

Regular Board Meeting

**Wednesday, June 16, 2004
C709 – Notre Dame Campus
Winnipeg, Manitoba**

MINUTES B 04/06

IN ATTENDANCE

Governors:	William Regehr, Chair Ann Robins, Vice-Chair Gail Bagnall Ron Bailey Richard Borlase John Jack Al Morin Mark Pawlik Walter Petik Iona Starr Leslie Walsh	Regrets:	Beverley Watson
CEO:	Jacqie Thachuk, President		
Secretary:	Kathi Gudmandson, Executive Assistant to the Board		
Treasurer:	Cathy Rushton, Chief Financial Officer		
Administration:	Ken Webb, VP - Academic Norm Konowalchuk, VP - Administrative Affairs Marg Braid, VP – Partnership Development		
Guests:	Ryan Mariani, Students' Association President-Elect Bill Cessford, Member, RRC Investment Committee		

1. CALL TO ORDER

With attendance constituting a quorum, the Chair called the meeting to order at 6:30 p.m.

2. APPROVAL OF AGENDA

Moved by M. Pawlik/A. Morin that the Regular Meeting Agenda of June 16, 2004 be approved. – CARRIED

3. APPROVAL OF MINUTES – MAY 26, 2004

MOTION B 04/06/01 – R. Bailey/R. Borlase

That the Minutes of the May 26, 2004 Board of Governors meeting be approved. – CARRIED

4. PRESIDENT’S REPORT – MAY 2004

On the occasion of the President’s last Board meeting before her retirement, she thanked the members of the Board for their support in furthering the college’s vision and mission. She added that it was a pleasure working with them.

MOTION B 04/06/02 – L. Walsh/R. Bailey

**That the President’s Report dated June 16, 2004 be received.
- CARRIED**

5. COMMITTEE REPORTS

5.1 Executive Committee – Minutes of June 7, 2004

MOTION B 04/06/03 – R. Bailey/A. Morin

**That the Executive Committee Minutes of June 7, 2004 be received.
- CARRIED**

6. NEW BUSINESS

6.1 Financial Results for the Eleven Months Ended May 31, 2004

MOTION B 04/06/04 – R. Bailey/J. Jack

That the Financial Results for the Eleven Months Ended May 31, 2004 be received. – CARRIED

6.2 Conduct of College Business during Summer Recess

MOTION B 04/06/05 – A. Morin/L. Walsh

That the Executive Committee be authorized to act on behalf of the Board of Governors, if required, for the conduct of college business during the Board's summer recess (June 17 – September 21, 2004). - CARRIED

6.3 Proposed Board Meeting Schedule - 2004/05

MOTION B 04/06/06 – A. Robins/R. Borlase

That the Board of Governors 2004/05 Meeting Schedule be approved as follows:

September 22, 2004	February 23, 2005
October 27, 2004	March 23, 2005
November 24, 2004	April 27, 2005
December 15, 2004	May 25, 2005
January 26, 2005	June 15, 2005

Friday, October 1, 2004 – Annual Board Planning Session

- CARRIED

6.4 Investment Policy – RRC Trust & Endowment Funds – Draft

Investment Committee member Bill Cessford was in attendance to present the draft investment policy for the college's trust and endowment funds that was developed by the Investment Committee.

Bill Cessford reviewed the draft policy and responded to questions from Board members. The Board noted the provision in the policy that the Investment Committee will report semi-annually to the Board on the college's portfolio performance.

MOTION B 04/06/07 – A. Morin/M. Pawlik

That the Draft Investment Policy – Red River College Trust and Endowment Funds dated June 3, 2004 be approved as presented. - CARRIED

The President commended Investment Committee members Bill Cessford, Al Morin and Cathy Rushton on their efforts to develop the investment policy.

7. CORRESPONDENCE

The Board received the following correspondence:

- 7.1 From the Executive Director, Council on Post-Secondary Education, dated May 26, 2004 - *Advising that COPSE has allocated base funding of \$65,000 for the Prior Learning and Assessment Recognition Program.*

8. FOR INFORMATION

The Board received the following information:

- 8.1 RRC Press Release dated June 2, 2004 - *The Board of Governors of Red River College Announces Selection of New President*
- 8.2 News Item, *The Winnipeg Free Press*, June 3, 2004 – *New college president has ambitious vision*
- 8.3 *Canadian Colleges & Institutes – Responding to the Needs of Immigrants*
Executive Summary of the Association of Canadian Community Colleges Background Report dated March 2004
- 8.4 RRC Information Technology Audit – Excerpt from *Information Technology Reports* by the Manitoba Office of the Auditor General, March 2004.
Full report available at www.oag.mb.ca/reports/reports_fr.htm
- 8.5 *Focus*, Academic Monthly Report – *May 2004*

9 OTHER BUSINESS

- 9.1 Recognition of Outgoing Board Member – Mark Pawlik

On behalf of the Board, the Chair made a presentation to outgoing Board member Mark Pawlik whose term as Students' Association President ends on June 30, 2004.

- 9.2 Recognition of Retiring President – Jacqie Thachuk

On behalf of the Board, the Chair acknowledged the support that Jacqie Thachuk has provided the Board over the past few years. Each Board member then spoke about the contribution she has made to the College, the City and the Province during her time as President.

10. COMMITTEE OF THE WHOLE

The Board agreed to sit in Committee of the Whole in camera at 7:40 p.m. with the President and the Executive Assistant to the Board.

10 COMMITTEE OF THE WHOLE (CONTINUED)

The Committee rose at 7:59 p.m. The Chair reported that the Committee received a report from the Executive Committee on executive compensation at the college.

10.1 Employees Excluded from the Bargaining Unit – New Salary Schedule

MOTION B 04/06/08 – A. Robins/R. Bailey

- a) That the salary schedule for employees excluded from the bargaining unit be approved as presented
- b) That implementation of the approved salary schedule be effective July 1, 2004
- c) That the salary schedule for employees excluded from the bargaining unit be reviewed biannually. The review will be completed not later than December 31 of that year, for presentation to the board in January. This process will commence in the fall of 2005.

- CARRIED

The meeting adjourned at 8:00 p.m.

Original signed by

William Regehr
Chair

Original signed by

Kathi Gudmandson
Secretary