

## **Regular Board Meeting**

**Wednesday, December 20, 2006  
C709 – Notre Dame Campus  
Winnipeg, Manitoba**

### **MINUTES B 06/10**

#### **IN ATTENDANCE**

<b>Governors:</b>	Beverley Watson, Acting Chair Gail Bagnall Richard Borlase Guy Dugas Sheryl Feller Rex Masesar Walter Petik Milton Reimer Cathy Woods
<b>Regrets:</b>	Al Morin John Jack Bob Silver
<b>CEO:</b>	Jeff Zabudsky, President
<b>Secretary:</b>	Kathi Gudmandson, Executive Assistant to the Board
<b>Treasurer:</b>	Cathy Rushton, Vice-President, Finance and Administration
<b>Administration:</b>	Ken Webb, Vice-President, Academic and Research Marg Braid, Vice-President, Business Development

#### **1. CALL TO ORDER**

With attendance constituting a quorum, the Acting Chair called the meeting to order at 5:05 p.m.

#### **2. APPROVAL OF AGENDA**

**Moved by G. Bagnall/G. Dugas that the Regular Meeting Agenda of December 20, 2006 be approved. – CARRIED**

**3. APPROVAL OF MINUTES – NOVEMBER 22, 2006**

**MOTION B 06/10/01 – S. Feller/C. Woods**

**That the Minutes of the November 22, 2006 Board of Governors Meeting be approved. – CARRIED**

**4. COLLEGE PRESIDENT’S REPORT – DECEMBER 2006**

**MOTION B 06/10/02 – C. Woods/W. Petik**

**That the College President’s Report dated December 20, 2006 be received. – CARRIED**

On behalf of the College, the President congratulated Board Vice-Chair Beverley Watson on her recent appointment as President of the Aboriginal Chamber of Commerce.

**5. STUDENTS’ ASSOCIATION PRESIDENT’S REPORT – DECEMBER 2006**

The Students’ Association President reported that he was pleased to join J. Zabudsky at recent meetings with Manitoba Cabinet members to discuss the needs of the College and its students. R. Masesar also discussed recent federal lobbying activities undertaken by the Canadian Alliance of Students Associations (CASA).

**MOTION B 06/10/03 – W. Petik/R. Borlase**

**That the Students’ Association President’s Report dated December 20, 2006 be received. – CARRIED**

**6. COMMITTEE REPORTS**

**6.1 Executive Committee – Minutes of December 11, 2006**

**MOTION B 06/10/04 – G. Bagnall/R. Borlase**

**That the Executive Committee Minutes of December 11, 2006 be received. – CARRIED**

**6.1.1 Policy Monitoring Report – Public Image – 2.23**

**MOTION B 06/10/05 – R. Borlase/S. Feller**

**That the President’s Internal Monitoring Report for Board Policy 2.23 – *Public Image* dated December 11, 2006 be accepted as presented. – CARRIED**

6.2. Planning Committee – Minutes of November 22, 2006

**MOTION B 06/10/06 – G. Bagnall/C. Woods**

**That the Planning Committee Minutes of November 22, 2006 be received. – CARRIED**

6.3. Administrative Affairs Committee – Minutes of November 22, 2006

**MOTION B 06/10/07 – R. Borlase/R. Masesar**

**That the Administrative Affairs Committee Minutes of November 22, 2006 be received. – CARRIED**

6.4. Alumni Committee – Report of December 20, 2006

Board Alumni Committee representative R. Borlase requested that Board members submit their nominations for RRC's 2007 Distinguished Alumni Award to him by December 21, 2006.

**MOTION B 06/10/08 – R. Borlase/M. Reimer**

**That the Alumni Committee Report of December 20, 2006 be received. – CARRIED**

**7. NEW BUSINESS**

7.1 Financial Results Ending November 30, 2006

**MOTION B 06/10/09 – R. Borlase/W. Petik**

**That the Financial Results for the Period Ending November 30, 2006 be received. – CARRIED**

In response to an enquiry, C. Rushton indicated that the reduction in tuition noted in the financial statements is related to computer program enrolments that have not recovered since the industry slowdown a few years ago. The Board was also informed that it generally takes a couple of years for trends in the workforce to be reflected in college enrolments.

7.2 Strategic Planning 2007 – 2010

The President presented three strategic planning documents for the Board's consideration.

