



Wednesday, February 26, 1997  
C709 Boardroom - RRCC - 6:00 p.m.

**MINUTES**  
(B:97/03)

**In Attendance:**

- Governors:** R. Bullock, Chair  
H. Middlestead, Vice-Chair  
B. Bachalo  
D. Finkleman  
L. Foster  
P. Gibson  
C. Herda (Until 9:00 p.m.)  
B. Lavallee  
T. Whiteman
- Regrets:** J. Bear  
D. Falcetta  
G. Tsouras
- President:** T. Knowles
- Treasurer:** C. Rushton, Director, Financial Services
- Secretary:** J. Tribula
- Guests:** K. Webb, Vice-President Academic  
N. Konowalchuk, Executive Director, Administrative Services  
P. McGeachie, Executive Dean, Developmental & Continuing Education  
B. Garbutt, Campaign Manager  
M.J. Loustel, Internal Auditor  
R. Barnes, Director, Facilities (Until Item 9)  
M. Mayer, Incoming Board Employee Representative

**Call to Order**

With attendance constituting a quorum, the Chair called the meeting to order at 6:00 p.m.

**1. ACCEPTANCE OF AGENDA**

Moved by C. Herda/T. Whiteman that the Agenda be accepted as amended.

**Carried**

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### 2. CHAIRPERSON'S REMARKS

The Chair commented on the importance of the Board providing strategic direction at the meeting during consideration of the draft Business Plan. He also advised that an update on the Presidential Search and interim replacements will be provided later in the meeting.

Members of the Board toured the South Gym and Day Care facility prior to the start of the meeting.

### 3. GUESTS

#### 3.1 Presentation of the Students' Association - Re: Tuition Fees

*Guests: Michael Crowley, Treasurer, SA  
Corey Dalebozik, VP Student Affairs, SA  
Ryan Rogers, Student Advisory Board Member*

A petition signed by 1200 students opposing the proposed 15% tuition increase and the implementation of blanket fees such as the Wellness fee, was circulated to the Board.

The presenters suggested that the College implement a differentiated fee structure, or if fees are increased, that the quality of services and classroom instruction be improved. They requested that tuition be increased by 6-8% and that the College set higher standards.

In relation to the Wellness Fee, the SA representatives suggested that sufficient research had not been conducted to justify such a fee and that the College's gym facilities are underutilized. They are also opposed to students covering the costs of staff usage. The SA contends that students should have the same rights as MGEU members, and have the opportunity to vote on any proposed blanket fees. Implementing a user fee or establishing a fund raising campaign were suggested by the students as alternatives.

On the issue of photo-ID cards, the SA is in favour of this initiative, however, opposed to the fact that students, and not staff will be charged for the cards.

The Chair thanked the contingency for their comments and indicated that they would be taken into consideration during deliberations of the budget. The SA representatives then left the meeting.

### 3A. DRAFT BUSINESS PLAN UPDATE

The President indicated that the missing numerical amounts in the tables will be added during the budget process.

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The Chair referenced the request from the Academic/Planning Committee for the Board to consider whether the College should be driven by the availability of jobs, or by student demand. He noted that the current approach is based on the perception of the province's job market, and through feedback from external sources such as advisory committees and the provincial government.

The Board held a lengthy discussion on the following issues: the Roblin report recommendation to double enrollment of diploma level programming; the fact that the sequential student population in the community college system in Manitoba is lower than the national average; and the total participation rate within the college system. It was requested that the College try and obtain comparative statistics to the other prairie provinces for overall participation. The President commented that the original mandate of community colleges was to satisfy the job market. He also noted the possible adverse effects if the College were based on student demand and then students were unable to find relevant employment after graduating.

Other topics discussed included internationalization of programming and marketing; distance education; adult basic education training; the College's Job Centre; services for aboriginal students; the strategic business units; costs associated with expanding programming; and national accreditation.

