

Regular Board Meeting

Wednesday, January 28, 2004
C709 – Notre Dame Campus
Winnipeg, Manitoba

MINUTES B 04/01

IN ATTENDANCE

Governors:	Ann Robins, A/Chair Gail Bagnall Ron Bailey Richard Borlase John Jack Al Morin Mark Pawlik Leslie Walsh Beverley Watson	Regrets:	William Regehr Walter Petik Iona Starr
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Chief Executive Officer: Jacqie Thachuk, President

Secretary: Kathi Gudmandson, Executive Assistant to the Board

Treasurer: Cathy Rushton, Chief Financial Officer

Administration: Ken Webb, VP - Academic
Norm Konowalchuk, VP - Administrative Affairs
Marg Braid, A/VP - Partnership, Training & Development
Jim Goho, Director, Research & Planning
Twylla Eagle, Director, Marketing & Public Relations

1. CALL TO ORDER

With attendance constituting a quorum, the Acting Chair called the meeting to order at 6:50 p.m.

2. APPROVAL OF AGENDA

Moved by A. Morin/B. Watson that the Regular Meeting Agenda of January 28, 2004 be approved. – CARRIED

3. MARKETING RESEARCH RESULTS – RRC REPUTATION STUDY

Director of Marketing and Public Relations, Twylla Eagle, presented the findings of a reputation study about the college conducted during the summer of 2003 by Western Opinion Research.

Board members noted a significant finding of the research was that strategies should be strengthened for getting the college's message out to high school home room teachers and guidance counselors

4. APPROVAL OF MINUTES – DECEMBER 17, 2003

MOTION B 04/01/01 – B. Watson/G. Bagnall

That the Minutes of the December 17, 2003 Board of Governors meeting be approved as distributed. – CARRIED

5. PRESIDENT'S REPORT – DECEMBER 2003

MOTION B 04/01/02 – J. Jack/A. Morin

**That the President's Report dated January 28, 2004 be received.
- CARRIED**

6. COMMITTEE REPORTS

6.1 Executive Committee – Minutes of January 12, 2004

MOTION B 04/01/03 – G. Bagnall/L. Walsh

**That the Executive Committee Minutes of January 12, 2004 be received.
- CARRIED**

6.2 College Council – Minutes of January 13, 2004

MOTION B 04/01/04 – A. Morin/R. Borlase

**That the College Council Minutes of January 13, 2004 be received.
- CARRIED**

6.3 Planning Committee – Meeting of January 28, 2004

Committee Chair G. Bagnall reported that the Planning Committee did not meet as scheduled because of a lack of quorum.

6.4 Administrative Affairs Committee

6.4.1 Meeting of January 28, 2004

Committee Chair R. Bailey reported that the Administrative Affairs Committee received a report from the Vice-President – Administrative Affairs regarding management of the college's parking facilities. As requested by Red River College, the government has agreed to amend *The Colleges Act* to provide the college with the legislative authority to enforce parking regulations and collect unpaid parking fines.

The Committee also discussed formalizing a process with Manitoba Finance for appointing an external auditor for the college, as well as the creation of a RRC charitable foundation.

MOTION B 04/01/05 – R. Bailey/J. Jack

That the Administrative Affairs Committee Report of January 28, 2004 be received. - CARRIED

6.4.2 Financial Results for the Six Months Ended December 31, 2003

MOTION B 04/01/06 – R. Bailey/R. Borlase

That the Financial Results for the Six Months Ended December 31, 2003 be received. - CARRIED

7. NEW BUSINESS

7.1 Budget Parameters – 2004/05

MOTION B 04/01/07 – R. Bailey/A. Morin

That approval be granted for the 2004/05 operating and capital budget to be developed based on the parameters outlined in a memorandum from President's Council dated January 15, 2004. - CARRIED

8. FOR INFORMATION

8.1 Memo from J. Thachuk, President to All RRC Staff dated January 5, 2004
- Announcement of Search for New President

8.2 Correspondence to J. Thachuk from C. Nordman, Executive Director, College Expansion Initiative dated January 9, 2004
- Funding approval for Phase 4 of RRC's Distance Education Expansion Initiative.

8.3 Correspondence to The Prime Minister of Canada from the Association of Canadian Community Colleges dated December 19, 2003
- Need for funding of post-secondary education in Canada

8. FOR INFORMATION (CONTINUED)

- 8.4 *University College of the North*, a publication of the Manitoba Government Issue 1, December 2003
- 8.5 *Focus*, Academic Monthly Report – December 2003
- 8.6 Publication by J. Goho – The Effects of Different Delivery Modes in Survey Administration, *Journal of Applied Research in the Community College*, 10(2): 137-147, 2003
- 8.7 *Board Leadership Newsletter*, No. 70, November - December 2003

9. COMMITTEE OF THE WHOLE

The Board agreed to sit in Committee of the Whole in camera at 7:45 p.m.

The Committee rose at 7:59 p.m. The Acting Chair reported that Board members discussed the search for a new RRC President and received a report from the President on the status of the college's collective agreement negotiations with the MGEU.

The meeting adjourned at 8:00 p.m.

Original signed by

**Ann Robins
Acting Chair**

Original signed by

**Kathi Gudmandson
Secretary**