

Regular Board Meeting

Wednesday, January 26, 2005
C709 – Notre Dame Campus
Winnipeg, Manitoba

MINUTES B 05/01

IN ATTENDANCE

Governors:	William Regehr, Chair Ann Robins, Vice-Chair Gail Bagnall Ric Borlase John Jack Ryan Mariani Al Morin Walter Petik Iona Starr Leslie Walsh	Regrets:	Ron Bailey Beverley Watson
CEO:	Jeff Zabudsky, President		
Secretary:	Kathi Gudmandson, Executive Assistant to the Board		
Acting Treasurer:	Bev Beitz, Controller		
Administration:	Ken Webb, Vice-President – Academic Norm Konowalchuk, Vice-President – Administrative Affairs Marg Braid, Vice-President – Partnership Development Pat Bozyk, Dean of Student Services Jim Goho, Director of Research and Planning		
Guests:	Carlene Besner, Registrar Ian Scott, Recruitment Coordinator		

1. CALL TO ORDER

With attendance constituting a quorum, the Chair called the meeting to order at 6:25 p.m.

2. APPROVAL OF AGENDA

Moved by W. Petik/L. Walsh that the Regular Meeting Agenda of January 26, 2005 be approved. – CARRIED

3. STUDENT RECRUITMENT: *GOING PLACES* - PRESENTATION

Recruitment Coordinator, Ian Scott, provided the Board with an overview of a presentation given to Manitoba high school students about the benefits of attending RRC, and discussed the college's recruitment strategies.

4. APPROVAL OF MINUTES – DECEMBER 15, 2004

MOTION B 05/01/01 – L. Walsh/I. Starr

That the Minutes of the December 15, 2004 Board of Governors meeting be approved. – CARRIED

5. COLLEGE PRESIDENT'S REPORT – JANUARY 2005

MOTION B 05/01/02 – R. Borlase/J. Jack

**That the College President's Report dated January 26, 2005 be received.
- CARRIED**

6. STUDENTS' ASSOCIATION PRESIDENT'S REPORT – JANUARY 2005

The SA President reported that the Students' Association is continuing to explore a varsity sports program for the college and will be holding a fundraiser for the tsunami disaster relief. The SA is preparing for its annual election of executives and the term for the SA executive has changed to May 1 – April 30 from July 1 – June 30. A new position has also been created within the Students' Association for a political action officer.

MOTION B 05/01/03 – A. Morin/R. Borlase

That the Students' Association President's Report dated January 26, 2005 be received. - CARRIED

7. COMMITTEE REPORTS

7.1 Executive Committee – Minutes of January 10, 2005

MOTION B 05/01/04 – G. Bagnall/R. Mariani

**That the Executive Committee Minutes of January 10, 2005 be received.
- CARRIED**

7.2 College Council – Minutes of January 11, 2005

MOTION B 05/01/05 – A. Morin/J. Jack

**That the College Council Minutes of January 11, 2005 be received.
- CARRIED**

7.3 Planning Committee

7.3.1 Minutes of December 15, 2004

MOTION B 05/01/06 – G. Bagnall/L. Walsh

**That the Planning Committee Minutes of December 15, 2004 be received.
- CARRIED**

7.3.2 Meeting of January 26, 2005

Committee Chair G. Bagnall reported that the Planning Committee reviewed a report on Board Composition in Canadian Colleges and continued its discussion about changes to the composition of Manitoba's college boards.

Committee members noted a previous recommendation by COPSE that college boards be increased to 15 members. The Committee did not support an increase in the number of board members and agreed that a 12 member board has served Red River College very well. It was also agreed that the government should continue appointing the board chair and vice-chair instead of the board selecting its own chair and vice-chair as is done at several Canadian colleges.

The Committee will bring the following recommended changes to *The Colleges Act* to a future Board meeting for consideration:

- a) Increase the employee member's term to three years from two years.
- b) Have a 12 member board with two-thirds (8) of its members appointed by the Lieutenant Governor-in-Council (including staff and student reps), and one-third (4) appointed by the board based on representation from the various constituencies of the colleges. (Alumni would be designated a constituency for membership.)

