



Wednesday, March 25, 1998

C709 Boardroom - RRCC

7:00 p.m.

MINUTES

(B:98/03)

In Attendance:

Governors: R. Bullock, Chair
L. McGinnis, Vice-Chair
B. Bachalo
M. Crowley
D. Falcetta
L. Foster
M. Mayer
G. Tsouras
T. Whiteman
A. Wiebe

Regrets: C. Bear
D. Plett

President: J. Thachuk, Chief Executive Officer

Treasurer: C. Rushton, Director, Financial Services

Secretary: J. Tribula, Executive Assistant to the Board

Guests: K. Webb, Vice-President Academic
N. Konowalchuk, Executive Director, Administrative Services
P. McGeachie, Executive Dean, Developmental & Continuing Education
B. Claydon, Director, Human Resource Services
M.J. Loustel, Internal Auditor
D. Dobbie, Interim Chair, College Development Council (Until Item 10)

Call to Order

With attendance constituting a quorum, the Chair called the meeting to order at 7:00 p.m.

1. **GUESTS-** Nil

2. **CHAIR'S REMARKS**

The Chair commented on the recent announcement of the provincial budget and the government's continued funding support to the College.

Minutes - Board of Governors

March 25, 1998

Page 2

The Chair announced that Annemarie Wiebe will become the Vice-Chair of the Academic/Planning Committee until the end of June and will assume the position of Chair of that Committee on July 1, 1998.

The College has received notification that the government has agreed to cover the \$500,000 funding shortfall for apprenticeship and non-apprenticeship training for the 1997/98 fiscal year.

3. ACCEPTANCE OF AGENDA

The Agenda was accepted as distributed.

4. NEW BUSINESS

4.1 Business Plan 1998 - 2002

The Chair outlined the Board's responsibility to ensure that the draft Business Plan appropriately reflects the newly developed Board Vision Statement, and that the document is complete and well balanced. The plan is the foundation for Management's development of the 1998/99 fiscal year's budget, and for future strategic planning.

A new point to the Strategic Objectives will be added on the removal of barriers between post-secondary institutions.

A discussion took place on the recruitment of international students. Mr. McGeachie reviewed various factors as to why this area has not achieved its projected targets. The College will be diversifying its market and targeting other countries in the recruitment of international students. He also indicated that the international projects facilitated through the Market Driven Training Centre have been successful. The Board agreed with the College's plan to diversify its international clients and requested that the progress in this area be monitored.

A discussion ensued on the College's regional centres. Although these are defined as strategic business units, they do not generate a profit. The President indicated that she would like to initiate discussions with the Council on Post-Secondary Education (COPSE) as to the funding requirements for the regional centres. The Board concurred with this strategy and noted the importance of providing service to the City's surrounding area.

It was suggested that management investigate establishing a collegiate as part of the College, or partnering with a secondary institution in the delivery of adult basic education.

Minutes - Board of Governors

March 25, 1998

Page 3

The Board requested that management amend projections for the general grant line and apprenticeship, as well as review the projected student enrolment figures. Mr. Crowley also requested that tuition rates be reviewed, noting the significant past and projected increases to tuition levels. It was noted that COPSE has been investigating tuition rates and the College is awaiting the results of their review.

The Board recommended that the document be renamed *Business Plan Proposals*. The President commented that management will be moving towards multi-year planning and budgeting in the future.

MOTION B:98/03/1: G. Tsouras/L. McGinnis

THAT the Board of Governors approve the adoption of the Draft Business Plan Proposals as amended.

A recorded vote was requested:

In Favour: L. McGinnis; B. Bachalo; D. Falcetta; L. Foster; G. Tsouras; T. Whiteman; A. Wiebe

Against: M. Crowley; M. Mayer

MOTION:

Carried

4.2 Board Attendance at ACCC Annual Conference

The College will be hosting the 1998 ACCC Annual Conference on May 24 – 26, 1998. Board members were asked to advise the Secretary of the sessions they wish to attend. Ms. Foster noted that Board member volunteers will be required for a few events. She also clarified that any costs associated with the speakers for the governor's events should be funded by the conference budget, and will pursue this with ACCC if this is not the case.

MOTION B:98/03/2: T. Whiteman/D. Falcetta

THAT Ralph Bullock serve as the College's community voting delegate for the 1998 ACCC Annual General Meeting.

Carried

4.3 Amendment to Resolution 2.4.4a)

MOTION B:98/03/3: G. Tsouras/D. Falcetta

THAT the Board of Governors approve the amendment to Resolution 2.4.4a) *Payroll Services*.

Carried

Minutes - Board of Governors

March 25, 1998

Page 4

5. ADOPTION OF MINUTES

Moved by D. Falcetta/M. Mayer that the Minutes of the March 2, 1998 Board of Governors meeting be adopted.

