

Regular Board Meeting

**Wednesday, December 15, 2004
C709 – Notre Dame Campus
Winnipeg, Manitoba**

**MINUTES
B 04/10**

IN ATTENDANCE

Governors:	William Regehr, Chair Ann Robins, Vice-Chair Gail Bagnall Ric Borlase John Jack Ryan Mariani Walter Petik Leslie Walsh Beverley Watson	Regrets:	Ron Bailey Al Morin Iona Starr
CEO:	Jeff Zabudsky, President		
Secretary:	Kathi Gudmandson, Executive Assistant to the Board		
Treasurer:	Cathy Rushton, Chief Financial Officer		
Administration:	Ken Webb, Vice-President – Academic Norm Konowalchuk, Vice-President – Administrative Affairs Marg Braid, Vice-President – Partnership Development Pat Bozyk, Dean of Student Services Jim Goho, Director of Research and Planning		
Guest:	Twylla Eagle, Director of Marketing and Public Relations		

1. CALL TO ORDER

With attendance constituting a quorum, the Chair called the meeting to order at 6:35 p.m.

2. APPROVAL OF AGENDA

Moved by L. Walsh/R. Borlase that the Regular Meeting Agenda of December 15, 2004 be approved. – CARRIED

3. MARKETING & PUBLIC RELATIONS - PRESENTATION

Director of Marketing and Public Relations, Twylla Eagle, provided a report to the Board on the college's marketing activities and initiatives for the 2004/05 year.

4. APPROVAL OF MINUTES – NOVEMBER 24 , 2004

MOTION B 04/10/01 – L. Walsh/R. Borlase

That the Minutes of the November 24, 2004 Board of Governors meeting be approved. – CARRIED

5. COLLEGE PRESIDENT'S REPORT – DECEMBER 2004

MOTION B 04/10/02 – R. Mariani/W. Petik

**That the College President's Report dated December 15, 2004 be received.
- CARRIED**

6. STUDENTS' ASSOCIATION PRESIDENT'S REPORT – DECEMBER 2004

The SA President gave a verbal report on the activities of the Students' Association, including that a "town hall" style forum will be replacing the class representative system as a way for students to raise concerns, and the new quiet study lounge has been very well received. He also reported that SA representatives recently met with Manitoba's Minister of Advanced Education, as well as traveled to Ottawa for the annual CASA lobbying effort on post-secondary education.

MOTION B 04/10/03 – R. Mariani/J. John

That the Students' Association President's Report dated December 15, 2004 be received. - CARRIED

7. COMMITTEE REPORTS

7.1 College Council – Minutes of November 9, 2004

MOTION B 04/10/04 – A. Robins/L. Walsh

**That the College Council Minutes of November 9, 2004 be received.
- CARRIED**

7.2 Planning Committee

7.2.1 Minutes of November 24, 2004

MOTION B 04/10/05 – G. Bagnall/L. Walsh

**That the Planning Committee Minutes of November 24, 2004 be received.
- CARRIED**

7.2.2 Meeting of December 15, 2004

Committee Chair G. Bagnall reported that the Planning Committee discussed Board Composition, an item that had been identified for consideration at the Board Planning Session. The composition of college boards is regulated by *The Colleges Act*.

The Committee was informed that the government undertook a review of *The Colleges Act* in 1998 at which time changes to board composition were recommended but never implemented. The Committee requested that information be obtained on college board composition across Canada prior to further discussion on the government's recommendation to increase the size of boards and have constituent representation.

If the Planning Committee determines that changes in board composition are desirable, a recommendation will be brought forward to the Board. All amendments to the Act that Red River College would like to see will be compiled into a submission to government.

