

## Regular Board Meeting

Wednesday, December 17, 2008  
C709 – RRC Notre Dame Campus  
Winnipeg, Manitoba

### MINUTES B 08/10

#### IN ATTENDANCE

<b>Governors:</b>	Ric Borlase, Acting Chair Elvira Finnigan Richard Lennon Bruce North Milton Reimer Don Robertson Shaun Scrymgeour Nancy Wheatley Cathy Woods	<b>Regrets:</b>	Sheryl Feller Edward Kennedy Maureen Prendiville
<b>CEO:</b>	Jeff Zabudsky, President		
<b>Secretary:</b>	Kathi Gudmandson, Executive Assistant to the Board		
<b>Treasurer:</b>	Catherine Rushton, Vice-President, Finance and Administration, CFO		
<b>Administration:</b>	Ken Webb, Vice-President, Academic and Research David Rew, Vice-President, Student Services and Planning David Leis, Vice-President, Business Development		

#### 1. CALL TO ORDER

With attendance constituting a quorum, the Vice-Chair called the meeting to order at 6:30 p.m.

#### 2. APPROVAL OF AGENDA

Moved by S. Scrymgeour/C. Woods that the Regular Meeting Agenda of December 17, 2008 be approved. – CARRIED

**3. APPROVAL OF MINUTES – NOVEMBER 26, 2008**

**MOTION B 08/10/01 – R. Lennon/B. North**

**That the Minutes of the November 26, 2008 Board of Governors Meeting be approved. – CARRIED**

**4. COLLEGE PRESIDENT’S REPORT – DECEMBER 2008**

**MOTION B 08/10/02 – S. Scrymgeour/B. North**

**That the College President’s Report of December 17, 2008 be received.  
– CARRIED**

**5. STUDENTS’ ASSOCIATION PRESIDENT’S REPORT – DECEMBER 2008**

**MOTION B 08/10/03 – B. North/M. Reimer**

**That the Students’ Association President’s Report of December 17, 2008 be received. – CARRIED**

**6. COMMITTEE REPORTS**

**6.1 Executive Committee – Minutes of December 8, 2008**

**MOTION B 08/10/04 – C. Woods/S. Scrymgeour**

**That the Executive Committee Minutes of December 8, 2008 be received.  
– CARRIED**

**6.1.1 Policy Monitoring Report – Public Image – 2.23**

**MOTION B 08/10/05 – C. Woods/R. Borlase**

**That the President’s Monitoring Report for Board Policy 2.23 –  
Public Image dated December 8, 2008 be accepted as presented.  
– CARRIED**

**6.1.2 Global Board-President Relationship – Amendment to Board Policy 4.0**

The Board noted that following consideration of the Board Policy Monitoring Report on Emergency Executive Succession at the October 22, 2008 Board meeting, Policy 2.24 was referred to the Executive Committee for review. The issue identified at the Board meeting related to timelines surrounding the Board’s appointment of an acting chief executive officer in the event of an unexpected or potentially lengthy absence by the President.

6.1.2 Global Board-President Relationship – Amendment to Board Policy 4.0 (continued)

Committee member C. Woods reported that the Executive Committee agreed that the Board's policies be amended to indicate that in the event of a loss of presidential service, an acting chief executive officer would be appointed at the next Regular Board Meeting or earlier as determined by the Board Chair. It was also agreed that Board Policy 4.0 – Global Board-President Relationship was the appropriate policy to address the matter of a timeline for appointment of an Acting CEO.

**MOTION B 08/10/06 – C. Woods/S. Scrymgeour**

**That Board Policy 4.0 – Global Board-President Relationship be amended by adding the following clause:**

- 5. *In the event of a sudden loss of presidential services, the Board will appoint an Acting Chief Executive Officer at its next Regular Board Meeting, or earlier as determined by the Board Chair.***

**– CARRIED**

6.2 Administrative Affairs Committee

6.2.1 Minutes of November 26, 2008

**MOTION B 08/10/07 – C. Woods/D. Robertson**

**That the Administrative Affairs Committee Minutes of November 26, 2008 be received. – CARRIED**

6.2.2 Meeting of December 17, 2008

Committee Chair C. Woods informed the Board that the Administrative Affairs Committee reviewed the financial results for the period, reviewed a Board Policy Monitoring Report and received a report on the activities of the College's Investment Committee.

**MOTION B 08/10/08 – C. Woods/B. North**

**That the Administrative Affairs Committee Report of December 17, 2008 be received. – CARRIED**

6.2.3 Financial Results Ending November 30, 2008

**MOTION B 08/10/09 – D. Robertson/E. Finnigan**

**That the Financial Results for the Five Months Ending November 30, 2008 be received as information. – CARRIED**

6.2.4 Policy Monitoring Report – Asset Management – 2.12

**MOTION B 08/10/10 – C. Woods/M. Reimer**

**That the President’s Monitoring Report for Board Policy 2.12 –  
Asset Management dated December 17, 2008 be accepted as presented.  
– CARRIED**

***M. Reimer assumed the Chair while R. Borlase provided a report on the Investment Committee.***

6.2.5 Investment Committee Report

Investment Committee Chair R. Borlase provided the Board with a report on the recent activities of the College’s committee that provides advice regarding investment of RRC’s trust and endowment funds.