Carried

6. BUSINESS ARISING FROM PREVIOUS MINUTES

6.1 Implementation of Board Policies

The following motion was tabled at the March 2, 1998 Board meeting.

MOTION B:98/02/2: G. Tsouras/L. McGinnis

THAT the Board of Governors approve the implementation of the new Board Policies 1.0 – 4.2 as of March 25, 1998.

AND THAT the Board of Governors rescind Board Policies A1 – F2 with the recommendation that management review College Policies and Procedures to ensure that pertinent former Board Policies related to administrative matters are adequately addressed.

Carried

6.2 RRCC 60th Birthday Celebration

The President reported that management is recommending that the College's 60th Anniversary celebration be held in the September.

6.3 Name Change

The College has been informed that the Minister of Education and Training and the Deputy Minister of Training and Advanced Education are supportive of the College name change. The Council on Post-Secondary Education will be preparing the appropriate paper work to forward to the Legislature.

6.4 Meeting with Advisory Committee Chairs

One session was held on March 24, 1998 and another is scheduled for April 2, 1998 with the Advisory Committee Chairs. The Chair commented that the College will need to investigate ways in which to improve attendance at these events.

6.5 College Prep for Aboriginal Students

For information.

Minutes - Board of Governors

March 25, 1998

Page 5

7. PRESIDENT'S REPORT

The President tabled her report for the period February 23, to March 18, 1998.

8. COLLEGE COUNCIL

The report of the College Council meeting of March 17, 1998 was presented to the Board.

9. COLLEGE DEVELOPMENT COUNCIL

Guest: D. Dobbie, Interim Chair, CDC

Ms. Dobbie advised that the three current ad hoc committees of the CDC will be tabling their reports at the April 9, 1998 CDC meeting. It was agreed that the Ten Year Development Ad Hoc Committee present their report at the May 27 Board meeting.

9.1 Update on Capital Campaign

The Chair requested that Board members provide the VIP Campaign Office with any names of possible contacts for the campaign. Ms. Dobbie noted the importance of Board support to the success of the campaign.

9.2 Membership and Mandate of the Foundation Ad Hoc Committee

The Chair advised that he will chair the Foundation Ad Hoc Committee and that the following have agreed to serve on the Committee: Mary Birt, Jim Daly, Rick Frost, Barry Garbutt, Tony Knowles, Pearl McGonigal, Wayne Stewart and Jacqie Thachuk. The first meeting of this group will be in April and it is anticipated that their report will be tabled at the June 1998 Board meeting.

10. ACADEMIC/PLANNING COMMITTEE

Mrs. Whiteman provided the report from the March 25, 1998 Academic/Planning Committee. It was agreed that a presentation will be made to the Board on the ACCC Annual Conference at the April 22, 1998 Board meeting.

10.1 Academic Monthly Report

Focus, the Academic report for the month of February was tabled for information.

11. ADMINISTRATIVE AFFAIRS COMMITTEE

Mr. Tsouras provided the report from the March 25, 1998 Administrative Affairs Committee meeting.

Minutes - Board of Governors

March 25, 1998

Page 6

11.1 Monthly Financial Report

MOTION B:98/03/4: G. Tsouras/L. McGinnis

THAT the Board of Governors accept the monthly financial report for the eight months ended February 28, 1998.

Carried

12. EXECUTIVE COMMITTEE

The Executive Committee report from the March 17, 1998 meeting was tabled. The Board discussed the meeting with the Minister of Education and Training on April 22, 1998 prior to the Board meeting. Members can forward items for discussion with the Minister to the Secretary and an agenda will be included in the next Board package.

13. CORRESPONDENCE

The Board reviewed the following correspondence:

Sent by Board:

- 13.1 Hon. Linda McIntosh, re: Interpretation of *The Colleges Act*
- March 17, 1998

Received by Board:

- 13.2 Richard Dawson re: ACER EXTENSA 610CD Notebook Computers
- February 6, 1998
- 13.3 Colin Jamieson, Western School Division re: Enrolment - March 5, 1998
- 13.4 Richard Dawson re: Funding - March 16, 1998
- 13.5 Peter Curry re: Facilities Ad Hoc Committee - March 16, 1998

14. INFORMATION ITEMS

14.1 Academic Development Services Report - For Information.

**15. NEXT BOARD OF GOVERNORS' MEETING - APRIL 22, 1998
AND SPECIAL BOARD MEETING RE: BUDGET APRIL 29, 1998**

16. OTHER BUSINESS - NIL

The meeting adjourned at 9:55 p.m.

Ralph Bullock, Chair

Jennifer Tribula, Secretary