

Regular Board Meeting

**Wednesday, May 22, 2013
C709 – RRC Notre Dame Campus
Winnipeg, Manitoba**

**MINUTES
B 13/05**

IN ATTENDANCE

Governors:	Richard Lennon, Chair Kathy Knight, Vice-Chair Leah Gazan Elvira Finnigan Ron Koslowsky Ruth Lindsey-Armstrong Wanda McGorum Bruce North Don Robertson	Regrets:	Jocelle Cuvos Maureen Prendiville
CEO:	Stephanie Forsyth, President		
Secretary:	Kathi Gudmandson, Executive Assistant to the Board		
Treasurer:	Diane Ready, Vice-President, Finance and Administration & CFO		
Administration:	Nancy Alexander, Vice-President, HR Services and Sustainability Stan Chung, Vice-President, Academic and Research Christine Crowe, Vice-President, Community Development David Rew, Vice-President, Student Services and Planning Kim Jasper, Chief Advancement Officer		

1. CALL TO ORDER

With attendance constituting a quorum, the meeting was called to order at 5:05 p.m.

The Chair acknowledged that the Board meeting is being held on the traditional territory of Manitoba's First Peoples.

2. APPROVAL OF AGENDA

That the Regular Meeting Agenda of May 22, 2013 be approved. – CARRIED

3. COMMITTEE OF THE WHOLE

The Board agreed to sit in Committee of the Whole *in camera* at 5:06 p.m. with the administrative staff present. The Committee rose at 6:04 p.m. and reported the following:

3.1 Proposed Tuition and Ancillary Fees – 2013/14

The Board reviewed a proposal to increase student tuition and ancillary fees for the 2013/14 year. It was noted that Manitoba's Council on Post-Secondary Education approved a \$150 tuition increase for Red River College for the upcoming year.

Ancillary Fees (based on Cost of Living Index = 2.23%)

- Lab fee and material fee increase of 2.23% to reflect increased supply costs.
- Student Service fee increase of 2.23% for increasing costs associated with student success activities.
- Technology Access fee increase of 2.23% for student computer lab hardware and software and enhancement of wireless density.
- The above rates reflect an annual ancillary fee increase of between \$19 - \$30 per student.

The proposal also included a \$10 application fee increase, and increases to transaction fees for optional services such as replacing transcripts, supplemental exams, invigilation, etc.

MOTION B 13/05/01

That the Tuition and Ancillary Fees Proposal dated May 22, 2013 be approved as presented. – CARRIED

3.2 Red River College Legislation

Board Member R. Koslowsky presented a report from the Red River College Legislation Task Force that was created to review the College's legislation and recommend changes. *The Colleges Act* was enacted in 1993 and no longer meets the needs of RRC.

It was agreed that a submission to the Manitoba government be provided for Board approval at the next meeting.

The Board recessed from 6:05 – 6:50 p.m.

4. APPROVAL OF MINUTES – APRIL 24, 2013

MOTION B 13/05/02

That the Minutes of the April 24, 2013 Board of Governors Meeting be approved. – CARRIED

5. BOARD ADMISSIONS POLICIES

5.1 Policy Monitoring Report – Admissions Policies 2.7 and 2.8

As part of the Board's regular policy monitoring function, consideration was given to the Board's policies on Admission Requirements and Admission Preference. Based on the information presented in the monitoring report, Board members agreed that the President has met the requirements of the two Board policies.

MOTION B 13/05/03

That the Board acknowledge the President is in compliance with Board Policy 2.7 – Admission Requirements and Policy 2.8 – Admission Preference. – CARRIED

5.2 Proposed Policy Amendments – Admissions Policies 2.7 and 2.8

Board members noted that Admissions Policies 2.7 and 2.8 continue to meet the needs of the Board and the College so no changes to content are required. As part of the process to update all Board policies to reflect enabling language, minor wording changes were agreed to.

MOTION B 13/05/04

a) That Board Policy 2.7 – Admission Requirements be amended as follows:

*The President will ~~not allow~~ **ensure** Red River College's admission requirements for programs and services ~~to differ from~~ **operate on** a first qualified/first admitted basis for applicants that have met the entrance criteria unless covered by a formal agreement.*

b) That Board Policy 2.8 – Admission Preference be amended as follows:

The President will ~~not fail to~~ ensure that the College's admission preference for funded programs be given to applicants in the following order unless covered by a formal agreement:

1. *Manitoba residents who are Canadian Citizens or Landed Immigrants*
2. *All others*

– CARRIED

6. NEW BUSINESS

6.1 Board Meeting Schedule – 2013/14

The Board Meeting Schedule for 2013/14 was reviewed. Two dates were changed to accommodate attendance at major events by Board members and the President,

6.1 Board Meeting Schedule – 2013/14 (continued)

MOTION B 13/05/05

That the Board of Governors 2013/14 Meeting Schedule be approved as follows:

September 25, 2013	March 19, 2014
October 23, 2013	April 23, 2014
November 27, 2013	May 28, 2014
January 22, 2014	June 18, 2014
February 19, 2014	

October 4, 2013 – Annual Board Planning Session

– CARRIED

7. REPORTS

MOTION B 13/05/06

That the following reports be received as information. – CARRIED

7.1 Financial Report for the Period Ending April 30, 2013

7.2 College President's Report

7.3 Vice-Presidents' Report

7.4 Employee Member's Report – College Council

8. CORRESPONDENCE

The Board received the following correspondence:

8.1 From C. Bellringer, Manitoba Auditor General, April 22, 2013
- *Government-wide Senior Management Expense Policies Report – January 2013*

9. FOR INFORMATION

The Board received the following information:

9.1 Memo from K. Gudmandson to RRC Staff, May 14, 2013
- *Election of RRC Board of Governors Employee Member*

9.2 ACCC News Release, April 25, 2013
- *New President and CEO for Association of Community Colleges*

9. FOR INFORMATION (CONTINUED)

- 9.3 *RED Blog: News About the RRC Community, May 16, 2013
- CreComm Ad Majors to be Honoured for Campaigns Promoting Canadian Charities*
- 9.4 *Board Leadership Newsletter, No. 126, Mar – Apr 2013*

10. IN CAMERA SESSION

The Board held an *in camera* session at 8:20 p.m. with the President and Executive Assistant to the Board present.

Upon resuming the regular session at 8:38 p.m., the following motions were presented.

- 10.1 Executive Committee – Minutes of May 6, 2013

MOTION B 13/05/07

That the Executive Committee Minutes of May 6, 2013 be received as information. – CARRIED

- 10.2 President's Employment Agreement - Amendments

MOTION B 13/05/08

That the Addendum to S. Forsyth's Employment Agreement dated May 22, 2013 be approved. – CARRIED

The meeting adjourned at 8:40 p.m.

Signed

**Richard Lennon
Chair**

Signed

**Kathi Gudmandson
Secretary**