

## **Regular Board Meeting**

**Wednesday, January 19, 2011  
C709 – RRC Notre Dame Campus  
Winnipeg, Manitoba**

### **MINUTES B 11/01**

#### **IN ATTENDANCE**

<b>Governors:</b>	Sheryl Feller, Chair Richard Lennon, Vice-Chair Elvira Finnigan Danielle Funk Ron Koslowsky Wanda McGorum Bruce North Don Robertson Nancy Wheatley Cathy Woods	<b>Regrets:</b>	Maureen Prendiville
<b>CEO:</b>	Stephanie Forsyth, President		
<b>Secretary:</b>	Kathi Gudmandson, Executive Assistant to the Board		
<b>Treasurer:</b>	Catherine Rushton, Vice-President, Finance and Administration, CFO		
<b>Administration:</b>	David Leis, Vice-President, Business Development David Rew, Vice-President, Student Services and Planning Ken Webb, Vice-President, Academic and Research Robert Olson, Associate Vice-President, Facilities and Campus Services Beverley Beitz, Controller		

#### **1. CALL TO ORDER**

With attendance constituting a quorum, the meeting was called to order at 5:35 p.m.

#### **2. APPROVAL OF AGENDA**

**That the Regular Meeting Agenda of January 19, 2011 be approved. – CARRIED**

**3. APPROVAL OF MINUTES – DECEMBER 15, 2010**

**MOTION B 11/01/01**

**That the Minutes of the December 15, 2010 Board of Governors Meeting be approved. – CARRIED**

**4. COMMITTEE REPORTS**

**4.1 Executive Committee – Minutes of January 10, 2011**

**MOTION B 11/01/02**

**That the Executive Committee Minutes of January 10, 2011 be received.  
– CARRIED**

**4.1.1 Policy Monitoring Report – Right to Inform the Board – 2.17**

**MOTION B 11/01/03**

**That the Monitoring Report for Board Policy 2.17 – Right to Inform the Board dated January 10, 2011 be accepted as presented.  
– CARRIED**

**4.1.2 Amendment to Board Policy 2.17 – Right to Inform the Board**

**MOTION B 11/01/04**

**That Policy 2.17 – Right to Inform the Board be amended as follows:**

*The President will ~~not fail to~~ protect the right of staff and students to bring information to the Board about a board policy violation or a board policy that does not adequately protect their human rights.*

**– CARRIED**

**4.1.3 Proposed Board Policy 2.16 – Naming Opportunities**

**MOTION B 11/01/05**

**That Draft Board Policy 2.16 – Naming Opportunities be approved.  
– CARRIED**

4.2 Appointment of College External Auditor

Committee Chair R. Lennon reported that the Audit Committee met earlier in the day to receive a report from the Vice-President, Finance and Administration regarding selection of external auditor for Red River College. Since the College's current auditor's appointment expires at the end of this fiscal year, a new five-year appointment is required.

**MOTION B 11/01/06**

***That KPMG LLP be appointed Auditors for Red River College for the period June 30, 2011 to June 30, 2015, subject to the successful negotiation of a contract. – CARRIED***

4.3 Joint Administrative Affairs and Planning Committee Meeting of January 19, 2011

Administrative Affairs Committee Chair C. Woods reported that the two standing committees held a joint meeting to consider proposed amendments to three Board policies. Following consideration, it was agreed that Policy 2.14 – Financial Condition does not require any changes at this time. The Committees also received a financial report for the period from Vice-President C. Rushton.

**MOTION B 11/01/07**

***That the Joint Administrative Affairs and Planning Committee Meeting Report of January 19, 2011 be received. – CARRIED***

4.3.1 Financial Results Ending December 31, 2010

**MOTION B 11/01/08**

***That the Financial Results for the Period Ending December 31, 2011 be received. – CARRIED***

4.3.2 Amendment to Board Policy 2.13 – Financial Planning

**MOTION B 11/01/09**

***That Board Policy 2.13 – Financial Planning be amended as follows:***

*Financial planning at Red River College ~~shall not endanger~~ **will ensure** the fiscal soundness of future years ~~or ignore~~ **and** the building of organizational capability sufficient to achieve ends in future years.*

*Accordingly, the President shall ~~not~~:*

- a) ~~fail to link the annual budget to the strategic plan;~~*

- b) ~~fail to~~ include credible projection of revenues and expenses, separation of capital and operational items, cash flow, and disclosure of planning assumptions;
- i. ~~fail to~~ include provision for replacement and repair of capital assets, based on long-term administrative planning;
- c) ~~fail to~~ estimate revenues conservatively and expenses realistically.

**– CARRIED**

**4.3.3 Amendment to Board Policy 2.15 – Treatment of Staff**

**MOTION B 11/01/10**

**That Board Policy 2.15 – Treatment of Staff be amended as follows:**

*The President will ~~not allow~~ ensure that Red River College ~~to~~ operates without:*

- a) *comprehensive human resource services;*
- b) *human resource policies that clarify expectations and working conditions, provide for effective handling of grievances, and protect against wrongful conditions;*
- c) *policies and procedures to prevent workers from exposure to a disrespectful workplace environment and to unsafe working conditions;*
- d) *strategies for succession planning within the organization, professional growth of staff, and ongoing formative and summative evaluation of staff as appropriate;*
- e) *policies and procedures that support the hiring of qualified and competent employees who represent the diversity in the community, that this diversity is valued, and that people within the College community treat each other with respect;*
- f) *policies and procedures that are in compliance with negotiated agreements with employee bargaining units.*

**– CARRIED**

**5. COLLEGE PRESIDENT’S REPORT – JANUARY 2011**

**MOTION B 11/01/11**

**That the College President’s Report of January 19, 2011 be received.**

**– CARRIED**

5.1 Vice-Presidents' Reports – January 2011

**MOTION B 11/01/12**

**That the Vice-Presidents' Reports of January 19, 2011 be received.  
– CARRIED**

6. **STUDENTS' ASSOCIATION PRESIDENT'S REPORT – JANUARY 2011**

**MOTION B 11/01/13**

**That the Students' Association Presidents' Report of January 19, 2011 be received. – CARRIED**

7. **COLLEGE COUNCIL – EMPLOYEE MEMBER'S REPORT – JANUARY 2011**

**MOTION B 11/01/14**

**That the Employee Board Member's Report of January 2011 be received.  
– CARRIED**

8. **CORRESPONDENCE**

The Board received the following correspondence:

8.1 From the Minister of Advanced Education and Literacy, January 7, 2011  
Re: *Director Training and Board Development Program*

8.2 From J. Sherwood, President, Refreshments Canada, January 11, 2011  
Re: *Bottled Water: A Healthy Hydration Choice*

9. **FOR INFORMATION**

The Board received the following information:

9.1 *Board Leadership Newsletter*, No. 112, Nov - Dec 2010

10. **OTHER BUSINESS**

10.1 Ownership of College Property

In response to an enquiry from Board Member R. Koslowsky, the President indicated that information would be provided at the next Board meeting about the provincial government's ownership of RRC's Notre Dame Campus.

**The meeting adjourned at 6:50 p.m.**

*Original signed by*

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**Sheryl Feller**  
**Chair**

*Original signed by*

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**Kathi Gudmandson**  
**Secretary**