

Regular Board Meeting

**Wednesday, January 25, 2006
C709 – Notre Dame Campus
Winnipeg, Manitoba**

MINUTES B 06/01

IN ATTENDANCE

- Governors:** William Regehr, Chair
Ann Robins
Gail Bagnall
Ron Bailey
Richard Borlase
Guy Dugas
Sheryl Feller
John Jack
Rex Masesar
Al Morin
Walter Petik
Beverley Watson
- CEO:** Jeff Zabudsky, President
- Secretary:** Kathi Gudmandson, Executive Assistant to the Board
- Treasurer:** Cathy Rushton, Vice-President, Corporate Services and CFO
- Administration:** Ken Webb, Vice-President, Academic
Marg Braid, Vice-President, Partnership Development
Rob Olson, A/Vice-President, Administrative Affairs
Howard Koks, Associate Vice-President, Strategic Initiatives
Jim Goho, Director of Research and Planning
Pat Boyzk, Dean of Student Services
Don McIntosh, Director of Human Resource Services

1. CALL TO ORDER

With attendance constituting a quorum, the Chair called the meeting to order at 6:30 p.m.

2. APPROVAL OF AGENDA

Moved by R. Bailey/R. Borlase that the Regular Meeting Agenda of January 25, 2006 be approved. – CARRIED

3. IMAGE SURVEY – RESULTS

The Director of Research and Planning presented the findings of a follow-up survey regarding Red River College's image and awareness. The results showed that Manitoban's awareness and impression of Red River College has increased over the past two years.

4. MINISTER OF ADVANCED EDUCATION – THE HONOURABLE DIANE MCGIFFORD

At the request of the Board Chair, the Minister of Advanced Education Diane McGifford was in attendance. The invitation was intended to provide an informal opportunity for the Minister to meet the members of the Board and senior college staff.

The Minister informed the Board that she is delighted to work with Red River College Board, its President and senior staff. She discussed some of the funding challenges facing post-secondary institutes in Manitoba and thanked the Board, the President and the staff for their support. She stated that the Premier appreciates the work being done at Red River College and she thanked Bill Regehr, Ron Bailey and Ann Robins who will be retiring from the Board on June 30 for their service and dedication.

5. PASSING OF NORMEN KONOWALCHUK, VICE-PRESIDENT, ADMINISTRATIVE AFFAIRS

Board members held a moment of silence in honour of the passing of Normen Konowalchuk, Vice-President of Administrative Affairs.

6. APPROVAL OF MINUTES – DECEMBER 14, 2005

MOTION B 06/01/01 – R. Masesar/J. Jack

That the Minutes of the December 14, 2005 Board of Governors meeting be approved. – CARRIED

7. COLLEGE PRESIDENT'S REPORT – JANUARY 2006

MOTION B 06/01/02 – R. Borlase/A. Morin

That the College President's Report dated January 25, 2006 be received. - CARRIED

8. STUDENTS' ASSOCIATION PRESIDENT'S REPORT – JANUARY 2006

The SA President reported that the SA sponsored Meltdown Week is coming up and will include a poker tournament, floor hockey and a bowling tournament. He also indicated that the elections for a new SA Executive will be held on March 19.

R. Masesar stated that all the student association presidents in Manitoba had formed a coalition which lobbied federal election candidates about post-secondary education. He believes that the coalition was effective and the turnout of youth voters appeared to be higher than in previous elections.

MOTION B 06/01/03 – A. Morin/R. Bailey

**That the Students' Association President's Report dated
January 25, 2006 be received. - CARRIED**

9. COMMITTEE REPORTS

9.1 College Council – Minutes of November 8, 2005

MOTION B 06/01/04 – G. Bagnall/J. Jack

**That the College Council Minutes of November 8, 2005
be received. - CARRIED**

9.2 Planning Committee

9.2.1 Minutes of December 14, 2005

MOTION B 06/01/05 – G. Bagnall/B. Watson

**That the Planning Committee Minutes of December 14, 2005
be received. - CARRIED**

9.2.2 Meeting of January 25, 2006

Committee Chair G. Bagnall informed the Board that the Planning Committee cancelled its meeting so that its members could attend the Administrative Affairs Committee meeting and receive a presentation on the RRC People Plan.

9.3 Administrative Affairs Committee

9.3.1 Meeting of January 25, 2006

Committee Chair R. Bailey reported that the Administrative Affairs Committee received a presentation from the Vice-President, Corporate Services and the Director of Human Resource Services on a People Plan that will developed by the College to facilitate long-term human resource planning.

