

**Wednesday, March 28, 2001  
C709 Boardroom - RRC  
Winnipeg, Manitoba**

**7:00 p.m.**

**MINUTES  
(B:01/03)**

**In Attendance:**

**Governors:** William Regehr, Chair  
Ann Robins, Vice-Chair  
Gail Bagnall  
John Jack  
Martin Mayer  
Al Morin  
Walter Petik  
Peter Reimer  
Iona Starr  
Beverley Watson

**Regrets:** Ron Bailey  
Ian Scott

**Ex-Officio:** Jacqie Thachuk, President

**Treasurer:** Cathy Rushton, Chief Financial Officer

**Secretary:** Kathi Gudmandson, Executive Assistant to the Board

**Administration:** Ken Webb, Vice President Academic  
Norm Konowalchuk, Vice-President, Administrative Affairs  
Paul McGeachie, Vice-President, Training Enterprises  
Jim Goho, Director of Research and Planning

**Guests:** Kerry Bittner, Chair, Alumni Committee  
Robyn Osmond, Vice-President - Student Affairs, SA  
Leslie Walsh, Staff Board Member-Elect

**1. CALL TO ORDER**

With attendance constituting a quorum, the Chair called the meeting to order at 7:00 p.m.

**2. APPROVAL OF AGENDA**

**Moved by A. Morin/A. Robins that the Agenda of March 28, 2001  
be approved as distributed. - CARRIED**

**3. GUEST - ALUMNI COMMITTEE CHAIR**

At the invitation of the Chair, Kerry Bittner was in attendance to discuss the College's Alumni Committee which he chairs. Mr. Bittner reviewed the achievements of the Alumni Committee over the past year and indicated that the groundwork has been laid for future alumni activities. Board members were provided with a handout outlining the Alumni Committee's membership, its mission and three-year business plan, and projects completed or underway, as well as anticipated costs for 2000-01.

Mr. Bittner took the opportunity to thank the President and the College for the support given to the Alumni Committee. Board members acknowledged that the Committee under Mr. Bittner's leadership has come a long way since its inception.

**4. ADMINISTRATIVE AFFAIRS DIVISION - OVERVIEW**

Normen Konowalchuk, Vice President, Administrative Affairs presented the Board with an overview of the Administrative Affairs Division, which includes Auxiliary Services, Facilities, Administrative Units and Corporate Services. He reviewed the various areas within each department, including services provided, budgets and proposed revenues. He also discussed the challenges the College faces because of space limitations and aging buildings.

**5. ACKNOWLEDGEMENT OF OUTGOING BOARD MEMBER - MARTIN MAYER**

On behalf of the Board, William Regehr thanked outgoing Board member Martin Mayer for his four years of dedicated service. Mr. Mayer had been elected for two consecutive terms by the staff of RRC as their representative. Mr. Mayer will be honoured at the Board's annual wind-up dinner on May 23.

**6. APPROVAL OF MINUTES - FEBRUARY 28, 2001**

**Moved by G. Bagnall/I. Starr that the Minutes of the February 28, 2001 Board of Governors meeting be approved as distributed. - CARRIED**

**7. PRESIDENT'S REPORT**

**MOTION B 01/03/01 - M. Mayer/W. Petik**

**That the President's Report dated March 28, 2001 be received.  
- CARRIED**

**8. PRINCESS STREET CAMPUS**

Board members were informed that the Steering Committee will be reviewing the latest set of architects' drawings at its next meeting. For those interested, the minutes of PSC Steering Committee meetings are available from K. Gudmandson. The Board also discussed how the campus' unusual development process has impacted on the project, as well as parking around the new campus.

**9. BOARD COMMITTEE REPORTS**

9.1 College Council - Minutes of February 13, 2001

Board members noted the College Council's endorsement of a proposal by the Students' Association for an on-line evaluation system. On behalf of the Board, the Chair congratulated the Association on its proposal and contribution to the improvement of the College.

