

## Regular Board Meeting

Wednesday, April 28, 2010  
C709 – RRC Notre Dame Campus  
Winnipeg, Manitoba

### MINUTES B 10/05

#### IN ATTENDANCE

<b>Governors:</b>	Sheryl Feller, Chair Richard Lennon, Vice-Chair Elvira Finnigan Edward Kennedy Stephen Pratt Maureen Prendiville Don Robertson Nancy Wheatley Cathy Woods	<b>Regrets:</b>	Ron Koslowsky Wanda McGorum Bruce North Catherine Rushton
<b>Secretary:</b>	Kathi Gudmandson, Executive Assistant to the Board		
<b>Treasurer:</b>	Beverley Beitz, Interim Chief Financial Officer		
<b>Administration:</b>	Ken Webb, Vice-President, Academic and Research David Rew, Vice-President, Student Services and Planning David Leis, Vice-President, Business Development RaeAnn Thibeault, Dean, School of Continuing and Distance Education		

#### 1. CALL TO ORDER

The meeting was called to order at 5:00 p.m.

#### 2. APPROVAL OF AGENDA

**That the Regular Meeting Agenda of April 28, 2010 be approved. – CARRIED**

#### 3. PRESENTATION – SCHOOL OF CONTINUING AND DISTANCE EDUCATION

Dean RaeAnn Thibeault of the School of Continuing and Distance Education (C&DE) had been invited to provide the Board with information about the College's continuing education activities.

**3. PRESENTATION – SCHOOL OF CONTINUING AND DISTANCE EDUCATION (CONTINUED)**

R. Thibeault presented an overview of C&DE, including:

- Mission and Vision
- Organizational Overview
- Overview of Continuing Studies
- Student Demographics
- Trends, Opportunities and Challenges
- Financial Overview
- Quality
- Adult Learning Centre
- Future Directions

Board members were informed that Red River College is Manitoba's largest provider of continuing and distance education, operating four terms per year with over 100 career training programs. It receives 16,000 part-time registrations per year (11,000 in-class, 5,000 distance) and has 300 full-time enrolments. The School also operates an Adult Learning Centre with 300-400 students per year working towards obtaining a Mature Student High School Diploma.

C&DE operates on a for-profit basis and is projecting a net profit of \$1,131,402 for 2009/10.

In response to an enquiry, R. Thibeault indicated that the School has no difficulties hiring instructors for its programming except in the rare instances when a very specialized expertise is required. She added that 25-40% of the part-time C&DE instructors are also full-time day instructors at the College.

***The Board agreed to recess at 6:10 and reconvened at 6:40 p.m.***

**4. APPROVAL OF MINUTES – MARCH 24, 2010**

**MOTION B 10/05/01**

**That the Minutes of the March 24, 2010 Board of Governors Meeting be approved. – CARRIED**

**5. COLLEGE PRESIDENT'S REPORT – APRIL 2010**

**MOTION B 10/05/02**

**That the College President's Report of April 28, 2010 be received.  
– CARRIED**

**6. STUDENTS' ASSOCIATION PRESIDENT'S REPORT – APRIL 2010**

**MOTION B 10/05/03**

**That the Students' Association President's Report of April 28, 2010 be received. – CARRIED**

**7. COMMITTEE REPORTS**

**7.1 Administrative Affairs Committee – Minutes of March 24, 2010**

**MOTION B 10/05/04**

**That the Administrative Affairs Committee Minutes of March 24, 2010 be received. – CARRIED**

**7.2 Planning Committee – Minutes of March 24, 2010**

**MOTION B 10/05/05**

**That the Planning Committee Minutes of March 24, 2010 be received. – CARRIED**

**8. NEW BUSINESS**

**8.1 Financial Results Ending March 31, 2010**

**MOTION B 10/05/06**

**That the Financial Results for the Period Ending March 31, 2010 be received. – CARRIED**

**8.2 RRC Academic Annual Report – 2008/09**

Board members were in receipt of Red River College's Academic Annual Report – 2008/09. The report is a requirement of *The Colleges Act* and the Council on Post-Secondary Education dictates its content. Vice-President Academic and Research K. Webb indicated that the broad distribution of the report has evolved with on-line access and the information is primarily available on the College's website.

In response to an enquiry regarding student attrition, K. Webb indicated that the graduation rate for RRC's diploma programs is around 60% and the rate for certificate programs is about 70%. These rates are slightly better than the Canadian average and well above U.S. community college graduation rates.

8.2 RRC Academic Annual Report – 2008/09 (continued)

Discussion followed regarding RRC's strategies for improving student retention. These include a variety of programs and services for students as well as a certification process for instructors who are usually practitioners when first hired and not certified teachers.

**MOTION B 10/05/07**

**That the Academic Annual Report – 2008/09 be received as information.  
– CARRIED**

**9. CORRESPONDENCE**

- 9.1 From J. Allum, Chair, Council on Post-Secondary Education, March 23, 2010  
– *Advising of general funding decisions made by Government and specific allocation decisions made by COPSE for the 2010/11 fiscal year*

**10. FOR INFORMATION**

- 10.1 Convocation Ceremonies – June 2010
- 10.2 Excerpt from the Auditor General of Manitoba's *Follow up of Previously Issued Recommendations Report*, March 2010 re: Red River College IT Audit  
(The full report can be viewed at [www.oag.mb.ca/reports.php](http://www.oag.mb.ca/reports.php))
- 10.3 *Focus* – Academic Monthly Report, March 2010

**11. COMMITTEE OF THE WHOLE (*IN CAMERA*)**

***In compliance with the Board's Conflict of Interest Policy, Board members N. Wheatley and C. Woods excused themselves from the meeting at 7:25 p.m. related to their membership in the MGEU.***

11.1 Collective Bargaining with the MGEU

The Board agreed to sit in Committee of the Whole *in camera* at 7:25 p.m. with the Administration present.

The Committee rose at 7:44 p.m.

***N. Wheatley and C. Woods rejoined the meeting at 7:44.***

The Chair reported that an update had been received from the Administration regarding the status of collective agreement negotiations between the College and the MGEU.

11.2 Presidential Search Committee Report

The Board agreed to sit in Committee of the Whole *in camera* at 7:45 p.m. with the Executive Assistant to the Board present.

The Committee rose at 8:24 p.m. The Chair reported that the Committee of the Whole provided direction to the Presidential Search Committee regarding parameters of the search process.

**The meeting adjourned at 8:25 p.m.**

*Original signed by*

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**Sheryl Feller**  
**Chair**

*Original signed by*

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**Kathi Gudmandson**  
**Secretary**