7.2.1 Progress in Achieving the Vision 2006

J. Zabudsky provided an overview of the *Progress in Achieving the Vision 2006* report which is a companion document to the Strategic Plan. The report documents the major activities and achievements across the College in relation to the actions outlined in the Operational Plan.

7.2.1 Progress in Achieving the Vision 2006 (continued)

**MOTION B 06/10/10 – W. Petik/G. Bagnall**

**That the report *Progress in Achieving the Vision - December 2006* be received. – CARRIED**

7.2.2 Operational Plan 2007 - 2010

J. Zabudsky highlighted the additions and deletions from last year's Operational Plan. The purpose of the Operational Plan is to outline the strategies and actions for achieving the goals and objectives of the Strategic Plan and indicate the leadership and timelines for each action.

**MOTION B 06/10/11 – G. Bagnall/S. Feller**

**That the *Operational Plan 2007-2010* dated December 2006 be received. – CARRIED**

7.2.3 Strategic Plan 2007 – 2010

J. Zabudsky provided the Board with an overview of the College's 2007 - 2010 Strategic Plan – *Draft*.

The Board was informed that the strategic planning process was different from past years due to incorporating the significant work done during the recent redevelopment of the College's Academic Plan. The planning process will continue to be refined when the new Director of Research and Planning joins the College in January 2007.

The Board was also informed that the Strategic Plan's five-year window has been reduced to three years to more appropriately respond to the dynamic environment the College works in, as well as to align with the government's three-year funding plan.

**MOTION B 06/10/12 – R. Bailey/J. Jack**

**That the *Draft Strategic Plan 2007-2010* dated December 2006 be approved. – CARRIED**

7.3 Policy Monitoring Report – *Vision, Mission and Values - 2.2*

**MOTION B 06/10/13 – S. Feller/G. Dugas**

**That the President's Internal Monitoring Report for Board Policy 2.2 – *Vision, Mission and Values* dated December 20, 2006 be accepted as presented. – CARRIED**

7.4 Authorization for Board Member Absence

**MOTION B 06/10/14 – G. Dugas/W. Petik**

**That authorization be granted for John Jack to be absent from Regular Board of Governors Meetings for the period December 2006 to February 2007.  
– CARRIED**

**8. CORRESPONDENCE**

- 8.1 From B. Lysyk, Manitoba Deputy Auditor General and COO, November 2006  
- *Enhancing Audit Committee Practices in the Public Sector*

**9. FOR INFORMATION**

The Board received the following information:

- 9.1 *Headlines*, RRC's Employee Newsletter, November 2006
- 9.2 Copy of COPSE Annual Report - 2005-2006  
- Full report available on Board Meeting Material Website
- 9.3 *A Guide to Leading Edge Internal Audit in the Public Sector*  
- A publication of the Office of the Auditor General, October 2006
- 9.4 News Items, *Winnipeg Free Press*, December 6, 2006  
- *Red River students upset over Net filter*
- 9.5 *Focus - Academic Monthly Report* – November 2006
- 9.6 *Directions – Business and Applied Arts Annual Conference*

Board member G. Dugas provided information on the upcoming Directions Conference that is held annually for RRC's Business and Applied Arts students. He invited Board members to attend and arrangements can be made through K. Gudmandson. It also noted that Board member Bob Silver will be giving the keynote address at the conference, and Vice-Chair Beverley Watson will be making a presentation.

**10. OTHER BUSINESS**

10.1 School of Continuing and Distance Education Instructor Appreciation Reception

Board member C. Woods informed the Board that she and Vice-Chair B. Watson attended the School of Continuing and Distance Education's Annual Instructor Appreciation Reception on December 7. She indicated she was pleased to have been invited to the event.

**11. COMMITTEE OF THE WHOLE**

The Board agreed to sit in Committee of the Whole *in camera* at 6:45 p.m.

Board members G. Dugas and C. Woods were excused from the meeting at 6:46 because of their involvement with the MGEU and in compliance with the Board's Conflict of Interest Policy.

The Committee rose at 7:14 p.m. and the Chair reported that the Committee received a report from the President on the status of collective agreement negotiations between the three Manitoba colleges and the MGEU.

**The meeting adjourned at 7:15 p.m.**

*Original signed by*

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**Beverley Watson  
Acting Chair**

*Original signed by*

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**Kathi Gudmandson  
Secretary**