

Regular Board Meeting

**Wednesday, March 23, 2011
C709 – RRC Notre Dame Campus
Winnipeg, Manitoba**

**MINUTES
B 11/03****IN ATTENDANCE**

Governors:	Sheryl Feller, Chair Richard Lennon, Vice-Chair Elvira Finnigan Danielle Funk Ron Koslowsky Wanda McGorum	Bruce North Maureen Prendiville Don Robertson Nancy Wheatley Cathy Woods
CEO:	Stephanie Forsyth, President	
Secretary:	Kathi Gudmandson, Executive Assistant to the Board	
Treasurer:	Catherine Rushton, Vice-President, Finance and Administration, CFO	
Administration:	David Rew, Vice-President, Student Services and Planning Robert Olson, Associate Vice-President, Facilities and Campus Services Beverley Beitz, Controller	

1. CALL TO ORDER

With attendance constituting a quorum, the meeting was called to order at 5:05 p.m.

2. APPROVAL OF AGENDA

That the Regular Meeting Agenda of March 23, 2011 be approved. – CARRIED

3. APPROVAL OF MINUTES – FEBRUARY 23, 2011**MOTION B 11/03/01**

That the Minutes of the February 23, 2011 Board of Governors Meeting be approved. – CARRIED

4. COLLEGE PRESIDENT’S REPORT – MARCH 2011

MOTION B 11/03/02

**That the College President’s Report of March 23, 2011 be received.
– CARRIED**

4.1 Vice-Presidents’ Reports – March 2011

MOTION B 11/03/03

**That the Vice-Presidents’ Reports of March 23, 2011 be received.
– CARRIED**

5. STUDENTS’ ASSOCIATION PRESIDENT’S REPORT – MARCH 2011

MOTION B 11/03/04

That the Students’ Association President’s Report of March 23, 2011 be received. – CARRIED

6. COLLEGE COUNCIL – EMPLOYEE BOARD MEMBER’S REPORT – MARCH 2011

Employee Board member N. Wheatley informed the Board that members of College Council recently toured the Paterson GlobalFoods Institute and held a meeting afterwards in the Massey Building. The meeting was devoted to receiving updates on a number of initiatives around the College.

MOTION B 11/03/05

**That the Employee Board Member’s Report of March 23, 2011 be received.
– CARRIED**

7. NEW BUSINESS

7.1 Financial Results Ending February 28, 2011

MOTION B 11/03/06

That the Financial Results for the Period Ending January 31, 2011 be received. – CARRIED

7.2 Academic Annual Report – 2009/2010

MOTION B 11/03/07

That the Academic Annual Report – 2009/2010 be received. – CARRIED

7.3 Ownership of College Property

Board members continued their discussion from the February meeting regarding the Province's ownership of the Notre Dame Campus and its impact on College operations.

The administration was requested to followup on the Board's discussion and bring a recommendation back to a future meeting.

The Board recessed from 6:00 to 6:35 p.m.

8. PRESENTATION – A. BONHAM, DIRECTOR, LANGUAGE TRAINING CENTRE

Audrey Bonham had been invited to present information to the Board regarding RRC's Language Training Centre (LTC). The President introduced the LTC Director, indicating that the team at the Centre has a national reputation for excellence in language training and is an integral part of the Province's immigration strategy.

A. Bonham informed the Board that the LTC is home to approximately 1,200 students and faculty at 123 Main Street. Its English as an Additional Language (EAL) programs include integration and settlement development, English for specific purposes, and bridging programs. The EAL programs for permanent residents are funded by Labour and Immigration Manitoba through the Manitoba Immigration Integration Program. This level of funding has doubled since 2006 and is continuing to grow. Programs for international students are paid for through individual student subscription.

A. Bonham also discussed the LTC's assessment activities, benchmarking projects and applied research projects. Services available for students at the LTC include work experience placements, counseling, employment services counseling, academic advising and English language assessment and referral.

Board members were advised that one of the challenges facing the LTC is a lack of additional available space at their present location to accommodate the growth being experienced.

9. FOR INFORMATION

- 9.1 QNET Excellence Conference – *Exploring Next Practices*, May 4, 2011
(To register contact Kathi)

9. FOR INFORMATION (CONTINUED)

- 9.2 *Winnipeg Free Press* News Items
- *RRC campus takes Roblin's name*, March 1, 2011
- *Aerospace tech gets a life*, March 14, 2011
- *Survivors calm amid calamity*, March 14, 2011 (Re: Two RRC employees in Japan on college business during earthquake)
- *Times they are a-changing for manufacturers*, March 17, 2011
- 9.3 Federal Government News Release, March 14, 2011
- *Investment in Technology Boosts Manitoba Manufacturing Sectors*
- 9.4 Manitoba Government News Release, March 17, 2011
- *Province unveils design for UCN Thompson: Valued at Over \$82 Million*
- 9.5 *Board Leadership Newsletter*, No. 113, Jan - Feb 2011

10. OTHER BUSINESS

10.1 Association of Canadian Community Colleges Annual Meeting

Board Chair S. Feller informed the Board she has been invited to make a presentation on *Board Engagement* at the ACCC's Annual Meeting in Edmonton in June.

11. COMMITTEE OF THE WHOLE (*IN CAMERA*)

The Board agreed to sit in Committee of the Whole *in camera* at 7:20 p.m. with the Administration present.

The Committee received reports from the Chair regarding board succession planning and about email communication she had received. The Committee also received an update from the President regarding the Paterson GlobalFoods Institute project and a report from the Vice-President, Finance and Administration on the 2010-11 budget.

The Committee rose at 8:14 p.m.

The meeting adjourned at 8:15 p.m.

Original signed by

Sheryl Feller
Chair

Original signed by

Kathi Gudmandson
Secretary