G. Bagnall also indicated that the Committee will consider how to enhance the students' role on the Board of Governors prior to making its formal recommendations on Board Composition.

MOTION B 05/01/07 – G. Bagnall/L. Walsh

**That the Planning Committee Report of January 26, 2005
be received. - CARRIED**

7.4 Administrative Affairs Committee

7.4.1 Minutes of December 15, 2004

MOTION B 05/01/08 – A. Robins/R. Borlase

That the Administrative Affairs Committee Minutes of December 15, 2004 be received. - CARRIED

7.4.2 Meeting of January 26, 2005

Acting Committee Chair A. Robins reported that the Administrative Affairs Committee met with the Director of Development to discuss the establishment of a charitable foundation for Red River College. Information regarding the benefits of foundations, detailed costs, and experiences at other Canadian colleges will be obtained for the Committee's review at a future meeting.

The Committee was also advised by the Controller that a Request for Proposals for an external auditor for Red River College will be sent to all major audit firms on February 1, 2005. The Board Audit Committee will determine the selection parameters for the proposals that are due on February 28.

It is expected that the Audit Committee will make its recommendation regarding the selection of an external auditor at the March Board meeting.

MOTION B 05/01/09 – A. Robins/J. Jack

That the Administrative Affairs Committee Report of January 26, 2005 be received. - CARRIED

7.4.3 Financial Results Ending December 31, 2004

MOTION B 05/01/10 – A. Robins/A. Morin

That the Financial Results for the Period Ending December 31, 2004 be received as information. - CARRIED

7.4.4 Budget Parameters – 2005/06

The Administrative Affairs Committee reviewed proposed budget parameters that have been extracted from the RRC Strategic Plan and will serve as the framework for developing the 2005/06 budget. The Committee adopted a motion to recommend acceptance of the parameters.

MOTION B 05/01/11 – A. Robins/A. Morin

That approval be granted for the 2005/06 operating and capital budget to be developed based on the parameters outlined in a memorandum dated January 20, 2005 from President's Council. - CARRIED

7.5 Alumni Committee

Board Alumni Committee member R. Borlase reported that the Alumni Committee will be hosting an alumni outreach event on April 13. Each Board member, as well as all senior managers at the college, will be asked to invite two members of Red River College's alumni to the reception that will be held in the Atrium of the Princess Street Campus. Further information will be sent to all Board members.

8. CORRESPONDENCE

- 8.1 From D. Robertson, Chair of COPSE, December 20, 2004
Re: *Approval to Acquire an Enterprise Resource Planning System*

9. FOR INFORMATION

The Board received the following information:

- 9.1 Federal Government Announcement – November 2004
- *New Chair of Government Caucus on Post Secondary Education and Research*
- 9.2 Announcement of Release of Council on Post-Secondary Education's 2003/04 Annual Report, December 14, 2004 (*Report available at www.copse.mb.ca*)
- 9.3 Manitoba Government News Release – January 18, 2005
Premier Announces Senior Management Changes
- 9.4 Excerpts related to RRC from the *Manitoba Office of the Auditor General – Audit of Public Accounts for the year ended March 31, 2004*
- 9.5 *Focus*, Academic Monthly Report – December 2004
- 9.6 *Portrait*, An Annual RRC Publication, 2005
- 9.7 *Board Leadership Newsletter*, No. 76, Nov-Dec 2004

10. COMMITTEE OF THE WHOLE

The Board agreed to sit in Committee of the Whole in camera at 7:45 p.m. with the President and the Executive Assistant to the Board.

The Committee rose at 8:24 p.m. The Chair indicated that reports were received from the Chair and the President.

The meeting adjourned at 8:25 p.m.

Original signed by

William Regehr
Chair

Original signed by

Kathi Gudmandson
Secretary