

Regular Board Meeting

**Wednesday, September 28, 2016
C709 – RRC Notre Dame Campus
Winnipeg, Manitoba**

**MINUTES
B 16/07**

IN ATTENDANCE

Governors:	Kathy Knight, Acting Chair Leah Gazan Marilyn Kenny Ron Koslowsky Michael Legary (<i>teleconference until 7:30 p.m.</i>) Nita Orbeta Dave Sauer (<i>until 7:00 p.m.</i>) Adam Taplin	Regrets:	David Beaudin Loren Cisyk Lloyd Schreyer
CEO:	Paul Vogt, President (<i>from 5:30 p.m.</i>)		
Secretary:	Kathi Gudmandson, Executive Administrator to the Board		
Treasurer:	Debbie Frankel, Vice-President, Finance and Administration (<i>5:30 – 7:55 p.m.</i>)		
Administration:	Mark Hoddenbagh, Vice-President, Strategic Development (<i>5:30 – 7:55 p.m.</i>) Christine Watson, Vice-President, Academic (<i>5:30 – 7:55 p.m.</i>)		
Guests:	Austin Abas, Audit Partner, KPMG (<i>5:30 – 6:00 p.m.</i>) Shannon Magnusson, Senior Manager, KPMG (<i>5:30 – 6:00 p.m.</i>)		

1. CALL TO ORDER

With attendance constituting a quorum, the meeting was called to order at 5:10 p.m.

2. APPROVAL OF AGENDA

That the Regular Meeting Agenda of September 28, 2016 be approved. – CARRIED

3. CLOSED SESSION

The Board held a Closed Session from 5:10 – 6:00 p.m. Board members discussed the President's Annual Evaluation until 5:30 p.m. following which the President, Vice-Presidents and guests joined the meeting.

3.1. Audit Committee Report – September 19, 2016

Audit Committee Chair K. Knight presented the Audit Committee Report of September 19, 2016. She introduced KPMG representatives Austin Abas and Shannon Magnusson who presented KPMG's 2015/16 audit findings to the Board.

3.1.1 Schedule of Compensation of Red River College Ending December 31, 2015

MOTION B 16/07/01

That the *Draft Schedule of Compensation of Red River College for the Year Ended December 31, 2015* be approved. – CARRIED

3.1.2 Financial Statements of Red River College Ending June 30, 2016

MOTION B 16/07/02

That the *Draft Financial Statements for the Year Ended June 30, 2016* be approved. – CARRIED

3.2 Summary of 2017/18 Estimates Submission to Government

The Vice-President, Finance and Administration provided the Board with an overview of the College's submission to the Manitoba Advanced Learning Division regarding RRC estimated budget requirements for 2017/18.

MOTION B 16/07/03

That the *Summary of 2017/18 Estimates Submission to the Manitoba Advanced Learning Division – September 9, 2016* be received as information. – CARRIED

The Board recessed from 6:00 – 6:35 p.m.

4. **APPROVAL OF MINUTES – JUNE 15, 2016**

MOTION B 16/07/04

That the Minutes of the June 15, 2016 Board of Governors Meeting be approved. – CARRIED

5. **REPORTS**

MOTION B 16/07/05

That the following reports be received as information. – CARRIED

5.1 Enrolment Report at September 17, 2016

The Board reviewed RRC's enrolment at September 17, 2016 (*the date post-secondary institutions are required to submit their data to Manitoba Education and Training*). Discussion followed regarding program admission waitlists at RRC.

5.2 President's Report

The President reported on two major research grants received by RRC from the Natural Sciences and Engineering Research Council of Canada (NSERC) and the Canada Foundation for Innovation (CFI) that are the largest single grants received in the College's history. An update on RRC's senior leadership reorganization and implementation of the RRC Strategic Plan was provided. The President also discussed the College's recent federal and provincial government relations activities.

5.3. Vice-Presidents' Report

The Acting Chair welcomed Mark Hoddenbagh, Vice-President, Strategic Development to his first Board meeting since joining the College during the summer.

The Vice-Presidents provided the Board with updates on: new programs being implemented or developed to address current workforce needs; changes made to the implementation of new Bachelor of Nursing admission requirements to address concerns by applicants; facility maintenance; and activities within the new Strategic Development portfolio.

5.4 Students' Association President's Report

Board member A. Taplin reported that the RRCSA recently hosted a Canadian Alliance of Students' Associations (CASA) meeting in Winnipeg that was well received by the visitors to Manitoba. CASA will be focusing its lobbying efforts on increasing the federal weekly living limit for students set in 2004. He also reported on recent SA activities, including the creation of Friendship Benches at RRC campuses in support of Mental Health Week.

6. CORRESPONDENCE

- 6.1 From J. Auclair, A/Assistant Deputy Minister, Manitoba Education and Training, September 16, 2016 - *Advising that the Minister of Education and Training has approved RRC's Final Budget Submission for 2016/17.*

7. NEW BUSINESS

7.1 Annual Conflict of Interest Disclosure Statement

Board members were provided with an Annual Conflict of Interest Disclosure Statement form to complete and return to the Executive Administrator.

7.2 Board Committee Appointments

MOTION B 16/07/06

That the following Board Committee appointments be approved:

- a) **Loren Cisyk, Member, Audit Committee**
- b) **Nita Orbeta, Member, Audit Committee**
- c) **Adam Taplin, Member, Planning Committee**

– CARRIED

7.3 Board of Governors Scholarship and Bursary Fund

Discussion deferred to next meeting.

8. CLOSED SESSION

The Board held a second Closed Session from 7:55 – 8:15 p.m. with the President and Executive Administrator. The following motion was presented.

8.1 Executive Committee – Minutes of September 6 and 12, 2016

MOTION B 16/07/07

**That the Executive Committee Minutes of September 6 and 12, 2016
be received as information. – CARRIED**

The meeting adjourned at 8:15 p.m.

Signed

**Kathy Knight
Acting Chair**

Signed

**Kathi Gudmandson
Corporate Secretary**