

**Wednesday, February 23, 2000  
C709 Boardroom - RRC  
Winnipeg, Manitoba**

**6:30 p.m.**

**MINUTES  
(B:00/02)**

**In Attendance:**

**Governors:** Ed Martens, Acting Chair  
Beverley Bachalo  
Betty Green  
Martin Mayer  
Don Plett  
Virginia Snyder  
Annemarie Wiebe

**Regrets:** Geoff Gray

**Absent:** Danny Falcetta

**President:** Jacqie Thachuk, Chief Executive Officer

**Treasurer:** Cathy Rushton, Chief Financial Officer

**Secretary:** Kathi Gudmandson, Executive Assistant to the Board

**Administration:** Ken Webb, Vice President Academic  
Norm Konowalchuk, Vice-President, Administrative Affairs  
Jim Goho, Director of Research and Planning  
Howard Koks, Director of Development

**Guests:** Ralph Caldwell, Chair of Civil Technology  
Michael Van Wallegghem, Consultant  
Dave Woytowich, Consultant

**1. CALL TO ORDER**

With attendance constituting a quorum, the Acting Chair called the meeting to order at 6:40 p.m.

**2. APPROVAL OF AGENDA**

**Moved by B. Bachalo/V. Snyder that the Agenda be approved. - CARRIED**

### 3. GUESTS

#### 3.1 Centre for Applied Research in Sustainable Infrastructure (CARSI)

Ralph Caldwell, Chair of Civil Technology, presented an overview of a business plan prepared by the Industrial Technologies and Applied Sciences Divisions to establish the Centre for Applied Research in Sustainable Infrastructure (CARSI) at Red River College.

The business plan involves construction of a new 9,000 square foot building to house three new applied research laboratories. A unique feature of the facility would be that it will incorporate alternate (renewable) energy technologies, advanced composite materials and remote sensors within the structure. The building itself will be part of the research.

The total estimated capital cost of the Centre is \$2.04 million. It is proposed that funding for the Centre will come from the Canada Foundation for Innovation (CFI) (40%), the Manitoba Innovation Fund 9 (MIV) (40%), local industry (10%) and RRC (10%). The College has received eligibility status from CFI and MIV. Following Board approval, applications will be submitted to these organizations in March, 2000.

Following the presentation Mr. Caldwell and the two consultants in attendance, Dave Woytowich and Michael Van Wallegghem, responded to questions regarding the project.

The Board agreed to receive the presentation as information. It was also agreed that consideration of the request for approval of the project be deferred until later in the meeting.

### 4. APPROVAL OF MINUTES

**Moved by A. Wiebe/B. Bachalo that the Minutes of the January 26, 2000 Board of Governors meeting be approved as distributed. - CARRIED**

### 5. PRESIDENT'S REPORT

The President reported on the following:

- an update regarding the Princess Street Promenade Project
- the College's application for funding for Building A to the Canada/Manitoba Economic Development Partnership has been denied.
- the College hosted a tri-college visioning session and consultation with the presidents and senior executives of Assiniboine and Keewatin Community Colleges.
- events at the College including the Staff Recognition Dinner and Expo 2000.
- her community networking activities.

**MOTION B 00/02/01 - V. Snyder/D. Plett**

**THAT the President's Report dated February 23, 2000 be received.  
- CARRIED**

6. BOARD COMMITTEE REPORTS

6.1 College Council - February 8, 2000

MOTION B 00/02/02 - M. Mayer/B. Green

THAT the College Council Minutes of February 8, 2000  
be received. - CARRIED

6.2 Executive Committee - February 14, 2000

MOTION B 00/02/03 - E. Martens/V. Snyder

THAT the Minutes of the February 14, 2000 Executive Committee  
meeting be received. - CARRIED

6.2.1 Board Involvement in Building Relationships

Board members noted the Executive Committee's discussion on Board involvement in building relationships and the following recommendation of the Committee:

*That an information session targeting 50 of Winnipeg's leaders be held on Thursday, April 27, 2000 with three Board members hosting the event. Individual Board members will personally invite guests.*

*That a second event be scheduled for September 2000 with a goal of three to four events per year.*

Following discussion and information provided by H. Koks, Director of Development, E. Martens volunteered to identify guests and host the first event. Two other Board members will be required to participate. It was also agreed that the April 27 date be rescheduled to accommodate schedules.

