

## Regular Board Meeting

Wednesday, April 25, 2007  
C709 – Notre Dame Campus  
Winnipeg, Manitoba

### MINUTES B 07/04

#### IN ATTENDANCE

<b>Governors:</b>	Al Morin, Chair Beverley Watson, Vice-Chair Gail Bagnall Richard Borlase Guy Dugas Sheryl Feller John Jack Rex Masesar Walter Petik Milton Reimer Cathy Woods	<b>Regrets:</b>	Bob Silver
<b>CEO:</b>	Jeff Zabudsky, President		
<b>Secretary:</b>	Kathi Gudmandson, Executive Assistant to the Board		
<b>Treasurer:</b>	Cathy Rushton, Vice-President, Finance and Administration		
<b>Administration:</b>	Ken Webb, Vice-President, Academic and Research Marg Braid, Vice-President, Business Development Pat Bozyk, Vice-President (Acting), Student Services and Planning Rob Olson, Assoc. Vice-President, Facilities and Campus Service		

#### 1. CALL TO ORDER

With attendance constituting a quorum, the Chair called the meeting to order at 6:45 p.m.

#### 2. APPROVAL OF AGENDA

Moved by B. Watson/R. Borlase that the Regular Meeting Agenda of April 25, 2007 be approved. – CARRIED

**3. APPROVAL OF MINUTES – MARCH 21, 2007**

**MOTION B 07/04/01 – R. Borlase/B. Watson**

**That the Minutes of the March 21, 2007 Board of Governors Meeting be approved. – CARRIED**

**4. COLLEGE PRESIDENT’S REPORT – APRIL 2007**

The President provided the Board with an overview of his blog on the RRC website which he uses to update the college community about RRC’s achievements, news and events as well as his activities. He highlighted some of his recent entries which were about a number of awards received and achievements by RRC students and staff.

K. Gudmandson also showed the Board the recently developed Employee Board Member Election website that includes a blog for the college community to learn about the candidates, ask them questions and view their responses.

**MOTION B 07/04/02 – J. Jack/R. Masesar**

**That the College President’s Report dated April 25, 2007 be received.  
– CARRIED**

**5. STUDENTS’ ASSOCIATION PRESIDENT’S REPORT – APRIL 2007**

SA President R. Masesar indicated that his second term as Students’ Association President was ending on April 30 and he thanked Board members and the President for their support over the past two years.

On behalf of the Board, the Chair extended best wishes to Rex and talked about the contribution Rex has made to the Board during his two terms as SA President. The President also expressed his appreciation of Rex’s support for the College and for his advocacy efforts on behalf of Red River College.

Board Executive Assistant K. Gudmandson indicated that a dinner in honour of the four outgoing Board members will be held immediately following the June 20 Board meeting. Honorees will include Rex Masesar, Gail Bagnall, Guy Dugas and John Jack.

**MOTION B 07/04/03 – B. Watson/S. Feller**

**That the Students’ Association President’s Report dated April 25, 2007 be received. – CARRIED**

**6. COMMITTEE REPORTS**

6.1 Executive Committee

6.1.1 Minutes of April 10, 2007

**MOTION B 07/04/04 – B. Watson/R. Borlase**

**That the Executive Committee Minutes of April 10, 2007 be received.  
– CARRIED**

6.1.2 Provincial Government Funding Allocation

The President provided the Board with updated information since his report to the Executive Committee on April 10 about the provincial government's 2007/08 funding allocation to Red River College. He indicated that the College is pleased that its concern regarding last year's allocation being adjusted to include CEI funding has been addressed by the government for 2007/08.

6.2 Planning Committee – Report of April 25, 2007

Committee Chair G. Bagnall reported that the Planning Committee reviewed a Board Policy Monitoring Report and received a brief overview from the Vice-President, Academic and Research on articulation agreements with Manitoba high schools and strategies to attract sequential students.

**MOTION B 07/04/05 – G. Bagnall/M. Reimer**

**That the Planning Committee Report of April 25, 2007 be received.  
– CARRIED**

6.2.1 Policy Monitoring Report – Global Ends: Community of Life-Long Learners – 1.0(c)

**MOTION B 07/04/06 – G. Bagnall/B. Watson**

**That the President's Internal Monitoring Report for Board Policy 1.0(c) –  
*Global Ends: Community of Life-Long Learners* dated April 25, 2007 be  
accepted as presented. – CARRIED**

6.3 Administrative Affairs Committee – Report of April 25, 2007

Committee Chair R. Borlase reported that Administrative Affairs Committee reviewed the financial results for the period and received a report from the Vice-President, Finance and Administration on the government's 2007/08 funding allocation to Red River College.

**MOTION B 07/04/07 – R. Borlase/R. Masesar**

**That the Administrative Affairs Committee Report of April 25, 2007 be  
received. – CARRIED**

6.3.1 Financial Results Ending March 31, 2007

**MOTION B 07/04/08 – R. Borlase/S. Feller**

**That the Financial Results for the Period Ending March 31, 2007 be received. – CARRIED**

6.4 Alumni Committee – Report of April 25, 2007

Board Alumni Committee representative R. Borlase reported that the newly constituted Alumni Committee will hold its first meeting on May 17 and the new members are in the process of being orientated.

