

Wednesday, January 27, 1999

C709 Boardroom - RRC

7:00 p.m.

MINUTES

(B:99/01)

In Attendance:

Governors: E. Martens, Acting Chair
B. Bachalo
D. Falcetta
M. Mayer
V. Snyder
T. Whiteman
A. Wiebe

Regrets: L. McGinnis, Chair
L. Bohnhardt
C. Bird
B. Green
D. Plett

President: J. Thachuk, Chief Executive Officer

Treasurer: C. Rushton, Chief Financial Officer

Secretary: J. Tribula, Executive Assistant to the Board

Guests: K. Webb, Vice-President Academic/Acting President
N. Konowalchuk, Vice-President, Administrative Affairs
P. McGeachie, Vice-President, Training Enterprises
B. Jones, Director, Marketing and Public Relations
G. Gray, Vice-President Student Affairs, Students' Association

Call to Order

With attendance constituting a quorum, the Chair called the meeting to order at 7:00 p.m.

1. GUESTS

1.1 Presentation on Prior Learning Assessment (PLA)
Guest: Deb Blower, PLA Facilitator

Deb Blower, PLA Facilitator, provided an overview of the College's PLA initiatives.

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2. CHAIR'S REMARKS

Mr. Martens, Acting Chair, reported that an Order in Council appointing Lloyd McGinnis as the new Board Chair, and himself as Vice-Chair, was approved by the Legislature on January 20, 1999. Betty Green, was also appointed as a new Board member, replacing the seat vacated by Ralph Bullock.

The Acting Chair commented on the College's strategic direction, funding issues, fundraising, and the requirement for the Board to stay focused on the goals and common strategies. He thanked Mary Jane Loustel, Internal Auditor, who will be leaving the College to pursue other opportunities, for her participation in Board related activities, and conveyed thanks to all of the staff who regularly assist the Board and attend the meetings.

3. ACCEPTANCE OF AGENDA

Moved by D. Falcetta/A. Wiebe that the Agenda be accepted as distributed.

Carried

4. NEW BUSINESS

4.1 1999/2000 Budget Parameters

Ms. Rushton reviewed the memorandum outlining the planning assumptions, cost pressures and priorities that the College has identified for the 1999/2000 budget. She noted how the priorities are supported within the draft strategic plan and that these assumptions will be tied into the final budget.

A discussion took place on the proposed tuition, lab fee, and technology access fee increases. The College is preparing for the implementation of the tuition policy of the Council on Post-Secondary Education (COPSE), that tuition will be based on a minimum of 18% of program costing. Currently, the College is at approximately 14% of program costs and the proposed increase for 1999/2000 would bring the percentage to 15-15.5%, dependent upon the program costing model that has yet to be confirmed.

The Board requested that an update be provided on the regional centres at the next Board meeting, including any relevant details from COPSE.

The Administrative Affairs Committee also requested an update on the date that the College will be ready for Y2K.

MOTION B:99/01/1: V. Snyder/D. Falcetta

THAT the Board of Governors approve the 1999/2000 budget planning assumptions and priorities as noted.

Carried

4.2 Millennium Library Project

This item was considered by the Executive Committee at their January 19, 1999 meeting. It is recognized that participation in this project is consistent with the strategic direction of the College. The President and Paul McGeachie, Vice-President, Training Enterprises, attended a Millennium Library Project Steering Committee on January 21, 1999 and that Committee remains interested in partnering/working with the College on this project.

MOTION B:99/01/2: D. Falcetta/A. Wiebe

THAT Red River College agrees to participate, in principle, with the Centennial Library Board, and other members of the Millennium Centre of Knowledge Steering Committee, to partner in the planning of the facility, and the development of programming in the proposed Manitoba Centre for Knowledge, subject to establishing the College's role and appropriate level of participation in the project, and establishing suitable and acceptable financial arrangements.

Carried

5. ADOPTION OF MINUTES

Moved by B. Bachalo/V. Snyder that the Minutes of the December 16, 1998 Board of Governors meeting be adopted.

Carried

6. BUSINESS ARISING FROM PREVIOUS MINUTES

6.1 Board Objectives

The Board reviewed the action sheet of the 1998/99 Board Objectives.

