

Regular Board Meeting

**Wednesday, February 4, 2010
C709 – RRC Notre Dame Campus
Winnipeg, Manitoba**

MINUTES B 10/02

IN ATTENDANCE

Governors:	Sheryl Feller, Chair Richard Lennon, Vice-Chair Wanda McGorum Maureen Prendiville Don Robertson Nancy Wheatley Cathy Woods	Regrets:	Elvira Finnigan Edward Kennedy Ron Koslowsky Bruce North Stephen Pratt
CEO:	Cathy Rushton, Interim President		
Secretary:	Kathi Gudmandson, Executive Assistant to the Board		
Treasurer:	Beverley Beitz, Interim Chief Financial Officer		
Administration:	Ken Webb, Vice-President, Academic and Research David Rew, Vice-President, Student Services and Planning David Leis, Vice-President, Business Development		

1. CALL TO ORDER

With attendance constituting a quorum, the meeting was called to order at 5:15 p.m. The Chair congratulated Cathy Rushton on her appointment as Interim President and welcomed Beverley Beitz, Interim Treasurer and CFO to the meeting.

2. APPROVAL OF AGENDA

That the Regular Meeting Agenda of February 4, 2010 be approved. – CARRIED

3. APPROVAL OF MINUTES

3.1 December 16, 2009 Regular Board Meeting

MOTION B 10/02/01

That the Minutes of the December 16, 2009 Board of Governors Meeting be approved. – CARRIED

3.2 January 25, 2010 Special Board Meeting

MOTION B 10/02/02

That the Minutes of the January 25, 2010 Board of Governors Meeting be approved. – CARRIED

4. COLLEGE PRESIDENT’S REPORT – JANUARY 2010

MOTION B 10/02/03

**That the College President’s Report of February 4, 2010 be received.
– CARRIED**

5. COLLEGE COUNCIL - EMPLOYEE BOARD MEMBER’S REPORT

Employee Board member N. Wheatley informed the Board that at College Council’s recent meeting a report was provided from the College’s Wellness Committee. A presentation was received from the Dean of Indigenous Education and included community resources available through that school. Consideration is also being given to creating a constitution for College Council.

N. Wheatley indicated that she discussed with College Council members what they value in their college president and she will provide the information to the Presidential Search Committee.

MOTION B 10/02/04

**That the Employee Board Member’s Report of February 4, 2010 be received.
– CARRIED**

6. COMMITTEE REPORTS

6.1 Administrative Affairs Committee – Minutes of November 25, 2009

MOTION B 10/02/05

That the Administrative Affairs Committee Minutes of November 25, 2009 be received. – CARRIED

6.2 Planning Committee – Minutes of November 25, 2009

MOTION B 10/02/06

**That the Planning Committee Minutes of November 25, 2009 be received.
– CARRIED**

7. NEW BUSINESS

7.1 Appointment of Interim Treasurer and Chief Financial Officer

The Board agreed that the College Controller be appointed Interim Treasurer and Chief Financial Officer to temporarily replace C. Rushton while she serves as the College's Interim President and CEO during the presidential search.

MOTION B 10/02/07

That Beverley Beitz be appointed Interim Board Treasurer and Chief Financial Officer of Red River College for the period that the permanent Board Treasurer and CFO is unavailable. – CARRIED

7.2 Financial Results Ending December 31, 2009

MOTION B 10/02/08

That the Financial Results for the Period Ending December 31, 2009 be received. – CARRIED

7.3 Financial Audit Statement Services – Extension of Contract

C. Rushton advised the Board that with the temporary reorganization of the College's senior and financial leadership, it is recommended that the process to appoint an external auditor be postponed for one year. Once the Board approves the proposed extension, permission must then be sought from Manitoba Finance which oversees the contracting for audit services by provincial agencies.

MOTION B 10/02/09

That the College be authorized to extend its five-year contract with KPMG LLP for financial audit statement services by one year. – CARRIED

7.4 Budget Parameters – 2010/11

C. Rushton presented the proposed 2010/11 budget parameters. President's Council has identified a number of planning assumptions, cost pressures and budget priorities that, when approved by the Board, will be used to develop resource requirements and

7.4 Budget Parameters - 2010/11 (continued)

provide a framework for matching revenues and expenditures to achieve a balanced budget.

The budget priorities for 2010/11 include the Strategic Initiatives approved at the December 17, 2009 Board meeting and Improvement Priorities that were part of last year's budget process. The priorities that will drive operational plans and resource allocation decisions are:

Strategic Initiatives (*not ranked*)

- College Degrees
- People Plan
- Capital Campaign
- Increase Quality and Innovation and Success
- New Ways to Offer Applied Learning with Work/Industry
- Advance Aboriginal Education

Improvement Priorities (*not ranked*)

- Enhance the In-class Experience of Instruction
- Enhance the In-class Learning Environment
- Foster Sustainability
- Collaborate on Process

MOTION B 10/02/10

That approval be granted for the 2010/11 operating and capital budget to be developed based on the parameters outlined in a memorandum dated January 27, 2010 from C. Rushton. – CARRIED

8. CORRESPONDENCE

- 8.1 From S. Rogers, Secretary, Council on Post-Secondary Education (COPSE) dated January 6, 2010
- *COPSE Approval of RRC Presidential Search Process*

9. FOR INFORMATION

- 9.1 *Winnipeg Free Press News Item, January 22, 2010*
– *Growth still ahead for college*
- 9.2 *Focus - Academic Monthly Report – December 2009*
- 9.3 *Board Leadership Newsletter, No. 106, Nov - Dec 2009*

The meeting adjourned at 5:45 p.m.

Original signed by

**Sheryl Feller
Chair**

Original signed by

**Kathi Gudmandson
Secretary**