

**Wednesday, March 24, 1999**

C709 Boardroom - RRC

Winnipeg, Manitoba

7:00 p.m.

**MINUTES**

(B:99/03)

**In Attendance:**

**Governors:** L. McGinnis, Chair  
E. Martens, Vice Chair  
B. Bachalo  
B. Green  
M. Mayer  
D. Plett  
V. Snyder  
T. Whiteman  
A. Wiebe

**Regrets:** L. Bohnhardt  
D. Falcetta

**Absent:** C. Bird

**President:** J. Thachuk, Chief Executive Officer

**Treasurer:** C. Rushton, Chief Financial Officer

**Secretary:** J. Tribula, Executive Assistant to the Board

**Guests:** K. Webb, Vice-President Academic  
N. Konowalchuk, Vice-President, Administrative Affairs  
P. McGeachie, Vice-President, Training Enterprises

**Call to Order**

With attendance constituting a quorum, the Chair called the meeting to order at 7:00 p.m.

**1. GUESTS - NIL.**

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### **2. CHAIR'S REMARKS**

The Chair thanked Vice-Chair, Mr. Martens, for serving as Acting Chair in the Chair's absence for the past two Board meetings. The Chair once again welcomed new Board member Betty Green and congratulated Martin Mayer on his re-election as the employee representative on the Board.

The Chair commented that he is very impressed with the scope, programs and executive staff of Red River College. He also encouraged Board members to participate in community events in support of the College.

### **3. ACCEPTANCE OF AGENDA**

Moved by V. Snyder/A. Wiebe that the Agenda be accepted as distributed.

**Carried**

This item will be deleted from future agendas.

### **4. NEW BUSINESS**

#### **4.1 Five-Year Review – Preliminary Draft Report**

The Board reviewed the preliminary draft of the Board portion of the College five-year operational and organization review. Also considered was a summary of issues that require Board input/direction. Recommendations on proposed amendments and issues related to *The Colleges Act* will be tabled at the April Board meeting.

Items discussed included the Board mandate, role and authority, the capital campaign, degree granting status, and the Board's relationship with COPSE and the government. The document will be amended and tabled at the April 28, 1999 Board meeting.

### **5. ADOPTION OF MINUTES**

Moved by B. Bachalo/E. Martens that the Minutes of the February 24, 1999 Board of Governors meeting be adopted.

**Carried**

### **6. BUSINESS ARISING FROM PREVIOUS MINUTES**

#### **6.1 Board Objectives**

The Board reviewed the action sheet of the 1998/99 Board Objectives.

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### 6.1.1 Preliminary Discussion on “Communication Guidelines for Board Members”

The Executive Committee is currently considering the framework for the Board portion of the College’s overall communication plan. This item will be tabled at the April 28, 1999 Board meeting.

## **6.2 ACCC 1<sup>st</sup> World Congress of Colleges and Polytechnics**

In order to clarify the process for selecting representatives to attend the ACCC conference on an annual basis, the following motion was tabled.

**MOTION B:99/03/1:** T. Whiteman/B. Green

**THAT** the President’s budget of Red River College cover the costs of the five following voting delegates to attend the ACCC Conference on an annual basis:

- Community (Board representative)
- Administration
- Student
- Faculty
- Support Staff

Any other staff outside of the five identified participants wishing to attend the ACCC Annual Conference would need to apply as a staff development activity from their respective budget centre.

**Carried**

## **6.3 Report on Short term Communication Strategy**

An update was provided on short term initiatives that were undertaken in an effort to convey the College’s message to the government. Mr. Plett provided a summary of his recent discussions with various MLA’s and government officials and was encouraged by their response.

A letter that was distributed to 60 of Red River College’s business and industry contacts asking for their support was provided to the Board.

## **7. PRESIDENT’S REPORT**

The President tabled her report for the period February 18, 1999 to March 17, 1999.

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### **8. COLLEGE COUNCIL**

A report of the College Council's March 16, 1999 meeting was provided. The Council continues to consider proposed amendments to Board By-Law No. 2, the College Council Constitution. An update will be provided at the next Board meeting.

### **9. VIP CAMPAIGN CABINET**

#### **9.1 Update on the Capital Campaign**

An update of the capital campaign was provided to the Board.

As stated in the report, the Cabinet met on March 9, 1999 and considered the recently developed transitional plan that changes the focus of the campaign to a corporate sponsorship activity. The Campaign will also be transferred to the College's Marketing and Public Relations department of the College in the summer. While the Campaign Cabinet continues to support the College's efforts, it will not be meeting again as a group. The Board acknowledged the efforts of the VIP Campaign Cabinet members and their achievement thus far in raising \$1.635 million towards the project.

The Chair reported on a recent with the President, the Board Vice-Chair and Mr. Ken Holland on the proposed Red River College Foundation. In light of the experience of the campaign and the complexities of establishing a successful Foundation, it is being recommended that the Board defer establishing a Foundation at this time.

The Executive Committee will develop a framework with timelines for the Foundation implementation plan.

