

**RED RIVER COMMUNITY COLLEGE
BOARD OF GOVERNORS**

MINUTES

B:94/06

2055 Notre Dame Avenue, Winnipeg, Manitoba
7th Floor Boardroom, Building C
7:00 p.m.

June 22, 1994

In Attendance:

Governors: J. Harrison, Chair
H. Middlestead, Vice-Chair
J. Bear (Until 8:20)
N. Dyck
G. Fardoe
D. Finkleman
L. Foster
B. Moorhouse
G. Tsouras
T. Whiteman

Regrets: R. Bullock

Absent: B. Lavallee

President: T. Knowles

Secretary: J. Tribula

Guests: K. Webb, Vice-President Academic
R. Dykes, Director, Financial Services
L. Patterson, Director, Human Resource Services
R. Rummery, President Elect, Students' Association
M.J. Loustel, Internal Auditor
T.K. Morgan, Director, Public Relations & Communications

Call to Order

With attendance constituting a quorum, the Chair called the meeting to order at 7:00 p.m.

1. ACCEPTANCE OF AGENDA

Moved by J. Bear/B. Moorhouse that the agenda be accepted as distributed.

Carried

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2. ADOPTION OF MINUTES

Moved by T. Whiteman/L. Foster that the Minutes of the Meeting of the Board of Governors held on May 25, 1994 be adopted.

Moved by H. Middlestead/D. Finkleman that one word under section 4.1 be changed.

Amendment Carried

3. BUSINESS ARISING FROM MINUTES

3.1 Reduced Work Week

The President indicated that discussions were held between the management and the MGEU in relation to the replacement of staff at no cost benefit under the Reduced Work Week program. It was determined that this pertains to two areas of the College - security and Adult Basic Education (ABE) instructors. The MGEU advised that they would not grieve instances where staff were not required to take the 10 days Reduced Work Week, however the President indicated that individual employees could submit grievances.

Various options were considered and the College's management position is that the security staff could be seen as a separate entity and therefore treated differently than other College employees, however singling out and managing the ABE instructors differently could lead to problems with the other instructors.

MOTION: H. Middlestead/T. Whiteman

THAT the College will make special arrangements not to replace security staff at no cost benefit under the Reduced Work Week program, however the ABE instructors will be managed the same as the previous year with the other College instructors.

Carried

D. Finkleman abstained from the vote.

3.2 1994/95 Final Budget Submission

The President advised that verbal verification has been received from the government that the College's 1994/95 Final Budget Submission has been approved with only one revision. The government has expressed the interest that the College reallocate \$500,000 originally allotted for capital equipment to develop a joint wood processing program with the University of Manitoba.

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The Board was provided with a News Release from the College which outlines the establishment of 11 new programs and the increased capacity of four others during the 1994/95 academic year. The Board approved the distribution of the News Release.

The President also reported that the Grants Commission of the University of Manitoba has declined an application for an Environmental Engineering Technology Program, requesting that the proposal be resubmitted after the University investigates combining the program with RRCC.

4. CHAIR'S REMARKS

The Chair reported on the graduation ceremonies held the previous day. The Board extended its congratulations to Gordon Fardoe, recipient of a Lieutenant-Governors' Award.

An invitation has been extended to the President and the Chair to meet with the Minister of Education and Training on June 24, 1994 to receive the government's response on the Roblin Commission Report.

5. PRESIDENT'S REPORT

The President reviewed the Monthly Institutional Report to the Board of Governors for the month of May, 1994.

6. COLLEGE COUNCIL

Ms. Braid, College Council Chair, provided the report of the June 7, 1994 meeting. The smoking policy was debated at length, however during a vote on a smoke free motion, it was discovered that a quorum was not reached, and therefore the Council is unable to provide a recommendation on this issue to the Board.

The Executive Committee of the Council discussed revising the Constitution to allow for emergency meetings and voting by proxy, which will be considered in the next academic year. Other issues to be carried over to next year include articulation agreements, distance education, and air quality.