**MOTION B 07/04/09 – R. Borlase/B. Watson**

**That the Alumni Committee Report of April 25, 2007 be received. – CARRIED**

**7. NEW BUSINESS**

7.1 College Council – Update on Status

Board member G. Dugas had requested that an update on College Council be provided at the April meeting. Board members noted that the College Council Constitution was repealed at the June 2006 Board meeting to allow the College to explore alternatives to continuing with the council that was created in 1993. A group of College Council members had volunteered to develop proposals for a new College Council format and were asked to report back to the Board in the fall.

K. Gudmandson reported that the College Council Working Group had not submitted the requested report. She has followed up with them and a report is expected in the near future.

A discussion was held regarding the current role for a council that was legislated by *The Colleges Act* in 1993 to provide a means for students and staff to advise a board on academic and other matters. It was noted that since the Council was created significant changes have occurred in the governance of Red River College with the implementation of policy governance, including the delegation of advisory committees and councils to the College management. Numerous communication vehicles have also evolved over the years which facilitate communication between the College, its staff and students. The Board was informed that: new legislation for UCN, the former Keewatin Community College, does not include a requirement for a college council; Assiniboine Community College's college council is inactive; and proposed amendments to *The Colleges Act* include deletion of the requirement for a college council.

Board members agreed that the matter be considered further once the report from the College Council Working Group has been received.

**7.2 RRC Emergency Response**

R. Olson, Associate Vice-President, Facilities and Campus Services, was in attendance to provide the Board with information regarding emergency response at RRC. Board members were in receipt of the College's Emergency Response Policy and Procedures.

The Board was informed that College procedures have been expanded to include a number of modern day scenarios, including fire evacuation, severe weather, bomb threats, violent or criminal behaviour/active shooter on campus, chemical/biological spills, radiation, serious accidents, injuries or fatalities, and building utilities failures.

R. Olson indicated that the College is currently reviewing technologies available for enhancing the ability to issue college-wide communications to students and staff. He talked about an emergency response team that has been created to assess situations when they occur and take immediate action, ranging from communicating with staff and students, closing off buildings or areas, arranging for transportation, responding to the media, etc. The College is also working with the City and the universities to implement an Incident Command System to ensure a consistent approach to emergency response.

The President indicated that in addition to emergency response, security methods are continually reviewed in an effort to prevent incidents. Because of recent events elsewhere, there is a greater awareness by students and staff regarding security issues and anything perceived as a threat is reported to Security Services. Further, the College is becoming more vigilant in its dealings with individuals who exhibit unusual or obsessive behaviour.

**8. CORRESPONDENCE**

The Board received the following correspondence:

- 8.1 From D. Robertson, Chair, COPSE, April 4, 2007  
*Advising of general funding decisions made by Government for 2007/08*
- 8.2 From D. Robertson, Chair, COPSE, April 13, 2007  
*Advising of specific allocation decisions by COPSE for 2007/08*

**9. FOR INFORMATION**

The Board received the following information:

- 9.1 Memo to All RRC Staff from K. Gudmandson, April 4, 2007  
*- Election of Employee Member – RRC Board of Governors*
- 9.2 RRC 2007 Convocation
- 9.3 Memo to All RRC Staff from R. Olson, Associate Vice-President, April 18, 2007  
*- RRC Emergency Response Policy – E2*

**9. FOR INFORMATION (CONTINUED)**

- 9.4 RRC Employment Opportunity – *Vice-President, Student Services and Planning*
- 9.5 *The Return on Investment of Manitoba's Community Colleges*, J. Zabudsky, Manitoba Focus: First Quarter 2007, p. 29
- 9.6 Excerpt, *The Budget Plan 2007*, Federal Government Budget, March 2007
- 9.7 Manitoba Government News Release  
- *Canada and Manitoba invest over 1.1 million in state-of-the-art manufacturing training facility*, April 12, 2007  
- *Children and families to benefit from groundbreaking revitalization of child-care centres*, April 18, 2007
- 9.8 News Items, Winnipeg Free Press  
- *Centre seeks to end potholes: Red River College home to new lab*, April 3, 2007  
- *RRC Instructor named Manitoba chef of the year*, April 4, 2007
- 9.9 Focus - Academic Monthly Report – March 2007
- 9.10 Board Leadership Newsletter, No. 90, Mar-Apr 2007
- 9.11 *The Projector*, RRCSA Newspaper, April 16, 2007

**10. COMMITTEE OF THE WHOLE**

The Board agreed to sit in Committee of the Whole *in camera* at 8:15 p.m.

The Committee rose at 8:44 p.m. The Chair reported that the Committee reviewed a list of nominees for Board membership prepared by the Executive Committee that will be submitted to the Minister of Advanced Education and Literacy. The Committee also received a mid-term report from the President regarding his accomplishments over the past two and a half years, his areas of future focus, and the challenges to achieving the College's mission and vision.

**The meeting adjourned at 8:45 p.m.**

*Original signed by*

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**Al Morin**  
**Chair**

*Original signed by*

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**Kathi Gudmandson**  
**Secretary**