9.3.1 Meeting of January 25, 2006 (continued)

MOTION B 06/01/06 – R. Bailey/A. Morin

That the Administrative Affairs Committee Report of January 25, 2006 be received. - CARRIED

9.3.2 Financial Results Ending December 31, 2005

MOTION B 06/01/07 – R. Bailey/A. Morin

That the Financial Results for the Period Ending December 31, 2005 be received. – CARRIED

9.4 Policy Review Committee Report – January 25, 2006

Committee Chair R. Borlase informed the Board that the Policy Review Committee met earlier in the day to review draft policy statements and proposed monitoring tools for the policies. It is anticipated that the Board will receive the draft policy manual for consideration at the March or April meeting. The Committee is on track to have the new Board policy manual in place for July 1, 2006.

MOTION B 06/01/08 – R. Bailey/A. Morin

That the Policy Review Committee Report of January 25, 2006 be received. – CARRIED

9.5 Alumni Committee Report

Board Alumni Committee representative R. Borlase reported that all committee positions have been filled with the recent appointment of a new member. The Alumni Committee is planning next year's Alumni Dinner and it is anticipated that 380 tickets can be sold for the event. The Committee is also working on a code of conduct for its members and alumni volunteers.

MOTION B 06/01/09 – R. Borlase/G. Dugas

That the Alumni Committee Report of January 25, 2006 be received. - CARRIED

10. NEW BUSINESS

10.1 Budget Parameters – 2006/07

The Vice-President, Corporate Services and Chief Financial Officer presented the proposed 2006/07 budget parameters that have been extracted from the RRC Strategic Plan and will serve as the framework for developing the 2006/07 budget.

10.1 Budget Parameters – 2006/07 (continued)

C. Rushton also indicated that a budget priority – Academic Plan – is to be added to the list of Urgent Priorities.

MOTION B 06/01/10 – R. Bailey/A. Morin

**That approval be granted for the 2006/07 operating and capital budget to be developed based on the parameters outlined in a memorandum dated January 18, 2006 from President’s Council.
– CARRIED**

10.2 Graduate Satisfaction and Employment Report – 2004/05

The Board agreed that the Director of Research and Planning make a presentation at the next meeting regarding the findings of the 2004/05 Graduate Satisfaction and Employment Report.

MOTION B 06/01/11 – R. Bailey/G. Bagnall

That the *Graduate Satisfaction and Employment Report – 2004/05* be received as information. – CARRIED

11. CORRESPONDENCE

- 10.1 From D. Botting, Deputy Minister of Advanced Education and Training, December 22, 2005 – *Advising of Changes in Senior Management Responsibilities at COPSE*

12. FOR INFORMATION

- 12.1 Memo from K. Gudmandson dated January 25, 2006
– *Policy Governance® Seminars*
- 12.2 News Item, *The Winnipeg Free Press*, January 13, 2006
– *Downtown campus administrator’s legacy*
- 12.3 News Item, *The Winnipeg Free Press*, January 20, 2006
– *Doer’s passage to India*
- 12.4 RRC News Release, December 15, 2005
– *Varsity Sports Make Successful Return to RRC*
- 12.5 RRC News Release, January 16, 2006
– *RRC Reprises Technology “Kids Kamp” for Grade 7’s*
- 12.6 Invitation to all Board Members
– *Grand Opening of RRC’s Life Sciences & Biotechnology Labs*

12.7 *Focus* – Academic Monthly Report, December 2005

12.8 *Board Leadership Newsletter*, No. 82, Nov–Dec 2005

13. COMMITTEE OF THE WHOLE

The Board agreed to sit in Committee of the Whole in camera at 7:40 p.m. with the President, the Executive Assistant to the Board, the Vice–President, Corporate Services & CFO and the Director of Human Resource Services.

The Committee rose at 7:59 p.m. The Chair reported that the Committee considered recommendations regarding the salary schedule for employees excluded from the bargaining unit.

13.1 Salary Schedule for Employees Excluded from the Bargaining Unit

MOTION B 06/01/12 – R. Bailey/G. Bagnall

- a) That the salary schedule for employees excluded from the bargaining unit be approved effective June 24, 2006 as presented.
- b) That implementation of the new salary schedule follow finalization and implementation of the Collective Agreement in the Manitoba Government and Manitoba General Employees Union and Red River College.

– CARRIED

The meeting adjourned at 8:00 p.m.

Original signed by

**William Regehr
Chair**

Original signed by

**Kathi Gudmandson
Secretary**