Direction was provided by the Board to management to include specific numerical goals within the Business Plan. The President agreed with adding numerical targets based on existing resources, however, cautioned that some figures are difficult to define and are dependent upon fluctuating grants from various levels of government.

The Board stated that the College is to provide training and education for the Province's job market while recognizing outside provincial opportunities, and student demand. The Academic/Planning Committee will now consider the appropriate information to assist the Board in measuring whether the College is satisfying the needs of Manitobans.

On the issue of tuition, the Board indicated that the College will be subject to direction and guidelines from the Council on Post-Secondary Education. However, the Board will request that a cap be placed on the percentage that students would be responsible for covering of the total program costs. Management will investigate this issue further prior to a specific percentage being recommended.

The Board requested that maintenance of the facility be added to the Business Plan.

The Business Plan will be updated as the budget process progresses and the final draft will be presented to the Board at the end of April. It was suggested that a letter be forwarded to the Minister to request grant lines for the upcoming fiscal year.

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### **4. ADOPTION OF MINUTES**

Moved by P. Gibson/T. Whiteman that the Minutes of the Meeting of the Board of Governors held on January 29, 1997 be adopted.

**Carried**

Moved by B. Bachalo/C. Herda that the Minutes of the Special Meeting of the Board of Governors held on February 5, 1997 be adopted.

**Carried**

### **5. BUSINESS ARISING FROM PREVIOUS MINUTES**

#### **5.1 Students' Association - Renovations to RRCC South Gym**

College management and the SA have resolved items 1 and 2 as outlined in the January 29, 1997 Board Minutes. Approval is now being sought to commence the third recommendation tabled at the last Board meeting to conduct the technical assessment study as noted below:

3. Upon satisfactory resolution of (1) and (2) it is recommended that Corbett Cibinel Architects be engaged to undertake the feasibility study as outlined. The cost of such a study would be borne equally by the SA and the College and the College's contribution is not to exceed \$9,000.

The study will address all of the issues surrounding the use of the South Gym and the current and future requirements of the College, the Students' Association, and the Day Care.

**MOTION B:97/03/1:** B. Lavalley/C. Herda

**THAT** subject to approval by the Student Union Building Fund, the Board of Governors approves the commencement of the technical assessment study at a cost not to exceed \$9,000 to the College.

**Carried**

#### **5.2 Whitshell Laboratories Project**

The President reported that Paul McGeachie, Executive Dean, Developmental and Continuing Education, has assumed the lead role in the development of the business plan. The College will be meeting with the two major consortium contenders within the week.

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### **5.3 Enrollment Report**

This item was discussed during item 3a. and will be referred back to the Academic/Planning Committee.

### **5.4 Apprenticeship Task Force**

The report presented by the Board Chair, the President, and the Vice-President, Academic, to the Apprenticeship Task Force on February 19 was provided to the Board for information.

### **5.5 Tri-College Board Meeting**

Keewatin Community College has requested that the proposed Tri-College Board meeting be held in May or early June.

### **5.6 Capital Priority List**

The Capital Priority List was tabled for information. It was clarified that these projects are for funding consideration by Manitoba Government Services.

### **5.7 International Students**

Statistics on international students for the 1995/96 full year and the year-to-date 1996/97 academic year were provided to the Board for information.

## **6. PRESIDENT'S REPORT**

The President presented his institutional report for the month of January 1997. He added that verbal notification has just been received that the College's Creative Communications program is the recipient of the Association of Canadian Community Colleges prestigious Program Excellence Award.

## **7. COLLEGE COUNCIL**

*Guest: Joan Kunderman, Chair, College Council*

Ms. Kunderman provided the report of the College Council meeting of February 11, 1997. She advised that the Council's Executive Committee discussed the role and the mandate of the Council and will be tabling this at the March 18, 1997 meeting. It was suggested that the Council restructure its agenda to separate Board issues from staff/student issues.