7. SMOKING POLICY

The Board was presented with the position of the College's management, the Students' Association, and as noted above, the College Council was unable to submit a recommendation on the smoking policy.

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Concern was expressed by a Board member over the process and suggested that it is inappropriate to consider this issue until a recommendation has been received from the College Council. It was agreed that the Council was well aware of the time frame for debate of the smoking policy, and that second hand smoke is a serious health problem which must be addressed.

MOTION: L. Foster/N. Dyck

THAT Red River Community College will be a totally smoke free environment on all College property.

It was clarified that this would take effect September 1, 1994.

Carried

It was noted that a cessation program for smokers will be available through the College's Health Centre.

8. COLLEGE DEVELOPMENT COUNCIL

The College Development Council (CDC) met on June 16, 1994 with the new external members. The CDC agreed to review its role and mandate in further detail early in the fall, and considered various potential fund raising projects. The President requested that the Board consider the direction for the CDC, and reiterated that the committee still requires Board representation. Gordon Fardoe will remain on the CDC as an external member.

The Board expressed its desire to develop a CDC plan which is visual and brings recognition to the College. It was also hoped that the endowment funds for programs continue and that more be pursued in the future.

9. ACADEMIC AFFAIRS COMMITTEE

Mrs. Whiteman summarized the Academic Affairs Committee meeting of June 1, 1994.

10. ADMINISTRATIVE AFFAIRS COMMITTEE

On behalf of Mr. Bullock, Mrs. Dyck provided the Administrative Affairs Committee report. It was noted that the Minutes distributed to the Board of this Committee were draft only.

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10.1 Monthly Financial Report as of May 31, 1994

Mr. Dykes, Director, Financial Services, reviewed the monthly financial report.

MOTION: N. Dyck/G. Fardoe

THAT the Board of Governors receive and accept the financial report for the period ending May 31, 1994.

Carried

11. AUDIT COMMITTEE

Mr. Middlestead reported that the Audit Committee will be meeting with the external auditors on June 29, 1994.

12. PLANNING COMMITTEE

Mrs. Moorhouse summarized the Planning Committee meeting of June 6, 1994 indicating that the majority of the discussion took place on the impediments to doubling the student population of the College within five years, and the future direction of the College. Expanding the College base to include fine arts and more social programming was also discussed.

12.1 Strategic Planning Session

The Planning Committee has recommended that another strategic planning session be held for the Board members and the College Management Committee. The Board indicated its interest in discussing the board evaluation process and development as part of the planning session.

MOTION: L. Foster/N. Dyck

THAT the Board strategic planning session be held on August 18 and 19 from noon to noon; that Hugh Goldie be approached to facilitate the evening session; and that Ken Holland facilitate the day sessions.

Carried

13. EXECUTIVE COMMITTEE

No meeting was held during this reporting period.

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14. NEW BUSINESS

14.1 Conduct of College Business During Summer Months

It was agreed that a meeting of the Executive Committee could be arranged during the summer months if required.

14.2 Proposed Board Meeting Schedule for the 1994/95 Academic Year

The Board accepted the proposed meeting schedule.

14.3 Board Committee Membership

The Chair asked that any Board member interested in serving on different committees contact him over the summer months.

14.4 Presentation to Gordon Fardoe

The Chair presented a gift and Certificate of Appreciation to Gordon Fardoe, outgoing Board member. Mr. Fardoe expressed gratitude at being able to observe and participate in the College's growth under Board governance.

15. INFORMATION ITEMS

None.

16. NEXT MEETING

The next meeting will be held on Wednesday, September 28, 1994 - dinner will be served at 5:45 p.m. in the 7th Floor Boardroom Building C. The meeting will commence at 7:00 p.m.

17. ADJOURNMENT

The meeting adjourned at 8:55 p.m.

John Harrison, Chair

Dr. Tony Knowles, President