

**Wednesday, January 24, 2001  
C709 Boardroom - RRC  
Winnipeg, Manitoba**

**6:30 p.m.**

**MINUTES  
(B:01/01)**

**In Attendance:**

**Governors:** William Regehr, Chair  
Ann Robins, Vice-Chair  
Gail Bagnall  
Ron Bailey  
John Jack  
Al Morin  
Walter Petik  
Peter Reimer  
Iona Starr  
Beverley Watson

**Ex-Officio:** Jacqie Thachuk, President

**Treasurer:** Cathy Rushton, Chief Financial Officer

**Secretary:** Kathi Gudmandson, Executive Assistant to the Board

**Administration:** Ken Webb, Vice President Academic  
Norm Konowalchuk, Vice-President, Administrative Affairs  
Paul McGeachie, Vice-President, Training Enterprises  
Jim Goho, Director of Research and Planning

**Regrets:** M. Mayer  
I. Scott

**1. CALL TO ORDER**

With attendance constituting a quorum, the Chair called the meeting to order at 7:05 p.m.

**2. APPROVAL OF AGENDA**

**Moved by P. Reimer/R. Bailey that the Agenda of January 24, 2001  
be approved as distributed. - CARRIED**

**3. APPROVAL OF MINUTES - DECEMBER 13, 2000**

**Moved by G. Bagnall/P. Reimer that the Minutes of the December 13, 2000 Board of  
Governors meeting be approved as distributed. - CARRIED**

**4. OVERVIEW OF FINANCIAL SERVICES**

As part of the on-going Board Member Orientation, C. Rushton, Chief Financial Officer, provided Board members with an overview of the College's Financial Services Division. She reviewed the financial operating principles of the College, which includes operating in a business-like manner. The responsibilities of the Division include financial reporting, transaction processing, internal control, budget planning and advisory services.

C. Rushton discussed the financial results for the 1999-2000 year. She also reviewed the base budget process and identified significant budget issues facing the College.

**5. PRESIDENT'S REPORT**

**MOTION B 01/01/01 - P. Reimer/G. Bagnall**

**That the President's Report dated January 24, 2001 be received.  
- CARRIED**

**6. BOARD COMMITTEE REPORTS**

6.1 College Council - Minutes of December 12, 2000

**MOTION B 01/01/02 - A. Robins/A. Morin**

**That the Minutes of the College Council meeting of December 12, 2000 be received - CARRIED**

6.2 Executive Committee - Minutes of January 8, 2001

**MOTION B 01/01/03 - R. Bailey/P. Reimer**

**That the Minutes of the January 8, 2001 Executive Committee meeting be received. - CARRIED**

6.3 Planning Committee

6.3.1 Minutes of December 13, 2000

**MOTION B 01/01/04 - G. Bagnall/I. Starr**

**That the Minutes of the December 13, 2000 Planning Committee meeting be received. - CARRIED**

6.3.2 Meeting of January 24, 2001

G. Bagnall, Committee Chair, reported that the Planning Committee received a presentation on the draft report - RRC Academic Programming Expansion Strategy, 2000-2004 dated January 2001. The Committee recommended that the Board's Annual Meeting with the Advisory Committee Chairs be devoted to a consultation regarding the Strategy and Board members concurred.

6.3.2 Meeting of January 24, 2001 (continued)

The Committee also approved the agenda for the January 30 Board Planning Session, reviewed a program proposal, received an update on the status of the Princess Street Campus, reviewed advisory committee reports and received a report on program accreditation.

6.3.3 Proposal to Expand Aviation/Aerospace Training Infrastructure

G. Bagnall reported that the Committee reviewed a proposal to expand aviation/aerospace training infrastructure and Board members were provided with a copy of the proposal.

