

**RED RIVER COMMUNITY COLLEGE
BOARD OF GOVERNORS**

MINUTES

B:95/06

2055 Notre Dame Avenue, Winnipeg, Manitoba
7th Floor Boardroom, Building C
6:30 p.m.

June 28, 1995

In Attendance:

Governors: J. Harrison, Chair
J. Bear
D. Finkleman
L. Foster
P. Gibson
B. Moorhouse
R. Rummery
G. Tsouras
T. Whiteman

Regrets: H. Middlestead, Vice-Chair
R. Bullock
B. Lavallee

President: T. Knowles

Secretary: J. Tribula

Guests: K. Webb, Vice-President Academic
C. Rushton, Director, Financial Services
M.J. Loustel, Internal Auditor
L. Trann, Controller
C. Herda, Incoming President, Students' Association

Call to Order

With attendance constituting a quorum, the Chair called the meeting to order at 6:30 p.m.

1. ACCEPTANCE OF AGENDA

Moved by T. Whiteman/B. Moorhouse that the Agenda be accepted as distributed.

Carried

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2. ADOPTION OF MINUTES

Moved by L. Foster/P. Gibson that the Minutes of the Meeting of the Board of Governors held on May 17, 1995 be adopted as amended.

Carried

3. BUSINESS ARISING FROM MINUTES

- Item 3.1 of the Agenda, Honourary Diploma/Distinguished Alumni Awards Committee Terms of References, will be deferred until the Fall.
- The Chair and the President met with the new Minister of Education and Training on May 18, 1995 and a report is provided below.

4. CHAIRPERSON'S REMARKS

The Chair introduced and welcomed Cathy Rushton, the new Director of Financial Services. Ms. Rushton started her employment with the College on June 26, 1995.

The Chair commented that the recent meeting with the Minister of Education and Training was productive and interesting. The Minister advised that the Colleges' Advisory Board will meet more frequently to discuss relevant issues and concerns of the three Colleges. The Minister also expressed an interest in events and programming at the College, and attended the evening Graduation Ceremony on June 20, 1995.

5. PRESIDENT'S REPORT

The President provided his report to the Board of Governors for the month of May, 1995. The President and the Vice-President Academic recently met with the Deputy Minister of Training and Advanced Education, Paul Goyan, and the Director of the Colleges Secretariat, Rick Dedi, to provide them with an update on negotiations and the potential program cuts. The 1995/96 new initiatives and the future direction of the College were also discussed as well as the College's desire to continue to be a comprehensive institution.

Red River has also requested that a meeting of the College Advisory Board be called to review various issues including tuition fee levels, and the entrance requirements to practice nursing.

6. PRESENTATION OF CHEQUE FROM THE MANITOBA ENERGY MANAGEMENT TASK FORCE (MEMTF)

Guests: Fraser Barnfather, Chair, MEMTF

Jerry Salzsauler, Instructor, Power Engineering, RRCC

Greg McLachlan, Instructor, Power Engineering, RRCC

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Mr. Barnfather of the MEMTF presented the Board of Governors with a cheque in the amount of \$3,250 to be donated to RRCC's energy efficient lab. The funds were raised by the MEMTF and RRCC at a seminar on the issues and alternatives of using CFC's in the industry.

Mr. Barnfather summarized the program and the importance of the College's involvement in the partnership, and Mr. Salzsauler provided an overview of the energy efficient lab. The Chair noted the importance of linkages with industry such as this and expressed the Board's appreciation and thanks for the donation. Mr. Barnfather, Mr. Salzsauler and Mr. McLachlan then left the meeting.

7. PRESENTATION TO RANDY RUMMERY

The Chair presented Mr. Rummery with a Certificate of Appreciation and a gift from the Board of Governors for Mr. Rummery's contribution and dedication to the Board over the past year.

8. EMPLOYMENT EQUITY

Guest: Chris Petty, Instructor, Creative Communications

The Board had been provided with Mr. Petty's position paper, *What's Wrong with Employment Equity*. Mr. Petty supports an employment program which enhances the accessibility of employment, however, he considers the College's current policy unworkable because it assumes that members of the four target groups face systemic discrimination, and that non-disabled white males are considered advantaged.

Mr. Petty raised this issue with the College Council and the Council has provided a recommendation directly to the Board to be considered later in the meeting. The President suggested that the College's management review the information received from Mr. Petty and the College Council and then provide management's perspective on the Employment Equity policy, and the hiring process of the College at the September Board meeting. Mr. Petty then left the meeting.

9. COLLEGE COUNCIL

Guest: Marg Braid, Chair, College Council

9.1 Report of the College Council Meeting of June 6, 1995

Ms. Braid reported on the issues currently being considered by the Council. These include elections/appointments by the MGEU for the 1995/96 fiscal year to the Council; a proposed amendment to the By-Law which will be reviewed in September to revise the election process; exam scheduling concerns which have now been referred to the specific departments; employee recognition recommendations have now been referred to management; and the teaching excellence award was approved in principle by the Council. The newsletter was not produced this month, however it is the intent of the Council to continue inserting the newsletter in the Projector.

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9.2 Employment Equity Motion

Ms. Braid presented the motions which were passed by the Council on June 6, 1995 on the Employment Equity policy. She indicated that the Council was not necessarily against the current policy, however, considered it appropriate to be reviewed. As noted earlier, the President will provide management's perspective on this issue at the September Board meeting.

