

**Wednesday, January 23, 2002
C709 Boardroom - RRC
Winnipeg, Manitoba**

7:00 p.m.

**MINUTES
(B:02/01)**

In Attendance:

Governors:

William Regehr, Chair
Gail Bagnall
Ron Bailey
John Jack
Al Morin
Robyn Osmond
Peter Reimer
Leslie Walsh
Beverley Watson

Regrets:

Ann Robins, Vice-Chair
Walter Petik
Iona Starr

Ex-Officio:

Jacqie Thachuk, President

Treasurer:

Cathy Rushton, Chief Financial Officer

Secretary:

Kathi Gudmandson, Executive Assistant to the Board

Administration:

Ken Webb, Vice-President, Academic
Paul McGeachie, VP, Partnership, Training & Development
Norm Konowalchuk, Vice-President, Administrative Affairs
Jim Goho, Director of Research and Planning
Larry Partap, Chair, College Council

1. CALL TO ORDER

With attendance constituting a quorum, the Chair called the meeting to order at 7:10 p.m.

2. APPROVAL OF AGENDA

Moved by J. Jack/A. Morin that the Agenda of January 23, 2002 be approved as distributed. - CARRIED

3. APPROVAL OF MINUTES - DECEMBER 19, 2001

Moved by L. Walsh/R. Osmond that the Minutes of the December 19, 2001 Board of Governors meeting be approved. - CARRIED

4. PRESIDENT'S REPORT - DECEMBER 2001

The Board was updated on planning for the upcoming capital campaign. Consultations are ongoing with community members, and good advice regarding the campaign has been received.

MOTION B 02/01/01 - B. Watson/L. Walsh

**That the President's Report dated January 23, 2002 be received.
- CARRIED**

5. PRINCESS STREET CAMPUS

5.1 Correspondence to the Minister of Advanced Education from the Board Chair dated January 7, 2002

The Board agreed to receive as confidential information a letter to the Minister of Advanced Education from the Board Chair dated January 7, 2002 regarding the planning of the Princess Street Campus.

6. BOARD COMMITTEE REPORTS

6.1 College Council - Minutes of January 8, 2002

L. Partap, College Council Chair, provided the Board with a brief overview of the Council's discussion on Performance Feedback and Professional Development. At the request of the Board Chair, the College Council Executive will be provided with the Board's draft human resources policy for information.

MOTION B 02/01/02 - J. Jack/A. Morin

That the Minutes of the January 8, 2002 College Council meeting be received. - CARRIED

6.2 Executive Committee - Minutes of January 7, 2002

MOTION B 02/01/03 - L. Walsh/A. Morin

That the Minutes of the January 7, 2002 Executive Committee meeting be received. - CARRIED

6.3 Planning Committee

6.3.1 Meeting of January 23, 2002

G. Bagnall, Committee Chair reported that Planning Committee adopted recommendations to the Board about Applied Degree Education and Student Recruitment/Retention.

The Committee also considered advisory committee reports, received a report on two exciting projects initiated by the Early Childhood Education Department, and was updated on a recent program approval by COPSE.

MOTION B 02/01/04 – G. Bagnall/B. Watson

**That the Planning Committee Report dated January 23, 2002
be received. - CARRIED**

6.3.2 Applied Degree Education

MOTION B 02/01/05 - G. Bagnall/J. Jack

That the College undertake the following actions

- a) **Engage the government in discussions on the value and need for applied degrees and recommend changes to *The Colleges Act* that would permit new credentials other than diplomas and certificates to be accepted by the Deputy Minister.**
- b) **Establish the need for advanced applied education, including applied degrees, with select industry sectors.**
- c) **Develop an action plan to advance the initiative for applied degrees.**

- CARRIED

6.3.3 Student Recruitment/Retention

MOTION B 02/01/06 - G. Bagnall/B. Watson

That *Presentation by College Staff* be included as a standing item on each Regular Board Meeting agenda, with the initial presentations to provide information on student recruitment/retention at RRC. - CARRIED

6.4 Administrative Affairs Committee

6.4.1 Meeting of January 23, 2002

R. Bailey, Committee Chair, reported that the Administrative Affairs Committee reviewed the recent financial results, discussed the College's property taxes and received a presentation from C. Rushton on trends and sources of College revenue for the period 1994/95 to 2001/02.

R. Bailey stated that the Committee would like the Board to clearly state its expectations of the Committee related to recommendations about sustainable revenue. Board members agreed that the Executive Committee consider this matter at its next meeting,

MOTION B 02/01/07 – R. Bailey/P. Reimer

**That the Administrative Affairs Committee Report dated
January 23, 2002 be received.- CARRIED**

6.4.2 RRC Property Taxes

C. Rushton informed the Board about a recent decision by the Manitoba Government to exempt Manitoba universities from paying civic property taxes and discussed the College's strategy for managing its property tax obligation

6.4.3 Financial Results for the Six Months Ended December 31, 2001

MOTION B 02/01/08 – P. Reimer/A. Morin

**That the Financial Results for the Six Months Ended
December 31, 2001 be received as information. - CARRIED**

7. NEW BUSINESS

7.1 Standard Aero Ltd. - Expanded Partnership with RRC

The Board was in receipt of a program proposal submitted by Standard Aero Ltd. (SAL) to the Western Diversification Fund. SAL has proposed a partnership with RRC to deliver Turbofan Engine training and \$4.1 million has been requested for one-time start-up and capital costs.

Board members reviewed a draft letter from the Board Chair to COPSE requesting approval for several large purchases related to the Turbofan Engine training program. The cost of the identified equipment exceeds the financial limits established by COPSE for college expenditures and approval is therefore required. Contingent on full project funding, RRC will purchase the specialized equipment and tools needed for the program.

7.1 Standard Aero Ltd. - Expanded Partnership with RRC (continued)

MOTION B 02/01/09 – R. Bailey/J. Jack

That the draft letter dated January 21, 2002 from the Board Chair to COPSE regarding purchases for the proposed Turbofan Engine training program be approved. - CARRIED

7.2 Budget Parameters - 2002/2003

The Board was in receipt of a memorandum from the President's Council outlining planning assumptions, cost pressures and budget priorities identified for the 2002/2003 operating and capital budget. Following approval by the Board, the budget parameters will be used to develop resource requirements and provide a framework for matching revenues and expenditures to achieve a balanced budget.

It was noted that the budget priorities identified for 2002/03 are supported by the College's Strategic Plan.

MOTION B 02/01/10 - G. Bagnall/A. Morin

That approval be granted for the 2002/03 budget to be developed based on the parameters outlined in a memorandum dated January 14, 2002 from the President's Council. - CARRIED

8. FOR INFORMATION

The Board received the following information:

- 8.1 Memorandum to All Staff - RRC from P. McGeachie, Vice-President
Re: Stevenson Aviation and Aerospace Training Centre - RRC
- 8.2 Press Release - *The North West Co. and RRC Forge Successful Partnership*
- 8.3 *Focus* - Vice-President, Academic's Monthly Report - December 2001

The meeting adjourned at 8:00 p.m.

Original signed by

William Regehr, Chair

Original signed by

Kathi Gudmandson, Secretary