

**Wednesday, February 26, 2003  
C709 – RRC  
Winnipeg, Manitoba**

**MINUTES  
B 03/02**

**IN ATTENDANCE**

**Governors:** William Regehr, Chair  
Ann Robins, Vice-Chair  
Gail Bagnall  
Ron Bailey  
Ric Borlase  
John Jack  
David Lyman  
Al Morin  
Walter Petik  
Iona Starr  
Leslie Walsh  
Beverley Watson

**Chief Executive Officer:** Jacqie Thachuk, President

**Secretary:** Kathi Gudmandson, Executive Assistant to the Board

**Treasurer:** Cathy Rushton, Chief Financial Officer

**Administration:** Ken Webb, VP Academic  
Norm Konowalchuk, VP Administrative Affairs  
Marg Braid, A/VP, Partnership, Training & Development  
Jim Goho, Director of Research & Planning  
Larry Partap, Chair, College Council

**1. CALL TO ORDER**

With attendance constituting a quorum, the Chair called the meeting to order at 6:55 p.m.

**2. INTRODUCTIONS – NEW BOARD APPOINTEE**

The Chair introduced Richard Borlase who was appointed to the Board of Governors on February 13, 2003 and has had a long association with Red River College. Ric is an alumnus of RRC's Computer Analyst/Programmer Program, has a Certified Management Account designation and an Information Systems Professional certification. Ric has taught continuing education courses at RRC, is the Chair of RRC's IST Advisory Committee and is the General Manager and Director of Business Development for a rapidly growing information systems and software development firm headquartered in Winnipeg. Ric is also a member of the college's Capital Campaign Cabinet.

**3. APPROVAL OF AGENDA**

D. Lyman requested that two items be added to the agenda under Other Business: a) *Meeting with Federal Minister of Finance*; b) *Report on Students' Association Activities*.

**Moved by A. Robins/W. Petik that the Meeting Agenda of February 26, 2003 be approved as amended. – CARRIED**

**4. APPROVAL OF MINUTES – JANUARY 29, 2003**

**MOTION B 03/02/01 – R. Bailey/G. Bagnall**

**That the Minutes of the January 29, 2003 Board of Governors meeting be approved. – CARRIED**

**5. PRESIDENT'S REPORT – JANUARY 2003**

**MOTION B 03/02/02 – I. Starr/B. Watson**

**That the President's Report dated February 26, 2003 be received.  
- CARRIED**

**6. PRINCESS STREET CAMPUS – UPDATE**

President J. Thachuk advised the Board that PSC construction is proceeding with the usual challenges expected for a project of this scope.

**7. COMMITTEE REPORTS**

**7.1 Executive Committee – Minutes of February 10, 2003**

**MOTION B 03/02/03 – L. Walsh/W. Petik**

**That the Minutes of the February 10, 2003 Executive Committee meeting be received. – CARRIED**

**7.2 College Council – Minutes of February 11 2003**

**MOTION B 03/02/04 – A. Morin/R. Bailey**

**That the Minutes of the February 11, 2003 College Council meeting be received. – CARRIED**

7.3 Planning Committee

7.3.1 Minutes of January 29, 2003

**MOTION B 03/02/05 - G. Bagnall/L. Walsh**

**That the Minutes of the January 29, 2003 Planning Committee meeting be received. – CARRIED**

7.3.2 Meeting of February 26, 2003

Committee Chair G. Bagnall indicated that the Planning Committee received a briefing from K. Webb, Vice-President, Academic about the establishment of a Canadian Learning Institute by the Federal Government, and about some interesting trends in Ontario colleges that include expanding the granting of applied degrees and establishing Institutes of Technology and Advanced Learning (ITAL),

The Committee also reviewed the committee's structure which will stay the same for time-being, received program advisory committee reports and reviewed the status of the committee's four strategic priorities – *Applied Degrees, Applied Research, Articulation Agreements and Student Retention & Success.*

7.4 Administrative Affairs Committee

7.4.1 Meeting of February 26, 2003

Committee Chair R. Bailey advised that the Administrative Affairs Committee discussed a process for overseeing investment of the college's trust and endowment funds. It is proposed that the President establish an Investment Committee that would include representation from the Board. R. Bailey indicated that the Committee agreed that the college should proceed with the proposed investment oversight process.

7.4.2 Financial Results for the Seven Months Ended January 31, 2003

**MOTION B 03/02/06 – R. Bailey/A. Morin**

**That the Financial Results for the Seven Months Ended January 31, 2003 be received as information. - CARRIED**

**8. NEW BUSINESS**

8.1 Execution of Documents – Revised Board Resolution (Attached)

The Board was informed that the Execution of Documents Board Resolution currently in force was approved on September 22, 1999 and no longer reflects the current organizational structure of the college.

8.1 Execution of Documents – Revised Board Resolution (continued)

Board approval is requested for a revised resolution that reflects changes in position titles within the college as well as new positions that have been created since September 1999.

