



Wednesday, December 17, 1997
400 – 123 Main Street, Winnipeg, Manitoba

6:00 p.m.

MINUTES

(B:97/17)

In Attendance:

Governors: R. Bullock, Chair

B. Bachalo

C. Bear

M. Crowley

D. Falcetta

L. Foster

M. Mayer

D. Plett

G. Tsouras

T. Whiteman

A. Wiebe

Regrets: L. McGinnis, Vice-Chair

President: J. Thachuk, Chief Executive Officer

Treasurer: C. Rushton, Director, Financial Services

Secretary: J. Tribula

Guests: K. Webb, Vice-President Academic

N. Konowalchuk, Executive Director, Administrative Services

P. McGeachie, Executive Dean, Developmental & Continuing Education

M.J. Loustel, Internal Auditor

Call to Order

With attendance constituting a quorum, the Chair called the meeting to order at 6:00 p.m.

1. GUESTS

1.1 Tour of Market Driven Training and Language Training Centres

*Guests: P. McGeachie, Executive Dean, Developmental
& Continuing Education*

A. Fleming, Director, Market Driven Training Centre

*A. Bonham, Chair, Academic Development Services and
Language Training Centre*

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Board members toured the Market Driven Training and Language Training Centres at the College's downtown campus.

2. CHAIR'S REMARKS

The Chair commented on the successful staff Christmas Party held at the College on December 6, 1997 and the Graduation Ceremonies held on December 10, 1997.

As determined at the October 31, 1997 Board Planning Session, the draft Vision Statement and Attributes were to be tabled at the December Board meeting. The Chair advised that the Executive Committee recommended that additional time be provided in order to obtain cross-college feedback. The draft Vision will be tabled at the January 28, 1998 Board meeting.

The Chair reviewed the new structure and timing initiated in September 1997 for the Administrative Affairs and Academic/Planning Committees. It was agreed that having the committee meetings the same night as the Board has improved their efficiency.

3. ACCEPTANCE OF AGENDA

The Agenda was accepted as distributed.

4. NEW BUSINESS

4.1 Vision Statement and Attributes

As noted above, this item was deferred until January 28, 1998. The President reported that a pamphlet requesting input has been distributed to staff, students and various members of the external community. The results will be tabulated and presented at the next Board meeting.

4.2 Banking Resolution

MOTION B:97/17/1: G. Tsouras/L. Foster

THAT the Board of Governors approve the revised Banking Resolution as amended.

Carried

Ms. Rushton, Treasurer to the Board, reviewed the current College cheque approval policy and procedure and confirmed that there are appropriate controls in place.

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5. ADOPTION OF MINUTES

Moved by D. Plett/B. Bachalo that the Minutes of the November 26, 1997 Board of Governors meeting be adopted.

Carried

6. BUSINESS ARISING FROM PREVIOUS MINUTES

6.1 Board of Governors' Annual General Meeting

The President reported that College management has been considering this item. She indicated that it is the College's 60th Anniversary in 1998 and that this, along with the new name and logo, could be used as the platform for an annual Board meeting.

6.2 Name Change

A written update from the President was provided to the Board members on the process and implementation plan for the College name change.

The Board discussed the various concerns raised by staff, specifically that they were not consulted on such an important issue. It was suggested that the Board tabled a notice of motion on future issues such as this that affect the entire College community.

The President reported that the candidate that was offered the position of Manager, Marketing and Public Relations, did not accept the offer. College management will be developing a public relations action plan over the next month.

7. PRESIDENT'S REPORT

The President tabled her report for the period November 1 to December 10, 1997. An inquiry was made about the College' Emergency Loan Assistance Fund and a summary will be provided at the next Board meeting.

8. COLLEGE COUNCIL

The report of the College Council meeting of December 9, 1997 was presented to the Board.

9. COLLEGE DEVELOPMENT COUNCIL

9.1 Update on Capital Campaign

A written report and update was provided to the Board on the Capital Campaign.

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9.2 Board Attendance at Next CDC Meeting

Mrs. Whiteman will be the Board representative at the January 20, 1998 CDC meeting.

10. ACADEMIC/PLANNING COMMITTEE

10.1 Report on Phase II Survey of Student Applicants

The final results of the survey conducted of applicants who were accepted to RRCC but chose to decline the offer were presented to the Board.

A discussion took place on the College's registration process, wait lists and the marketing of programs. Various suggestions were made including providing applicants with an ID#, combining programs to reduce wait lists, and encouraging applicants on wait lists to enter another program. College management noted that wait lists are only one indicator of demand and that the College's registration process is highly customer oriented.

The December registration report will be provided to the Academic/Planning Committee and the Board at the January 28 meetings.

10.2 Academic Monthly Report

Focus, the Academic report for the month of November was tabled for information.

11. ADMINISTRATIVE AFFAIRS COMMITTEE

11.1 Monthly Financial Report

MOTION B:97/17/2: G. Tsouras/D. Falcetta

THAT the Board of Governors accept the monthly financial report for the five months ended November 30, 1997.

Carried

12. EXECUTIVE COMMITTEE

MOTION B:97/17/3: T. Whiteman/G. Tsouras

THAT the Board of Governors accept the December 1, 1997 Executive Committee report.

Carried

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13. CORRESPONDENCE

The Board reviewed the following correspondence:

Sent by the Board:

13.1 Mr. Charles Wood, North American Indigenous Games – *November 20/97*

Received by Board: - Nil

14. INFORMATION ITEMS - NIL

15. NEXT BOARD OF GOVERNORS' MEETING - JANUARY 28, 1998

16. OTHER BUSINESS - NIL

The meeting adjourned at 7:45 p.m.

Ralph Bullock, Chair

Jennifer Tribula, Secretary