

Regular Board Meeting

**Wednesday, April 24, 2013
RRC Steinbach Campus
Steinbach, Manitoba**

**MINUTES
B 13/04**

IN ATTENDANCE

Governors:	Richard Lennon, Chair Jocelle Cuvos Leah Gazan Elvira Finnigan Ron Koslowsky Ruth Lindsey-Armstrong Bruce North Don Robertson	Regrets:	Kathy Knight Wanda McGorum Maureen Prendiville
CEO:	Stephanie Forsyth, President		
Secretary:	Kathi Gudmandson, Executive Assistant to the Board		
Treasurer:	Diane Ready, Vice-President, Finance and Administration & CFO		
Administration:	Stan Chung, Vice-President, Academic and Research Christine Crowe, Vice-President, Community Development David Rew, Vice-President, Student Services and Planning Kim Jasper, Chief Development Officer Bev Beitz, Controller Mary-Ann Shukla, Campus Manager, Steinbach Campus (until 6:15 p.m.) Teresa Burgess, Office Manager, Steinbach Campus (until 6:15 p.m.)		

1. CALL TO ORDER

With attendance constituting a quorum, the meeting was called to order at 5:30 p.m.

The Chair acknowledged that the Board meeting is being held on the traditional territory of Manitoba's First People.

2. APPROVAL OF AGENDA

That the Regular Meeting Agenda of April 24, 2013 be approved. – CARRIED

3. PRESENTATION – STEINBACH CAMPUS

M. Shukla, Manager of the Steinbach Campus, provided the Board with an overview of programming and services provided to Steinbach and its surrounding areas by Red River College. The benefits to attending the regional campus are: smaller class sizes; students can live at home; gas savings; part-time job opportunities and free parking.

Full-time programming offered at the campus includes:

- Business Administration Diploma
- Administrative Assistant Certificate
- Business Accounting and Management Certificate
- Business and Administrative Studies Certificate
- Small Business Management Certificate
- Health Care Aide Certificate
- Educational Assistant Certificate (twice per year)
- Early Childhood Education Diploma

Following the presentation Board members toured the Eastman Education Centre facility where the College leases space for its regional campus.

4. APPROVAL OF MINUTES – MARCH 27, 2013

MOTION B 13/04/01

That the Minutes of the March 27, 2013 Board of Governors Meeting be approved. – CARRIED

5. NEW BUSINESS

5.1 Investment Committee Report – April 24, 2013

MOTION B 13/04/02

**That the Investment Committee Report of April 24, 2013 be received.
– CARRIED**

5.2 Investment Policy Statement – Amendments

MOTION B 13/04/03

That the Investment Policy Statement for Red River College Trust and Endowment Funds Revised March 1, 2013 be approved. – CARRIED

5.3 Board Self-Assessment – 2013

Board members reviewed the questions to be included in the 2013 Board Self-Assessment survey. An online version of the survey will be available for Board members to complete during May. The Board Chair will report on the assessment results at the June Board meeting.

6. REPORTS

MOTION B 13/04/04

That the following reports be received as information. – CARRIED

6.1 Financial Report for the Period Ending March 31, 2013

6.2 College President's Report

6.3 Vice-Presidents' Report

6.4 Students' Association President's Report

6.5 Employee Member's Report – College Council

7. CORRESPONDENCE

The Board received the following correspondence:

- 7.1 From C. Nordman, Chair of COPSE dated April 16, 2013
- Advising of 2013/14 Government Support for Red River College

8. FOR INFORMATION

The Board received the following information:

- 8.1 Convocation Ceremonies – June 2013
- 8.2 *AGB Trusteeship, March/April 2013*
- 8.3 Manitoba Government News Release, April 23, 2013
- Budget 2013: Creating More Opportunities Through Training and Jobs

9. IN CAMERA SESSION

The Board held an *in camera* session at 7:00 p.m. with the President and Executive Assistant to the Board present. The Vice-President, Finance and Administration and Chief Development Officer also attended.

9. IN CAMERA SESSION (CONTINUED)

Upon resuming the regular session at 8:00 p.m., the following motions were presented.

9.1 Executive Committee – Minutes of April 8, 2013

MOTION B 13/04/05

That the Executive Committee Minutes of April 8, 2013 be received as information. – CARRIED

9.2 Audit Committee Report – April 5, 2013

MOTION B 13/04/06

- a) **That the Audit Committee Report of April 5, 2013 be received as information**
- b) **That the Audit Committee Recommendations A - D be accepted**
- c) **That the Executive Committee be directed to revise the clauses of the President's employment agreement regarding vehicle expenses so as to establish a fixed monthly allowance.**

– CARRIED

The meeting adjourned at 8:10 p.m.

Richard Lennon
Chair

Kathi Gudmandson
Secretary