

Wednesday, February 24, 1999

C709 Boardroom - RRC

Winnipeg, Manitoba

7:00 p.m.

MINUTES

(B:99/02)

In Attendance:

Governors: E. Martens, Acting Chair

B. Bachalo

L. Bohnhardt

D. Falcetta

B. Green

M. Mayer

D. Plett (Until 8:20 p.m.)

V. Snyder

T. Whiteman

A. Wiebe

Regrets: L. McGinnis, Chair

Absent: C. Bird

President: J. Thachuk, Chief Executive Officer

Treasurer: C. Rushton, Chief Financial Officer

Secretary: J. Tribula, Executive Assistant to the Board

Guests: K. Webb, Vice-President Academic/Acting President

N. Konowalchuk, Vice-President, Administrative Affairs

P. McGeachie, Vice-President, Training Enterprises

B. Jones, Director, Marketing and Public Relations

Call to Order

With attendance constituting a quorum, the Chair called the meeting to order at 7:00 p.m.

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1. GUESTS

1.1 Articulation Agreements and Joint Programs

Presenter: Ken Webb, Vice-President Academic

Mr. Webb provided an overview of the articulation agreements and joint programs between the College and other educational institutions and business and industry.

2. CHAIR'S REMARKS

Mr. Martens, Acting Chair, welcomed new Board member Betty Green and congratulated Martin Mayer on his re-election as the employee representative on the Board.

3. ACCEPTANCE OF AGENDA

Moved by D. Falcetta/D. Plett that the Agenda be accepted as distributed.

Carried

4. NEW BUSINESS

4.1 ACCC 1st World Congress

The ACCC Annual Conference is scheduled for May 29 – June 1, 1999 in Quebec City and is the 1st World Congress of Colleges and Polytechnics. The Executive Committee has recommended that two Board members attend the conference.

MOTION B:99/02/1: D. Falcetta/V. Snyder

THAT the Board designate two Board members to attend the May 29 – June 1, 1999 ACCC Conference in Quebec City.

Carried

MOTION B:99/02/2: B. Bachalo/T. Whiteman

THAT the Board cover the expenses of the Student Board member to attend the May 29 – June 1, 1999 ACC Conference in Quebec City.

Carried

5. ADOPTION OF MINUTES

Moved by D. Falcetta/T. Whiteman that the Minutes of the January 27, 1999 Board of Governors meeting be adopted.

6. BUSINESS ARISING FROM PREVIOUS MINUTES

6.1 Board Objectives

The Board reviewed the action sheet of the 1998/99 Board Objectives.

6.2 Regional Centres Update

Paul McGeachie, Vice-President, Training Enterprises, provided an update on funding issues for the College's Regional Centres and advised that they are currently \$60,000 above projected revenues and are all doing very well. The Centres are preparing business plans for the upcoming 1999/2000 budget and they will be considered as part of the overall corporate strategy during management's deliberations to balance the budget. It was noted that the centres need to know their operational levels by June in order to meet deadlines for facilities, leases and staff requirements.

The Council on Post-Secondary Education (COPSE) is currently looking at a system-wide strategy for regional centres and it is anticipated that the College will receive an update on their deliberations sometime in March.

The Board discussed the importance of conveying the College's message to the government, business and industry. The President advised that she recently had a meeting with Jim Carr, the Executive Director of the Business Council of Manitoba. This Council currently has 50 members at the CEO level and they have developed a position paper that has been forwarded to the government that focuses on the necessity for strong post-secondary education and college system in the province.

A short-term strategy to have Board members assist the College in conveying the College's message to the provincial government was considered. A coordinated, structured approach was discussed and the College will provide supporting material to Board members in order to assist in this effort. It was also recognized that a strategy needs to be developed requesting business and industry to show their support to the college system.

6.3 Student Representation on the Board

The Board reviewed the draft letter to the Minister of Education and Training on student representation on the Board of Governors. Various amendments were suggested and the Board discussed the issue of alumni representation.

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MOTION B:99/02/3: D. Plett/D. Falcetta

THAT the Board of Governors approve in principle, the letter to the Minister of Education and Training on student representation to the Board as amended.

