

## **Regular Board Meeting**

**Wednesday, January 18, 2012  
C709 – RRC Notre Dame Campus  
Winnipeg, Manitoba**

### **MINUTES B 12/01**

#### **IN ATTENDANCE**

<b>Governors:</b>	Richard Lennon, Chair Cathy Woods, Vice-Chair Andrew Clarke Elvira Finnigan Alex Haas Ron Koslowsky Ruth Lindsey-Armstrong Bruce North Don Robertson	<b>Regrets:</b>	Wanda McGorum Maureen Prendiville
<b>CEO:</b>	Stephanie Forsyth, President		
<b>Secretary:</b>	Kathi Gudmandson, Executive Assistant to the Board		
<b>Treasurer:</b>	Diane Ready, Interim Vice-President, Finance and Administration		
<b>Administration:</b>	Nancy Alexander, Vice-President, HR Services and Sustainability David Rew, Vice-President, Student Services and Planning Ken Webb, Vice-President, Academic and Research Beverley Beitz, Controller		

#### **1. CALL TO ORDER**

With attendance constituting a quorum, the meeting was called to order at 6:50 p.m.

#### **2. APPROVAL OF AGENDA**

**That the Regular Meeting Agenda of January 18, 2012 be approved. – CARRIED**

**3. APPROVAL OF MINUTES – DECEMBER 21, 2011**

**MOTION B 12/01/01**

**That the Minutes of the December 21, 2011 Board of Governors Meeting be approved. – CARRIED**

**4. NEW BUSINESS**

**4.1 Budget Parameters – 2012/13**

Interim Vice-President, Finance and Administration D. Ready presented proposed Budget Parameters that will be used to develop the 2012/13 operating and capital budgets. The planning guidelines and cost pressures that have been identified, together with the RRC Strategic Initiatives approved by the Board on October 26, will provide a framework for matching revenues and expenditures to achieve a balanced budget.

**MOTION B 12/01/02**

**That approval be granted for the 2012/13 operating and capital budget to be developed based on the parameters outlined in a memorandum dated January 12, 2012 from D. Ready. – CARRIED**

**4.2 RRC Academic Annual Report – 2010/11**

Vice-President, Academic and Research, K. Webb presented the 2010/11 Academic Annual Report. The report is a requirement of *The Colleges Act* and its content follows guidelines from the Council on Post-Secondary Education.

**MOTION B 12/01/03**

**That the Academic Annual Report – 2010/11 be received. – CARRIED**

**5. COMMITTEE REPORTS**

**5.1 Administrative Affairs Committee – Report of January 18, 2012**

Acting Committee Chair C. Woods reported that the Administrative Affairs Committee reviewed the proposed amendments to its terms of reference and agreed with them. The Committee also received a presentation from D. Ready regarding ownership by the government of RRC facilities. It was agreed that this will be an ongoing committee agenda item.

5.1.1 Quarterly Financial Report Ending December 31, 2011

**MOTION B 12/01/04**

**That the Quarterly Financial Report ending December 31, 2011 be received.  
– CARRIED**

5.2 Planning Committee – Report of January 18, 2012

Committee Chair D. Robertson reported that the Planning Committee reviewed the proposed amendments to its terms of reference and agreed that the Board proceed with changing them. Committee members discussed scheduling agenda items that foster board member development, and will continue this discussion at its next meeting. The Committee also adopted two recommendations regarding Board Policy 2.25 – Support and Communication to the Board.

5.2.1 Board Policy 2.25 – Support and Communication to the Board

a) Policy Monitoring Report

**MOTION B 12/01/05**

**That the Monitoring Report for Board Policy 2.25 – Support and Communication to the Board dated January 18, 2012 be accepted as presented. – CARRIED**

b) Policy Amendment

**MOTION B 12/01/06**

**That Board Policy 2.25 – Support and Communication to the Board be amended as follows:**

1. *The President will ~~not fail to~~ submit monitoring data required by the Board in a timely, accurate and understandable fashion, directly addressing provisions of the Board policies being monitored.*
2. *The President will ~~not fail to~~ advise the Board if, in the President's opinion, the Board is lacking a policy, or is not in compliance with its own policies on Governance Process and Board-President Relationship.*
3. *The President will ~~not fail to~~ report in a timely manner on actual and anticipated non-compliance with any policy of the Board.*

4. The President will ~~not permit~~ **ensure** the Board ~~is to be un~~ aware of:

- a) relevant trends anticipated to impact the College
- b) anticipated adverse media coverage about the College
- c) hiring, promotion, demotion or firing of senior executives
- d) substantial lawsuits against the College
- e) publicly visible changes at the College

5. The President will ~~not permit~~ **ensure** the Board ~~to be without~~ **has** reasonable administrative and financial support of its activities.

**– CARRIED**

**6. REPORTS**

**MOTION B 12/01/07**

**That the following reports be received as information. – CARRIED**

- 6.1 College President's Report
- 6.2 Vice-Presidents' Report
- 6.3 Students' Association President's Report
- 6.4 Employee Member's Report

**7. FOR INFORMATION**

The Board received the following information:

- 7.1 The Lawson Foundation Great Grant Stories, December 13, 2011  
– *RRC and The Science of Early Child Development*
- 7.2 News Item, *Winnipeg Free Press*, December 20, 2011  
– *North aid could come by way of airships soon*
- 7.3 *Marketplace*, publication of the Winnipeg Chamber of Commerce, Winter 2011  
– *RRC plans to expand*
- 7.4 10<sup>th</sup> Annual RRC Student Art Show, January 28-29, 2012, Forks Market
- 7.5 Manitoba Government News Release, January 13, 2012  
– *Cabinet Shakeup Brings in New Energy: Selinger*
- 7.6 *Board Leadership Newsletter*, No. 118, Nov – Dec 2011

**8. IN CAMERA SESSION**

The Board was provided with an update on the Paterson GlobalFoods Institute project, received the January 9, 2012 Executive Committee minutes, reviewed a draft work plan for the remainder of the term, discussed with the President her 2012 Goals and Objectives, and adopted a motion regarding a personnel matter.

**The meeting adjourned at 8:45 p.m.**

*Signed by*

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**Richard Lennon**  
**Chair**

*Signed by*

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**Kathi Gudmandson**  
**Secretary**