

Regular Board Meeting

**Wednesday, April 25, 2012
RRC Portage Campus
Portage la Prairie, Manitoba**

MINUTES B 12/04

IN ATTENDANCE

Governors:	Richard Lennon, Chair Cathy Woods, Vice-Chair Andrew Clarke Elvira Finnigan Ruth Lindsey-Armstrong Wanda McGorum Bruce North Don Robertson	Regrets:	Alex Haas Kathy Knight Ron Koslowsky Maureen Prendiville
CEO:	Stephanie Forsyth, President		
Secretary:	Kathi Gudmandson, Executive Assistant to the Board		
Treasurer:	Diane Ready, Vice-President, Finance and Administration		
Administration:	Nancy Alexander, Vice-President, HR Services and Sustainability David Rew, Vice-President, Student Services and Planning Dale Watts, Acting Vice-President, Academic and Research Beverley Beitz, Controller Marti Ford, Dean, School of Indigenous Education Lori Grenkow, Regional Campus Manager, Portage Campus Sara MacArthur, Manager, Sustainability		

1. CALL TO ORDER

With attendance constituting a quorum, the meeting was called to order at 6:30 p.m.

2. APPROVAL OF AGENDA

That the Regular Meeting Agenda of April 25, 2012 be approved. – CARRIED

3. APPROVAL OF MINUTES – MARCH 28, 2012

MOTION B 12/04/01

That the Minutes of the March 28, 2012 Board of Governors Meeting be approved. – CARRIED

4. PRESENTATION – REGIONAL CAMPUS OUTREACH

Portage Campus Manager Lori Grenkow provided an overview of the programming, services and outreach provided to Portage la Prairie and surrounding areas by Red River College. Dean Marti Ford also presented information regarding the College's presence in other Manitoba regions, including Steinbach, Winkler, Gimli (Interlake) and Peguis/Fisher River.

Typical programming offered through the regional campuses includes:

- Health Care Aide
- Health Unit Clerk
- Administrative Assistant Certificate
- Applied Counseling Certificate
- Business Administration Studies
- Early Childhood Education
- Education Aide
- Adult Learning Centre Programs

M. Ford also discussed RRC's Mobile Training Labs that allow RRC to offer trades training in rural and remote areas. The Manitoba government has recently committed funding for four years to support training in rural communities using the mobile labs. The labs are designed to facilitate training such as carpentry, electrical, machining, pipefitting, plumbing, welding, etc.

5. STRATEGIC PLAN 2012-15

5.1 Strategic Initiative Update – Sustainability

Vice-President Nancy Alexander and Sustainability Manager Sara MacArthur provided an update on RRC's sustainability initiatives and participation in the STARS Program (Sustainability Tracking Assessment & Rating System). The STARS program provides the College with a framework to benchmark its sustainability activities and share best practices with other post-secondary institutions in North America. Over 70 RRC staff are involved in the initiative.

As had been noted previously by the Board, in 2011 RRC was a recipient of a "Canada's Greenest Employers" award. The College is continuing to be recognized nationally for its sustainability leadership.

5.1 Strategic Initiative Update – Sustainability (continued)

A project entitled *Sustainability 365* has been implemented. Students and staff identified their sustainability priorities and the College developed measurable targets based on these priorities. The progress in achieving these targets will be reported in RRC's Sustainability Blog.

6. NEW BUSINESS

6.1 Financial Report Ending March 31, 2012

MOTION B 12/04/02

**That the Financial Report for the Period Ending March 31, 2012 be received.
– CARRIED**

6.2 Board Self-Assessment – 2012

Board members reviewed the 2012 Board Self-Assessment survey to be completed prior to the end of this year's term. An online version of the survey will be developed for Board members to complete during May. The Board Chair will report on the assessment results at the June Board meeting.

7. REPORTS

MOTION B 12/04/03

That the following reports be received as information. – CARRIED

7.1 Administrative Affairs Committee – Minutes of March 28, 2012

7.2 Planning Committee – Minutes of March 28, 2012

7.3 College President's Report

7.4 Vice-Presidents' Report

7.5 Employee Members' Report

Employee Board member R. Lindsey-Armstrong indicated the College Council members were interested in receiving a presentation regarding RRC's succession planning. It was agreed that at a future meeting the Board of Governors will also be provided with information on the College's succession planning pilot program that is currently underway.

8. CORRESPONDENCE

- 8.1 From C. Nordman, Chair of COPSE, dated April 17, 2012
– *Advising of general funding decisions made by Government and specific allocation decisions by COPSE for 2012/13.*

9. FOR INFORMATION

The Board received the following information:

- 9.1 Invitation, RRC 12th Annual Pow Wow Honouring Aboriginal Graduates, May 4, 2012
- 9.2 Invitation, RRC Design Showcase 2012, May 3, 2012
- 9.3 News item, *Winnipeg Free Press*, April 10, 2012
– Post-secondary budget tally
- 9.4 News item, *Winnipeg Free Press*, April 12, 2012
– Multimedia editor in Top 25 under 35 (RRC graduate)

10. IN CAMERA SESSION

The Board held an *in camera* session from 8:00 - 9:00 p.m. Upon resuming the open session the following motions were presented:

- 10.1 Executive Committee – Minutes of April 16, 2012

MOTION B 12/04/04

**That the Executive Committee Minutes of April 16, 2012 be received.
– CARRIED**

- 10.2 Excluded Employees – Terms and Conditions of Employment

Board member C. Woods cited a conflict of interest and abstained from voting on the following motion.

MOTION B 12/04/05

That changes to the Terms and Conditions of Employment for Staff Excluded from the Bargaining Unit be approved as presented effective April 1, 2012. – CARRIED

The meeting adjourned at 9:00 p.m.

Signed by

**Richard Lennon
Chair**

Signed by

**Kathi Gudmandson
Secretary**