



Monday, March 2, 1998
C709 Boardroom - RRCC

6:00 p.m.

MINUTES

(B:98/02)

In Attendance:

Governors: R. Bullock, Chair
B. Bachalo
M. Crowley
D. Falcetta
L. Foster
M. Mayer
T. Whiteman

Regrets: L. McGinnis, Vice-Chair
C. Bear
D. Plett
G. Tsouras
A. Wiebe

President: J. Thachuk, Chief Executive Officer

Treasurer: C. Rushton, Director, Financial Services

Secretary: J. Tribula, Executive Assistant to the Board

Guests: K. Webb, Vice-President Academic
N. Konowalchuk, Executive Director, Administrative Services
P. McGeachie, Executive Dean, Developmental & Continuing Education
M.J. Loustel, Internal Auditor

Call to Order

With attendance constituting a quorum, the Chair called the meeting to order at 7:00 p.m.

1. GUESTS- Nil

2. CHAIR'S REMARKS

The Chair commented on the recent federal budget and the initiatives to encourage more Canadians to enter post-secondary education.

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The Chair announced that Danny Falcetta will become the Vice-Chair of the Administrative Affairs Committee until the end of June and will assume the position of Chair of that Committee on July 1, 1998.

The Provincial Auditors' Annual Report was discussed since the College was referenced in a recent article in the Winnipeg Free Press for having a qualified audit. This will be discussed during the Administrative Affairs Committee report later in the meeting.

3. ACCEPTANCE OF AGENDA

The Agenda was accepted as distributed.

4. NEW BUSINESS

4.1 Vision Statement and Attributes

The Board reviewed the revised version of the draft Vision Statement and Attributes. The Secretary provided the Board with comments made by members of the College Council at their February 17, 1998 meeting on the new draft.

MOTION B:98/02/1: L. Foster/M. Mayer

THAT the Board of Governors approve the adoption of the following Vision Statement and Attributes:

Vision Statement:

Red River College will be a leader in post-secondary education and training for the 21st century.

Vision Attributes:

- *Red River College will provide high quality education and training.*
- *Red River College will enhance and expand a wide variety of programs to prepare students for global job opportunities.*
- *Red River College will provide the best of learning environments for a diverse population.*

Carried

4.2 Implementation of Board Policies

A legal opinion was distributed to the Board from Civil Legal Services on the new Board policies. The Board reviewed the five points raised in the opinion and discussed the point on revenue generation at length. Legal Counsel suggests that it is not within the College's mandate to seek additional funding, unless funds are

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raised through a charitable foundation. It was suggested that clarification be sought from the Minister of Education and Training as to her interpretation of *The Colleges Act* in this respect. It was also noted that *The Colleges Act* is due for its five-year review and that an amendment to the Act to clarify revenue generation may be appropriate.

MOTION B:98/02/2: L. Foster/B. Bachalo

THAT the Board of Governors approve the implementation of the new Board Policies 1.0 – 4.2 (1.3 as amended) as of March 2, 1998.

AND THAT the Board of Governors rescind Board Policies A1 – F2 with the recommendation that management review College Policies and Procedures to ensure that pertinent former Board Policies related to administrative matters are adequately addressed.

*A sufficient number of Board members were not in attendance for the purpose of approving policies, therefore **Motion B:98/02/2** was tabled to the next duly constituted Board meeting.*

4.3 Business Plan

MOTION B:98/02/3: M. Crowley/D. Falcetta

THAT the Board of Governors defer consideration of the College's draft Business Plan 1998 – 2002 until the March 25, 1998 Board meeting.

Carried

5. ADOPTION OF MINUTES

Moved by L. Foster/D. Falcetta that the Minutes of the January 28, 1998 Board of Governors meeting be adopted.

Carried

6. BUSINESS ARISING FROM PREVIOUS MINUTES

6.1 RRCC 60th Birthday Celebration

The President reported that management considered the timing of the College's 60th Anniversary celebration and is recommending that the event be held in the fall. There are numerous other major events in the Spring and management suggests that a fall event will better coincide with the timing of the new name and logo.

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The Chair noted that there are numerous events in the fall that might conflict with the proposed event and asked that it be considered further. This will be tabled at the next Board meeting.

6.2 Name Change

The Council on Post-Secondary Education has requested an impact and cost analysis of the College name change for the purpose of preparing the necessary Order in Council.

6.3 Meeting with Advisory Committee Chairs

Two sessions will be held with the Advisory Committee Chairs, one a lunch session and the other a breakfast session. The topic of discussion will be the implementation of the new Board Vision.

7. PRESIDENT'S REPORT

The President tabled her report for the period January 15 to February 23, 1998. She reported on her trip to Japan to sign a sister agreement with Niigata Sogo Gakiun University. She also visited the College's two other sister institutions, Fukuhara Gakuen University Consortium and Kurume National College of Technology.