7. PRESIDENT'S REPORT

The President tabled her report for the period December 10, 1998 to January 19, 1999.

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8. COLLEGE COUNCIL

Guest: Dave Thorlakson, Chair, College Council

Mr. Thorlakson reported on the January 19, 1999 College Council meeting. He indicated that the Council has now held two successful meetings with quorum and that the Council is considering substantive issues. The next meeting of this Committee will be dedicated to reviewing proposed amendments to Board By-Law No. 2, the College Council Constitution. Mr. Thorlakson then left the meeting.

8.1 Student Representation on the Board of Governors

The Board referred this item to College Council. At the January 19, 1999 Council meeting, the Council passed the following two motions:

THAT College Council recommend to the Board of Governors that student representation and staff representation on the Board of Governors be increased equally.

THAT College Council recommend that the Board of Governors consider a new position on the Board to be filled by an Alumni.

Discussion took place on various options for student representation on the Board. The Students' Association (SA) is considering different methods of choosing the Board student representative. The SA will also be making a presentation directly to the Minister requesting that student representation on the Board be increased equal to that of the universities (25%).

MOTION B:99/01/3: T. Whiteman/D. Falcetta

THAT the Board of Governors table the issue of student representation on the Board at the next meeting of the operational and organizational five-year review in March, 1999.

Carried

9. VIP CAMPAIGN CABINET

9.1 Update on the Capital Campaign

An update of the capital campaign was provided to the Board. The Acting Chair inquired about the College's follow-up from a meeting held with Dr. Rey Pagtakhan on the Federal Millennium Fund project.

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10. ACADEMIC/PLANNING COMMITTEE

Mrs. Wiebe provided a report of the January 19, 1999 Academic/Planning Committee meeting. The Committee is considering the next session between the Board and the Advisory Committee Chairs. Proposed topics for this session, to be held sometime in May, include the College's growth strategy, the strategic plan, and the College's image.

10.1 Academic Monthly Report

Focus, the Academic report for the month of December was tabled for information.

10.2 December Program Registration Report

The Board reviewed the December 1998 Program Registration Report.

11. ADMINISTRATIVE AFFAIRS COMMITTEE

Mr. Falcetta provided a report of the January 27, 1999 Administrative Affairs Committee meeting.

An update was provided on the donated artwork and Bob Jones, Director, Marketing and Public Relations, advised that a consultant has been retained to evaluate each piece and to recommend strategies for disposition, lease or retention of the pieces.

11.1 Monthly Financial Report

The Board reviewed the financial results for the six months ended December 31, 1998. It was noted that the College will be receiving a one-time capital grant from the government in the amount of \$500,000 for computer infrastructure upgrading.

12. AUDIT COMMITTEE

Ms. Rushton advised that the request for proposal was sent out to potential auditors and that a bidders meeting was held. Responses are due by February 15, 1999 and as previously reported, the Audit Committee will bring forward a recommendation for the appointment of the new auditor to the March or April Board meeting.

12. EXECUTIVE COMMITTEE

MOTION B:99/01/4: B. Bachalo/D. Falcetta

THAT the Board of Governors accept the January 19, 1999 Executive Committee report.

12.1 Red River College Foundation

The Board reviewed the framework for the establishment of the Red River College Foundation. The Executive Committee has recommended that the recruitment of a Chair for the Foundation be undertaken immediately. Further discussion was held on this item during the Committee of the Whole portion of the meeting.

13. CORRESPONDENCE

The Board reviewed the following correspondence:

Sent by Board: - Nil

Received by Board:

13.1 R. Bullock, Letter – *December 16, 1998*

14. INFORMATION ITEMS

14.1 Maclean's Magazine

Maclean's Magazine published the Guide to Canadian Colleges 1999 that includes a one pager on Red River College.

**15. NEXT BOARD OF GOVERNORS' MEETINGS
FEBRUARY 24, 1999 AND MARCH 24, 1999**

16. OTHER BUSINESS – NIL.

17. COMMITTEE OF THE WHOLE

The Board held a meeting of the Committee of the Whole.

The meeting adjourned at 9:15 p.m.