

Regular Board Meeting

Wednesday, June 20, 2007
C709 – RRC Notre Dame Campus
Winnipeg, Manitoba

MINUTES B 07/06

IN ATTENDANCE

Governors:	Al Morin, Chair Beverley Watson, Vice-Chair Gail Bagnall Ric Borlase Guy Dugas Sheryl Feller Angie Herrera John Jack Walter Petik Cathy Woods	Regrets:	Milton Reimer Bob Silver
CEO:	Jeff Zabudsky, President		
Secretary:	Kathi Gudmandson, Executive Assistant to the Board		
Treasurer:	Cathy Rushton, Vice-President, Finance and Administration, CFO		
Administration:	Ken Webb, Vice-President, Academic and Research Marg Braid, Vice-President, Business Development Pat Bozyk, Vice-President (Acting), Student Services and Planning		
Guest:	Nancy Wheatley, Incoming Board Member		

1. CALL TO ORDER

With attendance constituting a quorum, the meeting was called to order at 5:10 p.m.

The Chair welcomed RRC Instructor Nancy Wheatley who had been invited to attend the meeting as a guest in anticipation of her term as Employee Board Member beginning July 1, 2007.

2. APPROVAL OF AGENDA

Moved by R. Borlase/G. Dugas that the Regular Meeting Agenda of June 20, 2007 be approved. – CARRIED

3. APPROVAL OF MINUTES – MAY 30, 2007

MOTION B 07/06/01 – G. Bagnall/S. Feller

That the Minutes of the May 30, 2007 Board of Governors Meeting be approved. – CARRIED

4. COLLEGE PRESIDENT'S REPORT – JUNE 2007

MOTION B 07/06/02 – R. Borlase/G. Bagnall

That the College President's Report of June 20, 2007 be received.
– CARRIED

5. STUDENTS' ASSOCIATION PRESIDENT'S REPORT – JUNE 2007

SA President A. Herrera reported that she and SA Vice-President Academic Dean Mary recently traveled to Vancouver to attend a policy and strategy meeting of the Canadian Association of Students' Associations. Other current SA initiatives include updating the *Student Day Planner* and SA website, developing program orientations, and overseeing renovations to the Cave student lounge.

MOTION B 07/06/03 – G. Bagnall/G. Dugas

That the Students' Association President's Report of June 20, 2007 be received. – CARRIED

6. COMMITTEE REPORTS

6.1 Executive Committee - Minutes of June 18, 2007

MOTION B 07/06/04 – G. Bagnall/R. Borlase

That the Executive Committee Minutes of June 18, 2007 be received.
– CARRIED

6.1.1 College Philosophy – Amendment to Board Policy 2.1

MOTION B 07/06/05 – W. Petik/C. Woods

That Board Policy 2.1 – College Philosophy be amended by deleting the quotation marks around "learning college". – CARRIED

6.1.2 Services that Support Student Success – Amendment to Board Policy 2.9

MOTION B 07/06/06 – C. Woods/G. Dugas

That Board Policy 2.9 – Student Success be amended by changing the policy title to Services that Support Student Success. – CARRIED

6.1.3 Reprisal – Deletion of Board Policy 2.16

MOTION B 07/06/07 – R. Borlase/G. Bagnall

That Board Policy 2.16 – Reprisal be rescinded. – CARRIED

6.2 Alumni Committee Report – Report of June 20, 2007

Board Alumni Committee representative R. Borlase requested that Board members contact him if they know of potential sponsors for the College's Alumni Dinner on November 17, 2007. He also reported that Susan Milican, an RRC Distinguished Alumnus, has joined the Alumni Committee, and 25,000 copies of RRC's Alumni publication *Distinction* are in the process of being distributed.

MOTION B 07/06/08 – R. Borlase/W. Petik

**That the Alumni Committee Report of June 20, 2007 be received.
– CARRIED**

7. NEW BUSINESS

7.1 Planning Committee Chair - Appointment

MOTION B 07/06/09 – G. Bagnall/C. Woods

That Sheryl Feller be appointed Chair of the Planning Committee effective June 20, 2007. – CARRIED

7.2 Financial Results Ending May 31, 2007

MOTION B 07/06/10 – R. Borlase/W. Petik

**That the Financial Results for the Period Ending May 31, 2007 be received.
– CARRIED**

7.3 Execution of Documents – Revised Board Resolution

MOTION B 07/06/11 – G. Bagnall/B. Watson

That the Revised Board Resolution regarding Execution of Documents dated June 20, 2007 be approved. – CARRIED

7.4 Board Policy Monitoring Report – Rural Education – 2.20

MOTION B 07/06/12 – B. Watson/M. Reimer

**That the President’s Internal Monitoring Report for Board Policy 2.20 –
Rural Education dated June 20, 2007 be accepted as presented.
– CARRIED**

7.5 Board Policy Review – Monitoring Reports

Board EA K. Gudmandson requested that Board members submit feedback to her regarding the Board’s policy monitoring process that was implemented one year ago.