**MOTION B 08/10/11 – R. Borlase/R. Lennon**

**That the Investment Committee Report of December 17, 2008 be received.  
– CARRIED**

***The meeting resumed with R. Borlase in the Chair.***

6.3 Planning Committee

6.3.1 Minutes of November 26, 2008

**MOTION B 08/10/12 – D. Robertson/N. Wheatley**

**That the Planning Committee Minutes of November 26, 2008 be received.  
– CARRIED**

6.3.2 Meeting of December 17, 2008

Committee Chair D. Robertson informed the Board that the Planning Committee reviewed three Board Policy Monitoring Reports and adopted a recommendation regarding goals that support the College’s vision and mission.

**MOTION B 08/10/13 – D. Robertson/S. Scrymgeour**

**That the Planning Committee Report of December 17, 2008 be received.  
– CARRIED**

6.3.3 Policy Monitoring Report – Academic Quality Assurance – 2.3

**MOTION B 08/10/14 – D. Robertson/R. Lennon**

**That the President’s Monitoring Report for Board Policy 2.3 – Academic Quality Assurance dated December 17, 2008 be accepted as presented.  
– CARRIED**

6.3.4 Policy Monitoring Report – Services that Support Student Success – 2.9

**MOTION B 08/10/15 – D. Robertson/M. Reimer**

**That the President’s Monitoring Report for Board Policy 2.9 – Services that Support Student Success dated December 17, 2008 be accepted as presented. – CARRIED**

6.3.5 Policy Monitoring Report – Student Appeals and Complaints – 2.10

**MOTION B 08/10/16 – D. Robertson/B. North**

**That the President’s Monitoring Report for Board Policy 2.10 – Student Appeals and Complaints dated December 17, 2008 be accepted as presented. – CARRIED**

***M. Reimer assumed the Chair while R. Borlase provided a report on the Alumni Committee.***

6.4 Alumni Committee Report – December 2008

Board Alumni Committee representative R. Borlase reported that the proceeds of the recent Annual Alumni Dinner will be allocated between a bursary fund and funding for RRC alumni events. He indicated that the Alumni Committee will be developing a strategic plan for the next 18 months which may include alumni “homecoming” activities to coincide with next year’s annual dinner.

The Board was also informed that RRC Distinguished Alumni recipient Chris Jericho (Irvine) will be in Winnipeg in January and will visit the College to accept his award and give a talk to Creative Communications students.

**MOTION B 08/10/17 – R. Borlase/C. Woods**

**That the Alumni Committee Report of December 17, 2008 be received.  
– CARRIED**

***The meeting resumed with R. Borlase in the Chair.***

**7. NEW BUSINESS**

**7.1 Goals in Support of the Vision and Mission**

Planning Committee Chair D. Robertson informed the Board that the Committee held a special meeting on December 8, 2008 to develop goals that support the College's new vision statement and mission statement. Following that meeting Vice-President D. Rew developed draft goals that were further refined at the Planning Committee meeting held earlier in the evening, and approved for recommendation to the Board.

**MOTION B 08/10/18 – M. Reimer/S. Scrymgeour**

**That the following goals in support of the College's Vision and Mission be adopted:**

- **Provide high quality, advanced skill development that contributes to student success.**
- **Increase capacity and enrolment by providing accessible, responsive programs.**
- **Create a dynamic, safe and respectful learning and working environment.**
- **Develop enhanced infrastructures to support innovative advanced learning and applied research.**
- **Partner with the community at large and the Aboriginal and immigrant communities in particular to support and enhance the economic and social progress of Manitoba.**
- **Strengthen applied learning and research through partnerships to provide skilled graduates for the labour market.**

**– CARRIED**

On behalf of the Board, the Acting Chair thanked D. Rew for his leadership in helping the Board to re-develop the College's vision, mission and goals that will form the basis for the 2009-2012 strategic plan.

**8. FOR INFORMATION**

8.1 *Headlines, RRC Staff Newsletter, November 2008*

8.2 *Winnipeg Free Press, November 29, 2008  
- City designer in running for magazine cover spot*

**8. FOR INFORMATION (CONTINUED)**

8.3 Articulation Agreement with Griffith University, Queensland Australia

8.4 *Focus* - Academic Monthly Report - October 2008

**The meeting adjourned at 7:05 p.m.**

*Original signed by*

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**Ric Borlase  
Acting Chair**

*Original signed by*

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**Kathi Gudmandson  
Secretary**