The President also reported that she will be meeting with Tom Carson, Deputy Minister, Training and Advanced Education on March 3 to discuss the upcoming provincial budget and apprenticeship.

Mr. McGeachie advised that it appears that the Whiteshell Laboratory business training proposal will not be implemented. The College will complete a report on the business plan activities to date.

A question was raised on whether the College has an agreement with a high school to take students who are unable to get into the College Prep for Aboriginal Students program. The President will look into this and report back.

8. COLLEGE COUNCIL

The report of the College Council meeting of February 17, 1998 was presented to the Board.

9. COLLEGE DEVELOPMENT COUNCIL

9.1 Update on Capital Campaign

A written report and update was provided to the Board on the Capital Campaign.

9.2 Membership and Mandate of the Foundation Ad Hoc Committee

The Chair noted that the mandate of the Foundation Ad Hoc Committee will be to advise the Board, through the College Development Council (CDC), on whether or not the College should establish a Foundation, and if so what the Foundation would be mandated to do. It will also be responsible for recommending the future responsibilities of the CDC.

The Chair proposed that the membership of this committee be six or seven members including two internal representatives. He will be approaching external community members who have experience with Foundations. It is anticipated that a report on this item will be tabled at the June 1998 Board meeting.

MOTION B:98/02/4: T. Whiteman/D. Falcetta

THAT the Board of Governors approve the proposed mandate and membership of the Foundation Ad Hoc Committee.

Carried

10. ACADEMIC/PLANNING COMMITTEE

Mrs. Whiteman provided the report from the March 2, 1998 Academic/Planning Committee.

10.1 Academic Monthly Report

Focus, the Academic report for the month of January was tabled for information.

11. ADMINISTRATIVE AFFAIRS COMMITTEE

11.1 Monthly Financial Report

As reported last month, there is a potential shortfall of \$500,000 for apprenticeship and non-apprenticeship purchases in the 1997/98 fiscal year. The President will be meeting with Mr. Tom Carson, Deputy Minister, Training and Advanced Education on March 3, 1998 to discuss this issue.

The Chair reported that he has spoken with Mr. Eric Stefanson, Minister of Finance, on various funding issues. The Board provided advice to the President to exercise appropriate fiscal responsibility until the College's financial outlook has been clarified.

MOTION B:98/03/5: T. Whiteman/D. Falcetta

THAT the Board of Governors accept the monthly financial report for the seven months ended January 31, 1998.

Carried

11.2 Provincial Auditor's Annual Report

As noted previously, an article recently appeared in the Winnipeg Free Press on the Provincial Auditor's Annual Report that cited Red River Community College as having a qualified audit.

Ms. Rushton reviewed the section in the Provincial Auditor's Annual Report which recommends that the government direct all of those entities (including RRCC) to align their accounting policies with those of the central government. Ms. Rushton has since written to the Comptroller of the Department of Finance requesting clarification and direction from the government and indicating that it is the College's desire to comply with financial disclosure requirements. Doane Raymond, the College's auditors, have contacted the provincial auditor and are fully informed of the situation.

This issue will be referred to the Audit Committee of the Board.

11.3 Pension Liability

The Chair inquired if we have written confirmation that the College's employees are covered under the government's pension liability through the Superannuation Act. It was noted that at the time of governance, College employees were transferred to the College but remained within the government's Superannuation plan.

12. EXECUTIVE COMMITTEE

The Executive Committee report from the February 17, 1998 meeting was tabled.

13. CORRESPONDENCE

The Board reviewed the following correspondence:

Sent by Board:

- 13.1 Members of the College Development Council re: Changes to CDC
- February 6, 1998
- 13.2 Don Benham, Judy McMullen, Leslie Walsh, re: Changes to CDC
- February 6, 1998
- 13.3 Richard Dawson, COPSE re: Board Membership - February 17, 1998

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Received by Board:

- 13.4 W.P. Dyck – Memo to J. Thachuk re: Smoking – *February 6, 1998*
- 13.5 Jon Singleton, Provincial Auditor re: Survey – *February 9, 1998*
- 13.6 J. Thachuk – Letter to Tom Carson re: Funding Issues – *February 11, 1998*
- 13.7 J. Thachuk – Memo to W.P. Dyck re: Smoking – *February 12, 1998*
- 13.8 C. Rushton – Letter to E.R. Rosenhek re: Retirement Severance
– *February 17, 1998*

14. INFORMATION ITEMS - NIL

15. NEXT BOARD OF GOVERNORS' MEETING - MARCH 25, 1998

16. OTHER BUSINESS - NIL

The meeting adjourned at 9:40 p.m.

Ralph Bullock, Chair

Jennifer Tribula, Secretary