

**Wednesday, April 24, 2002
C709 Boardroom - RRC
Winnipeg, Manitoba**

7:00 p.m.

**MINUTES
(B 02/04)**

In Attendance:

Governors: William Regehr
Ann Robins, Vice-Chair
Gail Bagnall
Ron Bailey
John Jack
Al Morin
Robyn Osmond
Walter Petik
Iona Starr
Leslie Walsh
Beverley Watson

Regrets: Jacqie Thachuk

Treasurer: Cathy Rushton, Chief Financial Officer

Secretary: Kathi Gudmandson, Executive Assistant to the Board

Administration: Ken Webb, Vice-President, Academic
Norm Konowalchuk, Vice-President, Administrative Affairs
Jim Goho, Director of Research and Planning
Larry Partap, Chair, College Council

1. CALL TO ORDER

With attendance constituting a quorum, the Chair called the meeting to order at 7:05 p.m.

2. APPROVAL OF AGENDA

It was agreed that the following items be added to the agenda: a) *Correspondence from the Minister of Advanced Education* and b) *Manitoba Government News Release on Tuition*.

Moved by A. Morin/R. Osmond that the Agenda of April 24, 2002 be approved as amended. - CARRIED

3. SCHOLARSHIP AND BURSARY FUNDRAISING - PRESENTATION

H. Koks, Director of Development, was in attendance at the invitation of the Board to report on the success of the College's scholarship and bursary fundraising. Board members were advised that RRC endowment funds for scholarships have increased from \$1.1 million in 1999 to \$3.7 million, with projections indicating \$5.1 million by next year.

4. APPROVAL OF MINUTES – MARCH 27, 2002

Moved by L. Walsh/W. Petik that the Minutes of the March 27, 2002 Board of Governors meeting be approved. - CARRIED

5. PRESIDENT'S REPORT - MARCH 2002

MOTION B 02/04/01 – A. Morin/W. Petik

**That the President's Report dated April 24, 2002 be received.
- CARRIED**

6. PRINCESS STREET CAMPUS

The Vice-President, Academic reported on the staging of this fall's occupancy of the downtown campus related to the construction schedule.

7. BOARD COMMITTEE REPORTS

7.1 College Council

College Council Chair L. Partap reported that on April 19, 2002 Council representatives met with the Senior Academic Committee to discuss the Council's recommendations for improving student success and retention.

MOTION B 02/04/02 – L. Walsh/R. Bailey

**That the College Council Report dated April 24, 2002 be received.
- CARRIED**

7.2 Planning Committee

7.2.1 Minutes of March 27, 2002

MOTION B 02/04/03 - G. Bagnall/L. Walsh

That the Minutes of the March 27, 2002 Planning Committee meeting be received. - CARRIED

7.2.2 Meeting of April 24, 2002

Committee Chair G. Bagnall reported that the Planning Committee met with the Director of Development to discuss the role and activities of the college's Development Office. The Committee also reviewed program advisory committee reports.

MOTION B 02/04/04 – G. Bagnall/R. Osmond

**That the Planning Committee Report dated April 24, 2002
be received. - CARRIED**

7.3 Administrative Affairs Committee

7.3.1 Minutes of March 27, 2002

MOTION B 02/04/05 - R. Bailey/A. Morin

**That the Minutes of the March 27, 2002 Administrative Affairs
Committee meeting be received. – CARRIED**

7.3.2 Meeting of April 24, 2002

Committee Chair R. Bailey reported that the Administrative Affairs Committee reviewed the recent financial results and received a report from the Chief Financial Officer on the College's progress in developing its 2002/03 budget.

MOTION B 02/04/06 – R. Bailey/A. Morin

**That the Administrative Affairs Committee Report dated
April 24, 2002 be received. - CARRIED**

7.3.3 Expenditure for PSC Equipment

R. Bailey reported that the Committee was advised that COPSE approval is required for the purchase of PSC equipment that exceeds the college's financial limits, and the Committee adopted a motion to recommend approval of the request.

MOTION B 02/04/07 – R. Bailey/J. Jack

***That the letter to the Chair of COPSE regarding PSC Equipment
Expenditures dated April 24, 2002 be approved. - CARRIED***

7.3.4 Financial Results for the Nine Months Ended March 31, 2002

MOTION B 02/04/08 – R. Bailey/J. Jack

**That the Financial Results for the Nine Months Ended March
31, 2002 be received as information. - CARRIED**

7.4 Policy Review Committee - Membership

The Board Chair indicated that he would bring forward a recommendation regarding the Policy Review Committee's membership at a future meeting.

8. NEW BUSINESS

8.1 Student Association Election Results

R. Osmond reported on the results of the Student Association's recent election. David Lyman, current SA Vice-President, was elected 2002-03 SA President and will join the Board of Governors effective July 1, 2002.

8.2 Draft By-Law No. 6-02 - Stevenson Aviation/Aerospace Strategic Council Constitution

MOTION B 02/04/09 – R. Bailey/G. Bagnall

**That the proposal to establish the Stevenson Aviation/
Aerospace Strategic Council as a standing committee of the
Board of Governors, as outlined in draft By-law No. 6-02 dated
April 24, 2002, be approved in principle. - CARRIED**

8.3 Notice of Motion - Draft By-Law No. 6-02

G. Bagnall gave notice that she will present the following motion at the next Regular Board meeting.

***That draft By-law No. 6-02 - Stevenson Aviation/Aerospace
Strategic Council Constitution be approved.***

9. CORRESPONDENCE RECEIVED

The Board received the following correspondence:

9.1 Letter dated March 26, 2002 to the Board Chairs of the three Manitoba colleges from G. Gaudreau, Provincial Comptroller - Responding to the Board Chairs' letter of February 27, 2002 about Vacation and Severance Pay Due to Colleges from the Province

The Chief Financial Officer advised Board members that further communication with the Provincial Comptroller is required to clarify the position of the three community colleges about vacation and severance pay due to the colleges. She will follow up this matter with the other colleges.

9.2 Letter dated April 22, 2002 to the Board Chair and President from the COPSE Chair - Advising of funding decisions made by the Government and allocation decisions made by COPSE for the 2002/03 fiscal year for post-secondary education in Manitoba.

10. FOR INFORMATION

The Board received the following information:

- 10.1 Memo from K. Gudmandson advising of the Board's annual meeting with the Program Advisory Committee Chairs
- 10.2 Copy of letter from the Minister of Advanced Education dated April 8, 2002 to former Board member Peter Reimer
- 10.3 Manitoba Government News Release - *First Steps Taken toward Restructuring of Keystone Board (W. Regehr appointed to facilitate process)*
- 10.4 *Focus* - Vice-President Academic's Monthly Report - March 2002
- 10.5 Manitoba Government News Release - *Tuition Reduction Continues for 2002-03 Academic Year*

11. COMMITTEE OF THE WHOLE

The Board agreed to sit in Committee of the Whole in camera and adjourned into committee at 7:25 p.m.

The Committee rose at 8:54 p.m. It was reported that motions were adopted with respect to nominations for the 2002 Honorary Diploma Award and a personnel matter.

The meeting adjourned at 8:55 p.m.

Original signed by

William Regehr, Chair

Original signed by

Kathi Gudmandson, Secretary