**MOTION B 01/03/02 - J. Jack/G. Bagnall**

**That the Minutes of the College Council meeting of February 13, 2001 be received - CARRIED**

9.2 Executive Committee - Minutes of March 12, 2001

Board members noted the Executive Committee's receipt of a report from the President regarding the College's policy for acceptance of international students.

**MOTION B 01/03/03 - P. Reimer/A. Morin**

**That the Minutes of the March 12, 2001 Executive Committee meeting be received. - CARRIED**

9.3 Planning Committee

9.3.1 Minutes of February 28, 2001

**MOTION B 01/03/04 - M. Mayer/A. Robins**

**That the Minutes of the February 28, 2001 Planning Committee meeting be received. - CARRIED**

9.3.2 Meeting of March 28, 2001

Gail Bagnall, Committee Chair, reported that the Planning Committee received an update on the progress of the Academic Programming Expansion Strategy. A discussion arose regarding the role of Aboriginal Education at RRC and the Committee agreed that consideration of this matter be added to the list of Board goals.

9.3.2 Meeting of March 28, 2001 (continued)

Ms. Bagnall also reported that the Chair provided Committee members with a profile of the his duties and goals for 2000-01, and advisory committee reports were also reviewed.

9.4 Administrative Affairs Committee

9.4.1 Minutes of February 28, 2001

**MOTION B 01/03/05 - A. Morin/P. Reimer**

**That the Minutes of the February 28, 2001 Administrative Affairs Committee meeting be received. - CARRIED**

9.4.2 Meeting of March 28, 2001

Ann Robins, Acting Committee Chair, reported that the Administrative Affairs Committee had a lengthy discussion on the status of the Market Driven Training Centre and reviewed the College's financial statements.

Paul McGeachie, Vice-President, Training Enterprises reported to the Board that a decision was made to discontinue the operations of the Market Driven Training Centre as a separate arm of the College. A consultation process is underway to develop a more decentralized model for the delivery of customized training that will ensure integrity of process, service and risk management.

9.4.3 Financial Results for the Eight Months Ended February 28, 2001

Cathy Rushton reported that the deficit for the eight-month period was \$1,755,000 which is a positive variance of \$826,000 from budget. The year-to-date deficit was expected and arises largely from cash flow timing of provincial grant payments.

The Board was informed that a balanced budget is expected for the year ending June 30, 2001 despite the number of significant financial issues the College faced this year. It is possible that surplus funds will be available which would be used to replenish the operating reserve that was drawn down by last year's deficit and possibly support some expenditures related to growth.

Ms. Rushton reviewed the variance analysis which included the impact of the new collective agreement with the MGEU and the losses from Market Driven Training, as well as revenue from the property tax refund and a grant from the Western Diversification Fund.

**MOTION B 01/03/06 - A. Robins/P. Reimer**

**That the Financial Results for the Eight Months Ended February 28, 2001 be received. - CARRIED**

## 10. NEW BUSINESS

### 10.1 Board Goals - 2001 - Action Plan

The following action plan for working towards achieving board goals was presented by William Regehr to the Planning Committee. The Committee agreed with the recommended actions:

1. Revisit the issue of College ownership of facilities.
  - *Referred to Administrative Affairs Committee for review (to be determined over the next 5 years)*
2. Develop a communications/outreach strategy to strengthen relationships with stakeholders and the community.
  - *To be implemented over the next year. To include the Chair, and Board members to a lesser extent, liaising with the community and stakeholders. The Chair to discuss further with the President and a proposal will be brought forward.*
3. Lobby the government for multi-year funding.
4. Work with government to develop an appropriate tuition strategy.
  - *A meeting is being arranged with the Minister of Advanced Education regarding these issues.*
5. Promote changes to *The Colleges Act* that encourage entrepreneurial practices and support the development of alternative sources of revenue.
  - *Referred to Administrative Affairs Committee (the previous work on this done by the administration and will be provided to the committee)*
6. Consider establishing a foundation.
  - *Referred to Administrative Affairs Committee (with Ron Bailey and Jacqie Thachuk working with Howard Koks)*
7. Update Board policies.
  - *Ad hoc committee established to review Board policies and make recommendations.*
8. Aboriginal Education
  - *Referred to Planning Committee.*

Board members agreed with the recommended actions. Board Goals will be brought forward for review as a Board agenda item on a bi-monthly basis.