6.3 Planning Committee

Planning Committee Chair A. Wiebe reported on the Committee's February 23, 2000 meeting. The Committee received a presentation on the proposed Princess Street Promenade and reviewed advisory committee reports and the Vice-President, Academic's report.

MOTION B 00/02/04 - A. Wiebe/B. Bachalo

THAT the Minutes of the January 26, 2000 Planning Committee  
meeting be received. - CARRIED

6.3.1 Focus Academic Monthly Report - January 2000

MOTION B 00/02/05 - A. Wiebe/B. Bachalo

THAT *Focus - Academic Monthly Report for January 2000* be  
received. - CARRIED

**6.4 Administrative Affairs Committee - February 23, 2000**

Administrative Affairs Committee member B. Green informed the Board that the Committee received an update from C. Rushton, Chief Financial Officer, regarding the proposed Trust and Endowment Investment Policy. At a meeting held December 15, 1999 the Board adopted a motion that that approval be granted for the College to begin the process of engaging a financial advisor to manage College Trust and Endowment investments. Ms. Rushton indicated that the College has been advised that its investments must continue to be administered by the Minister of Finance's Department. Discussions have been held with a representative of the Finance Department who has indicated they will review the College's portfolio with a view to obtaining a more competitive return on investment.

**6.4.1 Financial Results for the Seven Months Ended January 31, 2000**

C. Rushton, Chief Financial Officer, presented the Financial Results for the Seven Months Ended January 31, 2000 which show a deficit for the period of \$1,675,000. This is a positive variance of \$108,000 from budget.

Board members were informed that the College has begun its six-month projection and 2000/01 budget process. The 1999/00 revenue shortfall has been clearly identified and managers have been asked to produce projections that identify solutions. It is anticipated that the College will meet its target surplus for the year. A detailed six-month projection will be included in the Financial Report to the Board in March.

**MOTION B 00/02/06 - B. Green/V. Snyder**

**THAT the Financial Results for the Seven Months Ended January 31, 2000 be received. - CARRIED**

**6.4.2 Proposed Resolution 2.4.22**

**Re: *The Freedom of Information and Protection of Privacy Act***

B. Green informed the Board that the Committee considered a report from N. Konowalchuk, Vice-President, Administrative Affairs, indicating that *The Freedom of Information and Protection of Privacy Act* requires that the Board appoint a College official as Head of the College for the purposes of the Act. The Committee agreed to recommend to the Board that the proposed Resolution 2.4.22 be adopted.

**MOTION B 00/02/07 - B. Green/A. Wiebe**

**WHEREAS:**

**Section 80 of The Freedom of Information and Protection of Privacy Act requires that each local public body designate a person or group of persons as its Head for the purposes of this Act;**

**AND WHEREAS:**

**Red River College is a local public body under The Freedom of Information and Protection of Privacy Act.**

- 6.4.2 Proposed Resolution 2.4.22  
Re: The Freedom of Information and Protection of Privacy Act (continued)

**BE IT RESOLVED THAT:**

**The Board of Governors of Red River College hereby designates the President as the Head of Red River College for the purpose of The Freedom of Information and Protection of Privacy Act effective February 23, 2000. - CARRIED**

**7. BUSINESS ARISING FROM PREVIOUS MEETINGS**

7.1 Centre for Applied Research in Sustainable Infrastructure (CARSI)

That Board considered the proposal to construct a Centre for Applied Research in Sustainable Infrastructure at Red River College which requires Board approval.

Discussion focused on the anticipated costs to the College of the project and the objective in the 2000-2005 Strategic Plan to develop the capability to undertake applied research on a cost recovery basis.

**MOTION 00/02/08 - D. Plett/V. Snyder**

**That the proposal to build the Centre for Applied Research in Sustainable Infrastructure to be located at Red River College be approved, subject to acceptance and funding of the project by the Canadian Foundation of Innovation and the Manitoba Innovation Fund, and subject to the budget process. - CARRIED**

**8. FOR INFORMATION**

The Board received the following information:

- 8.1 Third Annual Westland Foundation Breakfast  
8.2 Red River College 1998/99 Annual Report

**9. COMMITTEE OF THE WHOLE**

The Board agreed to sit in Committee of the Whole in camera and adjourned into Committee at 8:10 p.m.

**10. NEXT BOARD OF GOVERNORS' MEETING - MARCH 22, 2000**

The meeting adjourned at 8:30 p.m.

*Original signed by*

**Ed J. Martens, Acting Chair**

*Original signed by*

**Kathi Gudmandson, Secretary**