administration is now considering the students' issues and is addressing them.

Board member L. Walsh indicated that RRC staff who are moving to PSC asked her to raise concerns on their behalf regarding proposed office facilities. J. Thachuk indicated she would follow-up on this matter.

**9. BUSINESS ARISING FROM PREVIOUS MEETINGS**

9.1 Draft By-law No. 6-02 - *Stevenson Aviation/Aerospace Strategic Council Constitution*

At the April 24, 2002 Board meeting G. Bagnall gave notice that a motion to approve Draft By-law No. 6-02 - *Stevenson Aviation/Aerospace Strategic Council Constitution* would be brought forward at the next meeting.

In response to an enquiry at the previous Board meeting, Vice-President P. McGeachie indicated that student representation on the council would be provided through the President's Council allocation of three council seats.

**MOTION B 02/05/10 – R. Osmond/J. Jack**

**That Draft By-law No. 6-02 - *Stevenson Aviation/ Aerospace Strategic Council Constitution* be approved.- CARRIED**

**10. CORRESPONDENCE RECEIVED**

The Board received the following correspondence:

- 10.1 Letter dated May 2, 2002 to the Board Chair from the Provincial Auditor  
*Re: Performance Reporting among Crown Entities*

**11. FOR INFORMATION**

The Board received the following information:

- 11.1 Memo from K. Gudmandson regarding 2002 Graduation Ceremonies
- 11.2 Copy of letter from the President dated April 26, 2002 to the Recipient of the 2002 Honorary Diploma
- 11.3 Manitoba Government News Release - *RRC to Receive \$600,000 for Expanding Distance Education*
- 11.4 *Winnipeg Free Press* Article Re: Stevenson Aviation and Aerospace Training Centre
- 11.5 Manitoba Government News Release - *International Spotlight on New RRC Campus*
- 11.6 Announcement Re: *Business Education Partnership Award of Excellence*
- 11.7 Article from *CNC Machining* (cir. 100,000) Re: RRC Haas Technical Centre
- 11.8 *Focus* - Vice-President Academic's Monthly Report - April 2002
- 11.9 *Distinction Magazine* - Spring 2002

**12. OTHER BUSINESS**

- 12.1 Presentation to Outgoing Board Member - R. Osmond

On behalf of the Board, W. Regehr made a presentation to outgoing Board member R. Osmond whose term as Student Association President will end on June 30, 2002.

**The meeting adjourned at 9:00 p.m.**

*Original signed by*

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**William Regehr, Chair**

*Original signed by*

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**Kathi Gudmandson, Secretary**