**MOTION B:99/03/2:** D. Plett/V. Snyder

**THAT** the Board of Governors defer the implementation of the Foundation until such time as an appropriate transitional plan is in place with the objective of eventually establishing a Red River College Foundation.

**Carried**

The Board's Objective sheet will be amended accordingly.

### **10. ACADEMIC/PLANNING COMMITTEE**

Mrs. Wiebe provided a report of the March 24, 1999 Academic/Planning Committee meeting.

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The Chair proposed that the Academic/Planning and the Administrative Affairs Committees give consideration to scheduling the monthly meetings from 5:00 – 6:00 p.m. and starting the Board meeting at 6:30 p.m. This item will be considered at the April 28, 1999 meetings.

**MOTION B:99/03/3:** A. Wiebe/B. Bachalo

**THAT** the Board of Governors accept the report of the March 24, 1999 Academic/Planning Committee meeting.

**Carried**

### 10.1 Academic Monthly Report

*Focus*, the Academic report for the month of February was tabled for information.

### 10.2 Canada Student Loan Plan/Millennium Scholarship Fund

Ken Webb, Vice-President Academic, provided an update on the Canada Student Loan Plan. As reported last month, the federal and provincial governments are considering the entire student loan system and trying to address the significant number of student loan defaults. One of the options identified is to hold the individual institutions responsible for default rates of 30% or over. The College has since learned that its default rate is only at 16% and would therefore not be affected if this option were to be implemented.

Also reported on last month was the proposed distribution of the Millennium Scholarship Fund. Mr. Webb provided an update advising that the proposed criteria and distribution pattern would eliminate 60% of college students from eligibility. The Academic/Planning Committee recommended that the Board take action as outlined in the following motion:

**MOTION B:99/03/4:** A. Wiebe/V. Snyder

**THAT** the Board of Governors endorse the recommendation of the Academic/Planning Committee on the Millennium Scholarship Fund as follows:

It is recognized that the proposed distribution of the Millennium Scholarship Fund is a cause for concern;

**THEREFORE BE IT RESOLVED THAT** a letter be sent from the Board of Governors to the appropriate representatives from the Federal, provincial governments and the Canada Millennium Scholarship Foundation Board, expressing Red River College's concerns;

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**AND THAT** a meeting be requested with the Federal Liberal Caucus members in Manitoba and representatives from the College to discuss this issue.

**Carried**

**10.3 Board Session with Advisory Committee Chairs**

It is proposed that the Board session with Advisory Committee Chairs be held on May 18, 1999 from 8:00 to 10:00 a.m. in the Prairie Lights Restaurant.

**11. ADMINISTRATIVE AFFAIRS COMMITTEE**

Mr. Martens provided a report of the March 24, 1999 Administrative Affairs Committee meeting.

**MOTION B:99/03/5:** E. Martens/T. Whiteman

**THAT** the Board of Governors accept the report of the March 24, 1999 Administrative Affairs Committee meeting.

**Carried**

**11.1 Monthly Financial Report**

The financial results for the eight months ended February 28, 1999 that includes the now expected projections and the year to date results were reviewed.

**MOTION B:99/03/6:** E. Martens/B. Green

**THAT** the Board of Governors accept the financial results for the eight months ended February 28, 1999.

**Carried**

**12. AUDIT COMMITTEE**

The report of the February 24, 1999 Audit Committee meeting was tabled.

**MOTION B:99/03/7:** E. Martens/ D. Plett

**THAT** the Board of Governors accept the February 24, 1999 Audit Committee report.

**Carried**

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### 13. EXECUTIVE COMMITTEE

The Chair provided the report of the March 15, 1999 Executive Committee meeting.

An update was provided on the March 15, 1999 meeting with Red River College senior management, the Board Chair and Vice Chair, and the Mr. James McCrae, the new Minister of Education and Training and Dick Dawson, Chair, COPSE. The Chair advised that it was a positive meeting and agenda topics included funding issues, facilities, the capital campaign and selection and remuneration of Board members.

**MOTION B:99/03/8:** E. Martens/A. Wiebe

**THAT** the Board of Governors accept the March 15, 1999 Executive Committee report.

**Carried**

### 14. CORRESPONDENCE

The Board reviewed the following correspondence:

*Sent by Board:*

- 14.1 Mr. James McCrae, Minister of Education and Training re: Appointment of Employee Representative – *February 24, 1999*
- 14.2 Mr. James McCrae, re: Board Student Representative – *February 26, 1999*
- 14.3 Mr. Richard Olfert, Deloitte & Touche re: Appointment of External Auditors – *March 8, 1999*

*Received by Board: Nil*

### 15. INFORMATION ITEMS

- 15.1 College Open House

The College will be having an Open House on Thursday, April 8, 1999 from 9:00 a.m. to 8:00 p.m.

### 16. NEXT BOARD OF GOVERNORS' MEETINGS APRIL 28, 1999 AND MAY 26, 1999

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**17. OTHER BUSINESS – NIL.**

**18. COMMITTEE OF THE WHOLE**

The Board held a meeting of the Committee of the Whole.

The meeting adjourned at 9:15 p.m.

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Lloyd McGinnis, Chair

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Jennifer Tribula, Secretary