8. FOR INFORMATION

8.1 Memo to All RRC Staff from M. Braid, June 1, 2007
- *Adult Learning Centre Move to Notre Dame Campus*

8.2 *Focus – Monthly Academic Report – May 2007*

9. OTHER BUSINESS

9.1 Recognition of Outgoing Board Members

The Chair acknowledged the retirement from the Board of Gail Bagnall and John Jack who have each completed the maximum six-year term for Board members. He also acknowledged outgoing Board member Guy Dugas who has been the Employee Board Member for the past two years.

10. COMMITTEE OF THE WHOLE

The Board agreed to sit in Committee of the Whole *in camera* at 5:45 p.m.

The Committee rose at 5:54 p.m. The Chair reported that the Committee received an update on the government’s timeline for appointing two new Board members to replace G. Bagnall and J. Jack. The Committee also received a report from the Executive Committee.

10.1 Executive Committee Report – Meeting of June 18, 2007

The Chair reported that on June 18, 2007 the Executive Committee conducted its annual evaluation of the President’s performance. The Committee also reviewed the President’s current compensation.

10.1 Executive Committee Report – Meeting of June 18, 2007 (continued)

MOTION B 07/06/13 – J. Jack/G. Bagnall

**That the recommendations of the Executive Committee regarding
Presidential Compensation be approved. – CARRIED**

The meeting adjourned at 5:55 p.m.

Original signed by

**Al Morin
Chair**

Original signed by

**Kathi Gudmandson
Secretary**

Attachment

**THE BOARD OF GOVERNORS OF
RED RIVER COLLEGE**

**RESOLUTION ON THE
EXECUTION OF DOCUMENTS
dated June 20, 2007**

Whereas,

- A. Section 48 of *The Colleges Act*, C.C.S.M. c. C150.1 (the "Act") deals with the execution of documents to which the Board is a party;
- B. Subsection 13.01 of Board By-law No. 1/93 (the General By-law) provides:
 - 13.01 As provided in section 48 of the Act, documents required to be in writing and to which the Board is a party are properly executed if the corporate name of the Board is witnessed by the signatures of:
 - a) the Chairperson of the Board, or another person authorized by resolution of the Board from time to time; and
 - b) the President of the College, or other officer of the College authorized by resolution of the Board from time to time.

Resolved,

- 1. In accordance with section 48 of the Act and subsection 13.01 of Board By-law No. 1/93, any documents required to be in writing and to which the Board is a party may be signed jointly by any person described in clause (a) and any officer of the College described in clause (b), *however, they cannot be the same person*, and these persons are hereby appointed as authorized signing officers of the Board for this purpose:
 - a) For the Purposes of 48(a) – Persons:**
 - the Chair of the Board
 - the Vice-Chair of the Board
 - the President of the College
 - the Vice-President, Academic and Research
 - the Vice-President, Business Development
 - the Vice-President, Student Services and Planning
 - the Vice-President, Finance and Administration
 - the Associate Vice President, Facilities and Campus Services
 - the Controller
 - the Dean, School of Business and Applied Arts
 - the Dean, School of Construction and Engineering Technologies
 - the Dean, School of Continuing and Distance Education
 - the Dean, School of Health Sciences and Community Services
 - the Dean, School of Indigenous Education

the Dean, School of Learning Innovation
the Dean, School of Transportation, Aviation and Manufacturing
the Dean, Student Services
the Director, Applied Research and Commercialization
the Director, Building Systems and Maintenance
the Director, Campus Services
the Director, College Relations
the Director, Design, Planning and Construction
the Director, Human Resource Services
the Director, Information Technology Solutions
the Director, International Education
the Director, Materials Management
the Director, Regional Services
the Director, Research and Planning
the Executive Assistant to the Board
the Human Resource Officers
the Manager, Corporate Legal and Insurance Services
the Manager, Environmental Health and Safety and Campus Services
the Manager, Human Resource Services
the Manager, Human Resource Systems
the Manager, Security Services

b) For the Purposes of 48(b) – Officers:

the President of the College (*Chief Executive Officer*)
the Executive Assistant to the Board (*Secretary*)
the Vice-President, Finance and Administration (*Treasurer*)
the Vice-President, Academic and Research
the Vice-President, Business Development
the Vice-President, Student Services and Planning
the Associate Vice President, Facilities and Campus Services
the Director, Human Resource Services

- *Adopted April 1, 1993*
- *Amended September 28, 1994*
- *Amended September 22, 1999*
- *Amended February 26, 2003*
- *Amended October 27, 2004*
- *Amended June 21, 2006*