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### **8. COLLEGE DEVELOPMENT COUNCIL**

#### **8.1 Fund Raising Campaign - Building A Update**

Dr. Garbutt, Campaign Manager, Building A project, advised that construction on Building A will be delayed by one year. During this time, the fund raising campaign will continue and partnerships and infrastructure funds will continue to be investigated. A revised cash flow analysis was tabled for information.

A discussion took place on the low participation by staff members at various events in relation to the campaign. General staff morale was also discussed.

#### **8.2 SRP Management Consultants**

As requested, the Board was provided with an analysis of costs associated with SRP for the Building A campaign.

#### **8.3 Board Attendance at CDC Meetings**

Mrs. Whiteman will be the Board representative at the April 9, 1997 meeting of the CDC.

### **9. ACADEMIC/PLANNING COMMITTEE**

Mrs. Whiteman provided the report of the February 12, 1997 Academic/Planning Committee meeting.

### **10. ADMINISTRATIVE AFFAIRS COMMITTEE**

There was no meeting of this Committee during the reporting period.

#### **10.1 Monthly Financial Report**

**MOTION B:97/03/2:** B. Lavalley/L. Foster

**THAT** the Board of Governors accept the monthly financial report for the seven months ended January 31, 1997.

**Carried**

#### **10.2 1996/97 Funding Update**

The College has received verbal confirmation that a further \$350,800 of 1996/97 new initiative funding will be included in the provincial grant payment for March. Part of the funds will be allocated to the purchase of the new library system and the additional \$100,800 was to correct the first year funding of the 1996/97 approved new programming.

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**10.3 Administrative Affairs Committee Vice-Chair**

**MOTION B:97/03/3:** H. Middlestead/B. Lavallee

**THAT** Liz Foster assume the role of Vice-Chair of the Administrative Affairs Committee to July 1, 1997.

**Carried**

The Chair commented that the Committee memberships would be revised for July 1, keeping in mind that all Board members should be exposed to both Committees.

**11. AUDIT COMMITTEE**

There was no meeting of this Committee during the reporting period.

**12. EXECUTIVE COMMITTEE**

**MOTION B:97/03/4:** L. Foster/T. Whiteman

**THAT** the Board of Governors accept the reports of the February 5, and February 24, 1997 Executive Committee meetings.

**Carried**

**13. POLICY ISSUES/CARVER UPDATE**

A Special Board meeting was scheduled for March 3, 1997 to review the proposed second level policies (Attachment No. 10).

**14. NEW BUSINESS**

**14.1 1997 Golf Tournament**

**MOTION B:97/03/5:** P. Gibson/T. Whiteman

**THAT** the Board of Governors sponsor a hole at the 4th Annual RRCC Golf Classic in the amount of \$300.00.

**Carried**

**14.2 Possible March 5, 1997 Special Board Meeting**

As noted above, it was agreed to hold a Special Board Meeting on March 3, 1997 to consider item 13, Policy Issues.

**15. INFORMATION ITEMS**

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**15.1 Employee Election to the Board**

Mr. Martin Mayer, Chair, Electrical/Electronic Technology, was the successful candidate in the employee election to the Board. Mr. Mayer will replace Donna Finkleman as of April 1, 1997 and serve a two year term ending March 31, 1999.

**16. CORRESPONDENCE**

The following correspondence was reviewed by the Board:

*Sent by the Board:*

16.1 Hon. Linda McIntosh, Resignation of T. Knowles - *February 4/97*

16.2 Hon. Linda McIntosh, Candidates - *February 4/97*

*Received by the Board:*

16.4 Dr. Tony Knowles, Letter of Resignation - *January 29/97*

**17. NEXT BOARD OF GOVERNORS' MEETING - MARCH 26, 1997**

**18. OTHER BUSINESS - NIL.**

The meeting adjourned at 9:40 p.m.

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Ralph Bullock, Chair

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Jennifer Tribula, Secretary