**MOTION B 03/02/07 – R. Bailey/L. Walsh**

**That the Revised Board Resolution – *Execution of Documents* dated February 26, 2003 be approved. - CARRIED**

**9. FOR INFORMATION**

The Board received the following information:

- 9.1 Copy of Letter from the Minister of Advanced Education to Richard Borlase dated February 13, 2003 informing him of his appointment as a member of the Red River College Board of Governors
- 9.2 Copy of Memo from the Executive Assistant to the Board to RRC Staff – *Election of Employee Representative to the Board of Governors*
- 9.3 Open Letter dated February 18, 2003 from Allan Rock, Minister of Industry, and Jane Stewart, Minister of Human Resources Development to all participants in Canada's Innovation and Learning Strategy
- 9.4 *Focus - Academic Monthly Report, January 2003*

**10. Other Business**

10.1 Meeting with Federal Minister of Finance

D. Lyman, SA President, advised that he has been invited to meet with The Honourable John Manley, Minister of Finance – Canada during Mr. Manley's upcoming visit to Winnipeg. While Mr. Manley is in Winnipeg he will also be speaking to students at the University of Manitoba about post-secondary education in Canada.

10.2 Report on Students' Association Activities

D. Lyman indicated that he is hoping to finalize an agreement between the Students' Association and Red River College regarding college space used by the SA. Currently there is an informal arrangement between the SA and the college regarding use of college facilities.

**11. Committee of the Whole**

The Board agreed to sit in Committee of the Whole in camera with the President and Executive Assistant to the Board and adjourned into committee at 7:35 p.m.

The Committee rose at 7:59 p.m. The Chair reported that discussions were held regarding a personnel matter and the PSC Capital Campaign.

**The meeting adjourned at 8:00 p.m.**

*Original signed by*

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**William Regehr  
Chair**

*Original signed by*

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**Kathi Gudmandson  
Secretary**

**THE BOARD OF GOVERNORS OF  
RED RIVER COLLEGE**

***RESOLUTION ON THE  
EXECUTION OF DOCUMENTS***

*Whereas,*

A. Section 48 of *The Colleges Act*, C.C.S.M. c. C150.1 (the "Act") deals with the execution of documents to which the Board is a party;

B. Subsection 13.01 of Board By-law No. 1/93 (the General By-law) provides:

13.01 As provided in section 48 of the Act, documents required to be in writing and to which the Board is a party are properly executed if the corporate name of the Board is witnessed by the signatures of:

- a) the Chairperson of the Board, or another person authorized by resolution of the Board from time to time; and
- b) the President of the College, or other officer of the College authorized by resolution of the Board from time to time.

*Resolved,*

1. In accordance with section 48 of the Act and subsection 13.01 of Board By-law No. 1/93, any documents required to be in writing and to which the Board is a party may be signed jointly by any person described in clause (a) and any officer of the College described in clause (b), *however, they cannot be the same person*, and these persons are hereby appointed as authorized signing officers of the Board for this purpose:

**a) For the Purposes of 48a) – Persons:**

- the Chair of the Board
- the Vice-Chair of the Board
- the President of the College
- the Vice-President, Academic
- the Vice-President, Administrative Affairs
- the Vice-President, Partnership, Training and Development
- the Treasurer and Chief Financial Officer
- the Chief Technology Officer
- the Dean of Aboriginal and Teacher Education
- the Dean of Applied Sciences
- the Dean of Business and Applied Arts
- the Dean of Industrial Technologies
- the Dean of Student Services
- the Controller

the Director of Auxiliary Services  
the Director of Campus Services – PSC  
the Director of Contract Training  
the Director of Continuing Education  
the Director of Curriculum and Learning Resources  
the Director of Development  
the Director of Distance Education and Regional Services  
the Director of Facilities  
the Director of Human Resource Services  
the Director of International Education  
the Director of Marketing and Public Relations  
the Director of Materials Management  
the Director of Research and Planning  
the Director of Stevenson Aviation and Aerospace Training Centre  
the Human Resource Officers  
the Manager of Corporate Legal Services  
the Manager of Environmental Health, Safety and Insurance Services  
the Manager of Human Resource Systems  
the Manager of Security Services  
the Staff Development Coordinator

**b) For the Purposes of 48b) – Officers:**

the President of the College  
the Treasurer and Chief Financial Officer  
the Secretary and Executive Assistant to the Board  
the Vice-President, Academic  
the Vice-President, Administrative Affairs  
the Vice-President, Partnership, Training and Development  
the Director of Human Resource Services

*Dated this 26th day of February 2003*

*Original copy signed by*

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*William Regehr, Chair*

*Original copy signed by*

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*Kathi Gudmandson, Secretary*

- *Adopted April 1, 1993*
- *Amended September 28, 1994*
- *Amended September 22, 1999*