



Wednesday, April 2, 1997
RRCC - C709 Boardroom - 6:00 p.m.

MINUTES
(B:97/06)

In Attendance:

Governors: R. Bullock, Chair
J. Bear
B. Bachalo
D. Falcetta
L. Foster
C. Herda
B. Lavallee
T. Whiteman

Regrets: M. Mayer
H. Middlestead, Vice-Chair
G. Tsouras

Secretary: J. Tribula

Guests: N. Konowalchuk, Interim Chief Operating Officer
C. Rushton, Director, Financial Services

Call to Order

With attendance constituting a quorum, the Chair called the meeting to order at 6:00 p.m.

1. ACCEPTANCE OF AGENDA

The Agenda was accepted as distributed.

2. UPDATE ON PRESIDENTIAL SEARCH

The draft selection criteria developed by Chris Davies was reviewed and amended by the Board. The first sentence will be revised to reflect that common standards are a province-wide problem. A note will be added on fund raising in the Financial Issues section. An item on addressing the needs of staff, students, and the external community will be included. Experience in working within a unionized environment will be added to the criteria section.

The *Skills, abilities, attributes required* were split into two groups, *mandatory* and *desirable*. The revisions will be forwarded to Mr. Davies.

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3. POLICY GOVERNANCE

This meeting was to be dedicated to the review of the remaining draft policies, however, there was insufficient quorum to proceed with voting on policies.

It was suggested that a legal opinion be sought on whether it is acceptable to have a majority quorum, instead of a two-thirds vote for the passing of policies.

College management was requested to provide a first draft of monitoring criteria for the *Ends* and *Executive Limitation* policies for review by the Board in May and June.

The Board reviewed and suggested amendments to the following policies.

Policy 1.1 - College Policy Development, Approval and Review Process

The Board requested that an additional item be added to separate the review of Board policies and College Policies and Procedures.

Policy 1.5 - Student Matters

Item 6 of this policy was revised to clearly define that the establishment of student fees includes consideration of student *access to programs*.

Policy 2.1 - Asset Protection

The Board discussed whether it is necessary to add appropriate deductible limits for the items on insurance. It was agreed to add a general clause on deductibles and to collate items 1, 2 and 3 under one item.

In answer to a question, Mr. Konowalchuk advised that preliminary discussions were held with Manitoba Government Services on the commercialization of College property. MGS has indicated that it would consider such ventures on a case by case basis.

Policy 2.2 - Finance

It was suggested to add the following point as item 4:

fail to advise the Board immediately of any significant problems.

Policy 2.3 - Treatment of People

Item 4 was amended to include reference to acquainting *students* as well as staff with *relevant* Board and College policies.

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Policy 3.1 - Conducting Business

Ms. Foster raised various issues on this policy including concern over providing Board direction through Minutes, and that the Board will not operate as a final "court of appeal." It was suggested that consideration be given to the Board acting as a court of appeal on policy issues only.

Item 1 was amended to place by-laws before relevant legislative acts.

Policy 3.4 - Annual Cycle of Activities

Two items were added to the policy: *January - Board development of draft strategic plan;* and *February - Board review of draft Business Plan.*

Policy 3.5 - Board Committees

It was questioned which committee is responsible for the review of the President's performance. A discussion took place on the importance of establishing clear performance indicators for the President, and for the Board to formally evaluate the President annually.

A suggestion was also made that the selection criteria established for the Presidential search form part of the President's performance indicators.

Policy 4.0 - Board/Staff Linkage

It was agreed to add at the end of the last sentence... *delegating interpretation and implementation to him or her where not otherwise defined.*

4. OTHER BUSINESS

4.1 Board Meetings

The Board meeting in June was originally scheduled on the 25th, however, the Graduation Ceremony is now on that date. It was agreed to reschedule the Board meeting to **June 24, 1997**.

A tentative date of June 4, 1997 was scheduled for another Special Board meeting to continue review of the policies.

The meeting adjourned at 9:00 p.m.

Ralph Bullock, Chair

Jennifer Tribula, Secretary