### 10.2 Profile of Board Chair

Board members were provided with a *Profile of the Board Chair and Goals for 2001* prepared by William Regehr that outlines the major activities of the Chair and the Chair's goals for 2001 with achievement indicators. The document was received as information.

**11. CORRESPONDENCE RECEIVED**

The Board received the following correspondence as information:

- 11.1 From N. Ricard, Executive Director, Value-for-Money Audit Services, Office of the Provincial Auditor dated March 2, 2001

*Re: Informing the Board that the Office of the Provincial Auditor will be undertaking VFM audits on the use of information technology at community colleges in Manitoba.*

- 11.2 From D. Robertson, Chair, Council on Post-Secondary Education dated March 9, 2001

*Re: Granting approval to exceed the Ministerial Guidelines for leases or purchases related to the Aircraft Maintenance Engineer Program.*

**12. FOR INFORMATION**

The Board received the following information:

- 12.1 Board Meeting with Advisory Committee Chairs

W. Regehr reported that the Board's Annual Meeting with Advisory Committee Chairs was held Thursday, March 1. The breakfast meeting was used as a consultation session on the Academic Programming Expansion Plan and very positive feedback was received from the 35 participants.

- 12.2 Election Results - Board of Governors Employee Representative

W. Regehr congratulated Leslie Walsh on being elected by the staff of Red River College as their representative and welcomed her to the Board of Governors.

- 12.3 News Release - Three Graduation Ceremonies in June

- 12.4 Workshop - Understanding Policy Governance

- 12.5 Discussion Paper - Establishing a Red River College Foundation

- 12.6 Focus - Vice-President, Academic's Monthly Report - February 2001

**13. OTHER BUSINESS**

- 13.1 North American Indigenous Games

In response to an enquiry from Beverley Watson, Normen Konowalchuk indicated that RRC has agreed to house up to 3,000 athletes, coaches and chaperones for 10 days who will be in Winnipeg for the North American Indigenous Games to be held July 25 to August 4, 2002. A further report will be provided at the next meeting.

**14. COMMITTEE OF THE WHOLE**

The Board agreed to sit in Committee of the Whole in camera and adjourned into committee at 9:15 p.m.

The Committee rose at 9:30 p.m. and the following recommendations were presented:

14.1 Nominee for Distinguished Alumni Award

**That the nominee put forward by the President on behalf of the Honorary Awards Committee be confirmed as the recipient of the Red River College Distinguished Alumni Award for 2001.**

14.2 Nominees for Honorary Diploma Award

**That the candidate supported by the Honorary Awards Committee be confirmed as the recipient of the Honorary Diploma for 2001.**

14.2 Ratification of Approval of Collective Agreement with MGEU

- a) **That approval of the Collective Agreement between Red River College and the MGEU for the period July 1, 2000 - June 27, 2003 granted by the Executive Committee be ratified.**
- b) **That approval for the 27 staff excluded from the Collective Agreement to receive the same terms of settlement as outlined in the agreement between Red River College and the MGEU by the Executive Committee be ratified.**

**MOTION B 01/03/07 - A. Robins/G. Bagnall**

**That the recommendations of the Committee of Whole be adopted.  
- CARRIED**

The meeting adjourned at 9:35 p.m.

*Original signed by*

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William Regehr, Chair

*Original signed by*

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Kathi Gudmandson, Secretary