



Wednesday, April 23, 1997
C709 Boardroom - RRCC - 6:00 p.m.

MINUTES
(B:97/07)

In Attendance:

Governors: H. Middlestead, Acting Chair
J. Bear
D. Falcetta
L. Foster
C. Herda
B. Lavallee
M. Mayer
T. Whiteman

Regrets: R. Bullock, Chair
B. Bachalo
G. Tsouras

President: K. Holland, Interim Chief Executive Officer

Treasurer: C. Rushton, Director, Financial Services

Secretary: J. Tribula

Guests: N. Konowalchuk, Interim Chief Operating Officer
K. Webb, Vice-President Academic
P. McGeachie, Executive Dean, Developmental & Continuing Education
B. Garbutt, Campaign Manager
M.J. Loustel, Internal Auditor
J. Kunderman, Chair, College Council

Call to Order

With attendance constituting a quorum, the Chair called the meeting to order at 6:00 p.m.

1. ACCEPTANCE OF AGENDA

Moved by L. Foster/D. Falcetta that the Agenda be accepted as amended.

Carried

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2. CHAIR'S REMARKS - NIL.

3. GUESTS - NIL.

4. ADOPTION OF MINUTES

Moved by D. Falcetta/T. Whiteman that the Minutes of the Meeting of the Board of Governors held on March 26, 1997 be adopted.

Carried

Moved by D. Falcetta/J. Bear that the Minutes of the Special Meeting of the Board of Governors held on April 2, 1997 be adopted.

Carried

5. BUSINESS ARISING FROM PREVIOUS MINUTES

5.1 Whiteshell Laboratories Project

Paul McGeachie, Executive Dean, Developmental and Continuing Education, reported that British Nuclear Fuels was the successful bidder for the privatization of the Whiteshell Laboratories. Secor, the firm RRCC retained to develop the Whiteshell business plan, will be meeting with representatives from British Nuclear to further define the College's plan.

5.2 Development of Business Plan/Budget

The revised 1997/98 Business Plan was tabled for Board consideration. The President indicated that targets, action items and time lines had been integrated into the Plan. The specific action items will be pulled out of the report for monitoring by management.

Mr. McGeachie, in answer to an inquiry, described the separation of the two components of the International Education office. A training consultant will be hired through the Market Driven Training Centre to focus on customized training for international contracts; the function of student recruitment will remain with the International Education department.

The report on the exploration of collaborative delivery of adult academic upgrading with local school divisions will be forwarded to the Board for information once complete.

Management reiterated that a comprehensive enrollment report will be prepared and presented to the Board in September. The statistics will include the number of students enrolled in the new initiatives programming.

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MOTION B:97/07/1: J. Bear/D. Falcetta

THAT the Board of Governors adopt the Business Plan - 1997 - 2001.

Carried

6. PRESIDENT'S REPORT

The President presented his institutional report for the month of March 1997.

A Manitoba Government news release was distributed to the Board on the establishment of the College's Child and Youth Care Worker Diploma Program to begin in the Fall. The program provides training to workers dealing with high-risk children and youth.

7. COLLEGE COUNCIL

The report of the College Council meeting of April 8, 1997 was presented to the Board.

MOTION B:97/07/2: T. Whiteman/L. Foster

THAT the Board of Governors accept the College Council report.

Carried

8. COLLEGE DEVELOPMENT COUNCIL

8.1 Fund Raising Campaign Update

Dr. Garbutt, Campaign Director, capital campaign project, reported that Mr. Terry Wright, Senior Vice-President, General Counsel of Investors Group, has accepted the role of volunteer Chair for the Campaign.

8.2 Board Attendance at CDC Meetings

Mrs. Whiteman and Ms. Herda will be the Board representatives at the June 9, 1997 CDC meeting.

9. ACADEMIC/PLANNING COMMITTEE

There was no meeting of this Committee during the reporting period.

10. ADMINISTRATIVE AFFAIRS COMMITTEE

Ms. Foster provided the report of the April 16, 1997 Administrative Affairs Committee meeting.

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MOTION B:97/07/3: L. Foster/B. Lavallee

THAT the Board of Governors accept the Administrative Affairs Committee report.

Carried

10.1 Monthly Financial Report

MOTION B:97/07/4: L. Foster/B. Lavallee

THAT the Board of Governors accept the monthly financial report for the nine months ended March 31, 1997.

Carried

11. AUDIT COMMITTEE

There was no meeting of this Committee during the reporting period.

12. EXECUTIVE COMMITTEE

MOTION B:97/07/5: T. Whiteman/C. Herda

THAT the Board of Governors accept the Executive Committee report of April 16, 1997.

Carried

13. POLICY ISSUES/CARVER UPDATE

13.1 Proposed Special Board Meeting - June 4, 1997

The Board agreed to hold a Special Board meeting on June 4, 1997 to continue review of the proposed new policies.

13.2 Quorum for Approval of Policies

MOTION B:97/07/6: L. Foster/D. Falcetta

THAT the Board of Governors table this item pending receipt of the legal opinion.

Carried

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14. NEW BUSINESS

14.1 Board of Governors - Advisory Committee Session

The date of the Board session with the Advisory Committee Chairs has been confirmed for May 27, 1997 at 12:00 noon in the Prairie Lights Restaurant.

14.2 Orthodontic Dental Module

The issue on the College's Continuing Education Orthodontic Dental Module recently in the news was reviewed by the Board. A report from Margaret Braid, Chair, Continuing Education, was tabled for the Board's information. Mr. McGeachie confirmed that discussions are going well with the Manitoba Dental Association (MDA). The program will be offered to graduates of the course free of charge and will be supervised by an orthodontist in order for the graduates to be recognized by the MDA.

14.3 College Closure

In relation to the City's recent blizzard and the closure of the College for one day, a Board member inquired if the College has a policy on College closure. Mr. Konowalchuk, Interim Chief Operating Officer, confirmed that there is an *Emergency Procedures College Policy and Procedure* which includes the criteria for closure and the process for informing the community. The decision to close the College under adverse weather conditions is assessed on the ability to keep the roads and parking lots clear of snow.

15. INFORMATION ITEMS

15.1 Ralph Bullock - Honourary Degree Recipient - University of Manitoba

Mr. Ralph Bullock, Chair, RRCC Board of Governors, will be presented with an Honourary Doctor of Science at a ceremony at the University of Manitoba on May 28, 1997.

MOTION B:97/07/7: T. Whiteman/C. Herda

THAT the Board of Governors extends its congratulations to Ralph Bullock for the distinction of receiving a Honourary Doctor of Science.

Carried

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16. CORRESPONDENCE

The following correspondence was reviewed by the Board:

Sent by the Board:

16.1 Hon. Linda McIntosh, Funding Issues - *April 3/97*

16.2 Tom Carson, Deputy Minister, MIS Staff Position - *April 9/97*

Received by the Board:

16.3 Patricia Gibson, Thank you note - *March 27/97*

16.4 Hon. Linda McIntosh, Provincial Grant - *April 7/97*

**17. NEXT BOARD OF GOVERNORS' MEETING - MAY 28, 1997
SPECIAL BOARD OF GOVERNORS' MEETING RE: BUDGET - MAY 7, 1997**

18. OTHER BUSINESS - NIL.

The meeting adjourned at 7:15 p.m.

Herb Middlestead, Acting Chair

Jennifer Tribula, Secretary