

**Wednesday, December 19, 2001
C709 Boardroom - RRC
Winnipeg, Manitoba**

5:00 p.m.

**MINUTES
(B:01/10)**

In Attendance:

Governors: Ann Robins, Acting Chair
Gail Bagnall
Ron Bailey
John Jack
Al Morin
Robyn Osmond
Walter Petik
Peter Reimer
Iona Starr
Leslie Walsh
Beverley Watson

Regrets: William Regehr

Ex-Officio: Jacqie Thachuk, President

Treasurer: Cathy Rushton, Chief Financial Officer

Secretary: Kathi Gudmandson, Executive Assistant to the Board

Administration: Paul McGeachie, VP, Partnership, Training & Development
Norm Konowalchuk, Vice-President, Administrative Affairs
Dave Williamson, Acting Vice President, Academic
Jim Goho, Director of Research and Planning
Larry Partap, Chair, College Council

1. CALL TO ORDER

There was a consensus by members to reduce the evening's meeting time. The Administrative Affairs and Planning committee meetings were therefore cancelled, with agenda items from those meetings to be included in a revised Board agenda.

With attendance constituting a quorum, the Acting Chair called the meeting to order at 5:10 p.m.

2. APPROVAL OF AGENDA

A revised meeting agenda that included items from the cancelled Administrative Affairs and Planning committee meetings was distributed.

Moved by L. Walsh/R. Bailey that the Agenda of December 19, 2001 be approved as distributed. - CARRIED

3. PLANNING COMMITTEE BUSINESS

3.1 CEI / Princess Street Campus - Update

The Board was informed that the Council on Post-Secondary Education recently approved two new diploma programs at RRC as part of the College Expansion Initiative (CEI). The Digital Multimedia Technologies (DMT) and Broadcast Production programs will begin in September 2002 at the new Princess Street Campus.

D. Williamson, PSC Project Leader, reported on construction underway at the campus and indicated the project is moving ahead very quickly.

P. McGeachie, Vice President, Partnerships, Training and Development informed the Board that large signs promoting RRC and the PSC opening will be erected on the cladding around the Princess Street construction site.

In response to enquiries, information was provided on provisions for childcare and parking at the campus. Board members were also advised to contact K. Gudmandson, Executive Assistant, if they were interested in touring the PSC facility.

4. ADMINISTRATIVE AFFAIRS COMMITTEE BUSINESS

4.1 Financial Results for the Five Months Ended November 30, 2001

C. Rushton, Treasurer, presented the financial results for the five months ended November 30, 2001. The results indicated a deficit of \$894,000, which is a positive variance of \$974,000 from budget. No changes have been made to the College's now-expected position, and it is anticipated that the budget will achieve a balanced position at year-end.

4.2 Capital Campaign - Update

P. McGeachie provided an update on plans for the upcoming capital campaign. Board members were asked to provide K. Gudmandson with information on their contacts that might be able to assist with the campaign,

4.3 Strategic Partnership Initiative - Update

P. McGeachie reported on the status of the Strategic Partnership Initiative. The deadline for proposals is January 8, 2002 and the Strategic Partnership Committee will be conducting a detailed analysis and assessment of the submissions.

5. APPROVAL OF MINUTES - NOVEMBER 28, 2001

Moved by A. Morin/L. Walsh that the Minutes of the November 28, 2001 Board of Governors meeting be approved. - CARRIED

6. PRESIDENT'S REPORT - NOVEMBER 2001

MOTION B 01/10/01 - G. Bagnall/A. Morin

**That the President's Report dated December 19, 2001 be received.
- CARRIED**

7. BOARD COMMITTEE REPORTS

7.1 College Council - Minutes of December 11, 2001

L. Partap, Chair, College Council, presented the Minutes of the December 11, 2001 Council meeting. He indicated that Council members believe RRC's student retention rate could be improved. The Council is therefore developing practical ideas for improving student success at RRC, for recommendation to College management.

A discussion was held about student retention and Board members were advised of various strategies in place at the College for enabling student success. It was also noted that increasing student success is an objective of the strategic plan. Therefore, a significant number of strategies have been identified in the operational plan to support this objective.

An enquiry was made about the availability of specific information on student retention rates at the College, including program dropout rates and how RRC's retention compares to other colleges in Canada. The Board was informed that the annual academic report includes graduation rates for each program. It was also noted that data must be collected over the long-term to demonstrate the effectiveness of student success strategies.

8. NEW BUSINESS

8.1 Strategic Plan 2002-2007

J. Goho, Director of Research & Planning, provided Board members with an overview of the College's Strategic Plan and its development process.

In response to an enquiry about provision for "a safe environment" in the strategic plan, it was noted that *Healthy Environment* is included in the plan's Statement of Values.

MOTION 01/10/02 - A. Morin/J. Jack

That the Draft Strategic Plan 2002-2007 dated December 2001 be approved. - CARRIED

8.1 Strategic Plan 2002-2007 (continued)

Board members were also in receipt of the following strategic planning documents and received them as information:

- Operational Plan 2002-2007 - Draft dated December, 2001
- Progress in Achieving the Vision 2001 - Draft dated December 2001

J. Thachuk informed the Board that she wished to acknowledge J. Goho effort's in managing the strategic planning process that is key to the College achieving its vision and mission.

9. FOR INFORMATION

The Board received the following information:

9.1 Manitoba Government News Release - *\$550,000 Announced to Support "Healthy Opportunities - Caring Careers"*

9.2 *Focus* - Vice-President, Academic's Monthly Report - November 2001

The meeting adjourned at 7:35 p.m.

Original signed by

Ann Robins, Acting Chair

Original signed by

Kathi Gudmandson, Secretary