9.3 Amendment to By-Law 2, Section 3.1

The council proposed changes to the dates of the September and January meetings of the Council and that no meetings be held during term breaks.

MOTION: J. Bear/P. Gibson

THAT the Board of Governors approve the proposed amendment to By-Law 2, Section 3.1.

Carried

10. COLLEGE DEVELOPMENT COUNCIL

10.1 Update on Department of College Relations

The President reported that Jim Daly continues to review the structure of the College Relations Department including development and communication activities, and indicated that significant changes will be implemented in the next few months.

The President also advised that he has requested the Dean of Student Affairs to develop an action plan to boost the Animal Health Technology Centre fund raising campaign to bring it to a close for October, 1995.

10.2 Board Attendance at CDC Meetings

Brenda Moorhouse will be the Board representative at the August 24, 1995 CDC Meeting.

11. ACADEMIC AFFAIRS COMMITTEE

Mrs. Whiteman provided the Academic Affairs Committee report for the June 12, 1995 meeting.

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12. ADMINISTRATIVE AFFAIRS COMMITTEE

Mr. Tsouras presented the Administrative Affairs Committee report for the June 26, 1995 meeting. He indicated that a presentation had been made on the renovations to the Assiniboia Inn and the Board viewed the design charts. It was noted that the Program Advisory Committee had not been consulted on the design of the facility.

Other items considered by the Administrative Affairs Committee include an update on the food services contract; lease negotiations with Manitoba Government Services; downtown lease negotiations with VIA; transferring between budget centres; and aged accounts receivables.

12.1 Financial Report for the Eleven Months Ended May 31, 1995

Ms. Trann reviewed the financial report for the eleven months ended May 31, 1995. She advised that the College is closely monitoring the financial situation for the 1994/95 fiscal year to ensure that the year closes as projected.

MOTION: G. Tsouras/L. Foster

THAT the Board of Governors accept the financial report for the eleven months ended May 31, 1995.

Carried

13. AUDIT COMMITTEE

Mrs. Moorhouse advised that the Audit Committee met on June 19, 1995 to meet with the two final candidates for the position of Chief Financial Officer. She also reported that the Internal Auditor's report "*In Support of Excellence*" will be forwarded to the Board in September, 1995. The President commented that the Internal Auditor will proceed on the assumption of the document until the Board considers the report.

14. PLANNING COMMITTEE

No meeting of this Committee was held during the reporting period.

15. EXECUTIVE COMMITTEE

No meeting of this Committee was held during the reporting period.

16. POLICY ISSUES - Nil.

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17. NEW BUSINESS

17.1 1995/96 Budget

The President reviewed the process for achieving a balanced budget for the 1995/96 fiscal year. He advised that the funding shortfall of \$3,170.0 has been addressed as approved by the Board at the June 12, 1995 meeting.

As reported earlier, the President reviewed the new initiatives with the Colleges Secretariat and the Deputy Minister of Training and Advanced Education, and they agreed to allow the College to phase in \$1,220.8 of the new initiative funding over two years, while providing full year funding in 1995/96.

It was noted that the Board should consider how to position itself on tuition fees in relation to the potential funding variances in 1996/97. This will be discussed at the September 11, 1995 Board Planning Session.

A discussion ensued on the federal government's proposed plan to phase out direct seat purchases and to provide loans directly to students to cover tuition. The College is currently negotiating with the federal government for direct seat purchases for the 1995/96 fiscal year.

MOTION: J. Bear/B. Moorhouse

THAT the Board of Governors approve the 1995/96 budget proposal as presented.

Carried

Ms. Finkleman abstained from the vote.

The issue of tuition was discussed again and Mr. Rummery inquired about the likelihood of softening the blow for students on future increases, and whether these could be phased in. The President advised that this would depend on the provincial government grant and loan systems, as well as the federal government voucher system. He also advised that discussions are far from complete on this issue and that students will most likely be given the opportunity to participate in the deliberations with both governments in the future.

17.2 Conduct of College Business During Summer Months

MOTION: L. Foster/G. Tsouras

THAT the Executive Committee be authorized to act on behalf of the Board of Governors, if required, for the conduct of College business during the months of July and August, 1995.

Carried

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17.3 Proposed Meeting Schedule for the 1995/96 Academic Year

The Board accepted the proposed meeting schedule of Board meetings for the 1995/96 academic year.

17.4 Reorganization of Planning and Academic Affairs Committees

The President has proposed a reorganization of the Planning and Academic Affairs Committees as discussed at the May 10, 1995 Board self-evaluation session. He is suggesting that the plan be implemented for a six month trial period and that half of the Board members serve on this Committee. The Board was in general consensus with the proposal.

17.5 Board Committee Membership

The Chair advised that the Secretary to the Board would contact each Board member to canvass their preference of Committee membership, and whether they wish to serve on another term of the RRCC Board. The Chair will then finalize the committee membership and notices will be sent to the Board members.

18. INFORMATION ITEMS - Nil.

19. NEXT MEETING

The next meeting of the Board of Governors will be held on Wednesday, September 27, 1995 at 6:30 p.m. Dinner will commence at 5:30 p.m. in the C709 Boardroom.

The meeting adjourned at 8:40 p.m.

John Harrison, Chair

Dr. Tony Knowles, President