

**REGULAR BOARD MEETING**

**WEDNESDAY, OCTOBER 25, 2017**  
**C709 – RRC NOTRE DAME CAMPUS**  
**WINNIPEG, MANITOBA**

**MINUTES**  
**B 17/07**

**IN ATTENDANCE**

<b>Governors:</b>	Janice Hyde, Acting Chair Debra Enns Susan Gilbert Marilyn Kenny Dave Sauer Lauren Slegers Andrew Warren	<b>Regrets:</b>	Loren Cisyk Michael Legary
<b>CEO:</b>	Paul Vogt, President ( <i>from 5:15 p.m.</i> )		
<b>Secretary:</b>	Kathi Gudmandson, Executive Administrator to the Board		
<b>Treasurer:</b>	Debbie Frankel, Vice-President, Finance and Administration ( <i>from 5:15 p.m.</i> )		
<b>Administration:</b>	Christine Watson, Vice-President, Academic ( <i>from 5:15 p.m.</i> )		
<b>Guests:</b>	Susan Storey, Vice-President, KCI ( <i>5:15 – 5:50 p.m.</i> ) Diane Boyle, Senior Director – Campaign, KCI ( <i>5:15 – 5:50 p.m.</i> )		

**1. CALL TO ORDER**

With attendance constituting a quorum, the meeting was called to order at 5:00 p.m. with Vice-Chair J. Hyde in the chair.

**2. APPROVAL OF AGENDA**

**That the Regular Meeting Agenda of October 25, 2017 be approved. – CARRIED**

**3. CLOSED SESSION**

The Board held a Closed Session from 5:01 – 7:30 p.m. The Board considered the President's Annual Evaluation following which the President, Vice-Presidents and guests from KCI joined the meeting at 5:15 p.m.

The following motions were presented, the Vice-President, Finance and Administration updated Board members on a recent Investment Committee meeting, and the President reported on a personnel matter.

3.1 Executive Committee – Minutes of October 10, 2017

**MOTION B 17/07/01**

**That the Executive Committee Minutes of October 10, 2017  
be received as information. – CARRIED**

3.2 Executive Committee Report on President's Evaluation

**MOTION B 17/07/02**

- a) ***That the Executive Committee Report on the President's Annual Evaluation dated October 25, 2017 be approved.***
- b) ***That the President receive a merit increase of 3% to base salary effective September 1, 2017.***

**– CARRIED**

3.3 Presentation – RRC Campaign Plan 2017 - 2022

KCI representatives Susan Storey and Diane Boyle presented the 2017 – 2022 RRC Campaign Plan and discussed the Board's role in the campaign.

**MOTION B 17/07/03**

**That the RRC Campaign Plan 2017 – 2022 dated October 25, 2017 be  
approved. – CARRIED**

***The Board recessed from 6:05 – 6:40 p.m.***

3.4 Financial Report Ending August 31, 2017

**MOTION B 17/07/04**

**That the Financial Report for the period ending August 31, 2017 be received  
as information. – CARRIED**

**4. APPROVAL OF MINUTES – SEPTEMBER 27, 2017**

**MOTION B 17/07/05**

**That the Minutes of the September 21, 2017 Board of Governors Meeting be approved. – CARRIED**

**5. REVISED BOARD MEETING SCHEDULE – 2017/18**

Board members agreed that monthly Board meetings be held on the last Monday instead of the fourth Wednesday to accommodate a member's schedule change as well as facilitate more recent financial reporting at each meeting.

**MOTION B 17/07/06**

**That the Revised Board Meeting Schedule – 2017/18 be approved.  
– CARRIED**

**6. REPORTS**

**6.1 President's Report**

The President discussed his recent visit with an RRC team to the Shenyang Institute of Engineering in China to celebrate the 30<sup>th</sup> anniversary of the partnership between the Institute and the College. He also provided an update on the Innovation Centre project and indicated that collective bargaining with the MGEU is underway.

**6.2 Students' Association President's Report**

Board member L. Slegers informed the Board that the Student Advisory Board held its first meeting of the new term; students are pleased they were included in the recent Innovation Centre consultations; and RRC's annual welcome party for immigrant and international students had an excellent turnout.

Thrive Week, the SA's annual mental health week initiative, is coming up with events and activities at all RRC campuses. L. Slegers also reported that the SA Vice-President, Academic is involved with a Working Group on Sexual Violence Policies through the Canadian Alliance of Students' Associations.

**6.3 Employee Member's Report**

Board member A. Warren informed the Board that he received seven responses to his call for volunteers to participate on College Council, and will be contacting others he met during his election campaign to recruit additional members. The Council will meet monthly with the goal of developing recommendations for the Board regarding what is good for employees and how to improve things for students.

6.4 Vice-Presidents' Report

*Finance and Administration*

The Vice-President, Finance and Administration provided an update regarding the demolition of buildings on the Innovation Centre site on Elgin Avenue, and discussed the RRC collective bargaining process that is done jointly with Assiniboine Community College.

*Academic*

The Vice-President, Academic informed the Board that she was part of a team from RRC that accompanied architects to Ontario to visit examples of innovative post-secondary facilities in anticipation of planning the Innovation Centre. She also mentioned that staff who will be working in the new Skilled Trades and Technology Centre (STTC) have been included in decision-making for the Centre's furnishing. The staff that participated in STTC planning recently met with staff who will be involved in the Innovation's Centre planning to share their experiences and provide advice.

C. Watson advised the Board that a Dean recently retired and all but one RRC School has an Acting Dean in place. Searches for permanent Deans for two Schools will be starting.

**7. OTHER BUSINESS**

7.1 Board Policy Review

The Executive Administrator informed Board members that meetings of the Administration Committee and the Planning Committee will be scheduled to facilitate the upcoming Board Policy Review to be completed during 2017/18.

**The meeting adjourned at 8:15 p.m.**

*Signed*

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**Janice Hyde**  
**Acting Chair**

*Signed*

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**Kathi Gudmandson**  
**Corporate Secretary**