MOTION B 04/10/06 – G. Bagnall/B. Watson

**That the Planning Committee Report of December 15, 2004
be received. - CARRIED**

7.3 Administrative Affairs Committee

7.3.1 Minutes of November 24, 2004

MOTION B 04/10/07 – A. Robins/R. Borlase

**That the Administrative Affairs Committee Minutes of November 24, 2004
be received. - CARRIED**

7.3.2 Meeting of November 24, 2004

Acting Committee Chair A. Robins reported that the Administrative Affairs Committee reviewed the college's financial results for the period and adopted a recommendation to the Board regarding the purchase of a corporate information system.

MOTION B 04/10/08 – A. Robins/J. Jack

**That the Administrative Affairs Committee Report of December 15, 2004 be
received. - CARRIED**

7.3.3 Financial Results Ending November 30, 2004

MOTION B 04/10/09 – A. Robins/R. Borlase

That the Financial Results for the Period Ending November 30, 2004 be received as information. - CARRIED

7.3.4 Corporate Information System – Enterprise Resource Planning (ERP)

MOTION B 04/10/10 – A. Robins/R. Borlase

That approval be granted for the college to purchase an Enterprise Resource Planning System, as outlined in the report to the Administrative Affairs Committee dated December 15, 2004. – CARRIED

8. NEW BUSINESS

8.1 Strategic Plan 2005-2010

8.1.1 Strategic Plan 2005-2010 – Draft dated December 2004

J. Goho, Director of Research and Planning, provided the Board with an overview of the college's draft Strategic Plan 2005-2010 and its development process. Board members noted the addition of *Board of Governors Guiding Principles* to the document.

MOTION B 04/10/11 – G. Bagnall/B. Watson

That the Draft Strategic Plan 2005-2010 dated December 2004 be approved. - CARRIED

8.1.2 Operational Plan 2005-2010 – Draft dated December 2004

J. Goho highlighted some of the additions and deletions from last year's operational plan which is an administrative document on how the strategic plan will be implemented. It was noted that seven items identified in the plan require Board of Governors leadership.

MOTION B 04/10/12 – G. Bagnall/R. Mariani

That the Draft Operational Plan 2005-2010 dated December 2004 be received. - CARRIED

8.1.3 Progress in Achieving the Vision 2004 – Draft dated December 2004

J. Goho provided an overview of the Progress in Achieving the Vision 2004 report which is a companion document to the Strategic Plan.

MOTION B 04/10/13 – G. Bagnall/J. Jack

- a) **That the document Progress in Achieving the Vision 2004 – Draft dated December 2004 be received.**
- b) **That the document be referred to the Planning Committee for further consideration.**

- CARRIED

9. FOR INFORMATION

The Board received the following information:

- 9.1 RRC News Release, December 6, 2004 - *Centre for Applied Research in Sustainable Infrastructure to be built at RRC in 2005*
- 9.2 News Item, *The Winnipeg Free Press*, December 7, 2004
College plans \$1.6 M Research Lab
- 9.3 RRC News Release, December 7, 2004
867 Graduates Leave Red River College – Gold Medal Winners
- 9.4 News Items, *The Winnipeg Free Press*, December 8, 2004
RRC grad goes the distance – Came from Kenya, plans to settle here
- 9.5 *Inside ACCC* – Newsletter of the Association of Canadian Community Colleges, December 1, 2004
- 9.6 *Focus*, Academic Monthly Report – November 2004
- 9.7 *Distinction*, An RRC Alumni Publication, Fall 2004
- 9.8 *The Projector*, RRC Student Newspaper, December 6, 2004

10. COMMITTEE OF THE WHOLE

The Board agreed to sit in Committee of the Whole in camera at 8:25 p.m. with the President and the Executive Assistant to the Board.

10. COMMITTEE OF THE WHOLE (CONTINUED)

The Committee rose at 8:59 p.m. The Chair reported that the Committee received a report from the President on changes to the senior management structure of the college that will take effect in the New Year.

The meeting adjourned at 9:00 p.m.

Original signed by

**William Regehr
Chair**

Original signed by

**Kathi Gudmandson
Secretary**