Carried, One Abstention

7. PRESIDENT'S REPORT

The President tabled her report for the period January 20, 1999 to February 17, 1999. She added that the College has just received notification that three international education projects have been approved by CIDA, one in the Philippines,

It was also reported that the company who developed the College's TV commercials and video, Laura Gray Advertising, has received three nominations for *Signature Awards* for the College campaign.

Ken Webb, Vice-President Academic, provided an update on issues discussed at the recent ACCC Board meeting. One item of concern is the proposal that institutions be held responsible for student loan defaults. It was agreed that this item should be considered further at the Board Committee level. Ms. Bohnhardt will provide information on this item from the National Stakeholders meeting she recently attended.

8. COLLEGE COUNCIL

The Council is currently considering proposed amendments to Board By-Law No. 2, the College Council Constitution. An update will be provided at the March Board meeting.

9. VIP CAMPAIGN CABINET

9.1 Update on the Capital Campaign

An update of the capital campaign was provided to the Board.

10. ACADEMIC/PLANNING COMMITTEE

Mrs. Wiebe provided a report of the February 24, 1999 Academic/Planning Committee meeting.

MOTION B:99/02/4: A. Wiebe/B. Bachalo

THAT the Board of Governors accept the report of the February 24, 1999 Academic/Planning Committee meeting.

Carried

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10.1 Academic Monthly Report

Focus, the Academic report for the month of January was tabled for information.

11. ADMINISTRATIVE AFFAIRS COMMITTEE

Mr. Falcetta provided a report of the February 24, 1999 Administrative Affairs Committee meeting. The Committee received a report on the College's monthly financial statements and an update on the current compensation review and Y2K preparations.

MOTION B:99/02/5: D. Falcetta/B. Green

THAT the Board of Governors accept the report of the February 24, 1999 Administrative Affairs Committee meeting.

Carried

11.1 Monthly Financial Report

The financial results for the seven months ended January 31, 1999 were reviewed.

12. AUDIT COMMITTEE

Mr. Martens advised that the Audit Committee met on February 15 and 24, 1999 to approve the criteria for the selection of an auditor, and to bring forward a recommended firm for Board consideration. The Audit Committee is recommending that the College retain the firm of Deloitte & Touche for a five-year contract, with the fee renegotiable on an annual basis.

MOTION B:99/02/6: D. Falcetta/V. Snyder

THAT the Board of Governors approve the selection of Deloitte & Touche to perform auditing services as defined for Red River College.

Carried

13. EXECUTIVE COMMITTEE

Mr. Martens provided the report of the February 15, 1999 Executive Committee meeting. The Executive Committee is recommending that the Board communication plan be placed on the agenda of the Board Strategic Planning Session held in October.

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MOTION B:99/02/7: A. Wiebe/D. Falcetta

THAT the Board of Governors accept the February 15, 1999 Executive Committee report.

Carried

13.1 Red River College Foundation

The Executive Committee is still seeking suggestions from Board members for proposed names of individuals to chair the Red River College Foundation. The terms of reference for establishing the Foundation are currently being drafted and will be provided to the Board in the near future.

14. CORRESPONDENCE

The Board reviewed the following correspondence:

Sent by Board:

14.1 Mr. James McCrae, Minister of Education and Training re: Extension of Board terms – *February 18, 1999*

Received by Board:

14.2 Dick Dawson, COPSE re: Capital Grant – *January 25, 1999*

14.3 From J. Thachuk – to Dick Dawson, COPSE, re: Regional Centres – *January 20, 1999*

15. INFORMATION ITEMS

15.1 Employee Election to the Board

As previously noted, Martin Mayer was re-elected as the employee representative to the Board for a two-year term starting April 1, 1999.

16. NEXT BOARD OF GOVERNORS' MEETINGS MARCH 24, 1999 AND APRIL 28, 1999

16.1 Scheduling of Next Special Board Meeting – re: Five-Year Review

It was agreed that a preliminary report on the Board's portion of the five-year operational and organization review will be tabled at the March 24, 1999 Board meeting. If required, a special meeting could be scheduled in April to complete the review.

It was also confirmed that the Board will consider the 1999/2000 budget at the regularly scheduled April 28, 1999 Board meeting.

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17. OTHER BUSINESS – NIL.

18. COMMITTEE OF THE WHOLE

The Board held a meeting of the Committee of the Whole.

The meeting adjourned at 9:00 p.m.

Edward Martens, Acting Chair

Jennifer Tribula, Secretary