



Wednesday, March 3, 1997  
RRCC - C709 Boardroom - 7:00 p.m.

**MINUTES**  
(B:97/04)

**In Attendance:**

- Governors:** R. Bullock, Chair  
H. Middlestead, Vice-Chair  
D. Falcetta  
L. Foster  
C. Herda  
B. Lavallee  
G. Tsouras  
T. Whiteman
- Regrets:** B. Bachalo  
J. Bear  
D. Finkleman  
P. Gibson
- President:** T. Knowles
- Secretary:** J. Tribula
- Guests:** N. Konowalchuk, Acting Chief Operating Officer  
K. Webb, Vice-President Academic  
C. Rushton, Director, Financial Services (Until 7:30 p.m.)  
M. Mayer, Incoming Board Employee Representative

**Call to Order**

With attendance constituting a quorum, the Chair called the meeting to order at 7:00 p.m.

**1. ACCEPTANCE OF AGENDA**

It was noted that there was not a sufficient attendance at the meeting to deal with the Policy Development item. The Agenda was accepted as amended.

**2. POLICY DEVELOPMENT**

The Board discussed the timing of the implementation of the new policies. It was agreed that the accountability and monitoring criteria should be established prior to the new

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policies coming into effect. A target of October 1, 1997 was set as the goal for implementation of the entire policy package. The current Board level policies will remain in effect until that time.

### **3. OTHER BUSINESS**

#### **3.1 Budget Meeting**

The Special Board meeting to review the budget was scheduled for May 7, 1997.

#### **3.2 Tuition**

Ms. Herda inquired when the Students' Association will receive a reponse on tuition and fees from their presentation at the January 29, 1997 Board meeting. This will be added to the Business Arising section of the next Board agenda.

#### **3.3 Association of Canadian Community Colleges (ACCC) Annual Conference**

The ACCC conference in Halifax will be held June 1 - 3, 1997 and Board attendance at the conference will be discussed at the next Board meeting.

### **4. UPDATE ON GOVERNANCE FORUM**

Board members in attendance at the January 30, 1997 Governance Forum provided a summary of the session. Some of the issues noted were that Boards should provide strategic direction early in the budget planning process; that business plans and budgets are very important and that the Board must set clear goals; that Boards should be heavily involved in the CEO search process; and that Board members be cognizant of risk assessment, strategic planning and accountability.

The meeting adjourned at 8:00 p.m.

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Ralph Bullock, Chair

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Dr. Tony Knowles, President