P. McGeachie provided Board members with an overview of the proposal and responded to questions.

**MOTION 01/01/05 - G. Bagnall/B. Watson**

**That the College management be authorized to negotiate the transfer of Stevenson Aviation Technical Training Centre to Red River College subject to there being a sustainable level of funding provided to support all costs of the transfer and the ongoing program, administrative and support costs.  
- CARRIED**

**MOTION 01/01/06 - G. Bagnall/J. Jack**

**That approval be granted for inclusion in the 2001/02 College Expansion Initiative submission for funding of an academic Aircraft Maintenance Engineer Program and an Aircraft Structures Apprenticeship Program to be delivered by Stevenson Aviation Technical Training Centre at a newly established site at the Winnipeg International Airport. - CARRIED**

**MOTION 01/01/07 - G. Bagnall/A. Morin**

**That approval be requested from COPSE to exceed the stipulated spending threshold in accordance with Policy 2.2 to permit the purchase of the required major training aids and equipment, the costs of renovation and the facility lease costs for the expansion of SATTC in Winnipeg, subject to full project funding from the federal and provincial governments. - CARRIED**

6.3.4 Board Planning Session - January 30, 2001

Board members were provided with a memorandum from the Chair regarding Board goals adopted prior to the appointment of several new Board members in November, 2000. A review of Board goals is scheduled for the January 30 Planning Session

Board members were in receipt of reference material related to Policy Governance and W. Regehr asked that this material be reviewed prior to the Planning Session.

6.4 Administrative Affairs Committee

6.4.1 Minutes of December 13, 2000

**MOTION B 01/01/08 - R. Bailey/P. Reimer**

**That the Minutes of the December 13, 2000 Administrative Affairs Committee meeting be received. - CARRIED**

6.4.2 Meeting of January 24, 2001

R. Bailey, Committee Chair, reported that C. Rushton provided an overview of the proposed budget parameters being presented to the Board for approval. She also reviewed the financial results for the six-month period ended December 31, 2000. The Committee discussed budget implications surrounding Market Driven Training (MDT) and some ancillary strategic business units as well as the status of collective agreement negotiations with the MGEU.

P. McGeachie and C. Rushton discussed the status of MDT with the Board. A further report on MDT will be provided at the next Board meeting.

6.4.3 Financial Results for the Six Months Ended December 31, 2000

C. Rushton reported that the deficit for the six-month period is \$2,019,000 which is a positive variance of \$946,000 from budget. The year-to-date deficit was expected and arises largely from cash flow timing of provincial grant payments. Preliminary results indicate that a balanced budget will be achieved for 2000-01.

**MOTION B 01/01/09 - R. Bailey/J. Jack**

**That the Financial Results for the Six Months Ended December 31, 2000 be received. - CARRIED**

**7. NEW BUSINESS**

7.1 2001-2002 Budget Parameters

The Board was in receipt of a memorandum from C. Rushton outlining planning assumptions, cost pressures and budget priorities identified for the 2001-2002 budget. Following approval by the Board, the budget parameters will be used to develop resource requirements and provide a framework for matching revenues and expenditures to achieve a balanced budget.

It was noted that the budget priorities identified for 2001/02 are supported by the College's Strategic Plan.

**MOTION B 01/01/10 - R. Bailey/J. Jacks**

**That approval be granted for the 2001/02 budget to be developed based on the parameters outlined in a memorandum dated January 15, 2001 from C. Rushton. - CARRIED**

7.2 Expo 2001 - February 14, 2001

In response to a request, W. Regehr volunteered to participate in the judging of the Spirit Cup for best exhibit at the College's Expo 2001.

**8. FOR INFORMATION**

The Board received the following information:

8.1 Ministry of Advanced Education

The Board was informed that the College has invited the newly appointed Minister of Advanced Education, D. McGifford, to tour the College and meet college officials. The Board's request to meet to discuss a tuition policy and multi-year funding has also been passed on to the new Minister's office.

8.2 Election of Employee Board Representative

The Board was informed that M. Mayer's second term as Employee Representative on the Board expires March 31, 2001 and an election will be held to fill this position.

8.3 Program Registration Statistics - December 10, 2000

8.4 Focus - Vice-President, Academic's Monthly Report - December 2000

8.5 Article from College Canada - ACCC Newsmagazine - Economic Development

8.6 Academic Programming Expansion Strategy, 2000-2004 - Draft

8.7 News Release - RRC Accepted into the Microsoft Mentor Program as Host Institution

**The meeting adjourned at 9:25 p.m.**

*Original signed by*

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**William Regehr, Chair**

*Original signed by*

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**Kathi Gudmandson, Secretary**