

Regular Board Meeting

**Wednesday, November 23, 2016
C709 – RRC Notre Dame Campus
Winnipeg, Manitoba**

**MINUTES
B 16/08**

IN ATTENDANCE

Governors: Lloyd Schreyer, Chair
Kathy Knight (*until 7:00 p.m.*)
David Beaudin
Loren Cisyk
Marilyn Kenny
Ron Koslowsky (*until 5:30 p.m.*)
Michael Legary
Nita Orbeta
Dave Sauer
Adam Taplin

Regrets: Leah Gazan

CEO: Paul Vogt, President (*from 5:20 p.m.*)

Secretary: Kathi Gudmandson, Executive Administrator to the Board

Treasurer: Debbie Frankel, Vice-President, Finance and Administration (*from 5:30 p.m.*)

Administration: Mark Hoddenbagh, Vice-President, Strategic Development (*from 5:30 p.m.*)
Christine Watson, Vice-President, Academic (*from 5:30 p.m.*)
Ray Hoemsen, ED, Research Partnerships and Innovation (*6:30 – 7:30 p.m.*)

1. CALL TO ORDER

With attendance constituting a quorum, the meeting was called to order at 5:00 p.m.

2. APPROVAL OF AGENDA

That the Regular Meeting Agenda of November 23, 2016 be approved. – CARRIED

3. CLOSED SESSION

The Board held a Closed Session from 5:00 – 6:00 p.m. and the following motions were presented:

3.1. President's Annual Performance Evaluation – 2015/16

MOTION B 16/08/01

- a) **That the Executive Committee Report on the President's Annual Performance Evaluation dated November 7, 2016 be approved.**
- b) **That the President receive a merit increase of 3% to base salary effective September 1, 2016.**

– CARRIED

3.2 Executive Committee – Minutes of November 7, 2016

MOTION B 16/08/02

That the Executive Committee Minutes of November 7, 2016 be received as information. – CARRIED

3.3 Audit Committee – Minutes of November 7, 2016

MOTION B 16/08/03

That the Audit Committee Minutes of November 7, 2016 be received as information. – CARRIED

3.3.1 Annual Financial Statement Audit Services

MOTION B 16/08/04

**That the College be authorized to extend its existing contract with KPMG LLP for financial statement audit services for the 2016/17 fiscal year.
– CARRIED**

3.3.2 Trust and Endowment Fund Statement Ending June 30, 2016

MOTION B 16/08/05

That the Trust and Endowment Fund Statement Ending June 30, 2016 – Unaudited be received as information. – CARRIED

3.4 Financial Report Ending September 30, 2016

MOTION B 16/08/06

That the Financial Report for the period ending September 30, 2016 be received as information – CARRIED

The Board recessed from 6:00 – 6:30 p.m.

4. APPROVAL OF MINUTES – SEPTEMBER 28, 2016

MOTION B 16/08/07

That the Minutes of the September 28, 2016 Board of Governors Meeting be approved. – CARRIED

5. RESEARCH PARTNERSHIPS AND INNOVATION AT RRC – PRESENTATION

Executive Director Ray Hoemsen provided an overview of the role and activities of the College's Research Partnerships and Innovation division which supports the growth of enterprises and entrepreneurs through training and research. He discussed the distinction between college applied research and university basic research; the evolution and growth of applied research at RRC; and funding processes and management. R. Hoemsen also highlighted significant research activities undertaken by the College over the past few years and current priorities.

On behalf of the Board, the Chair congratulated R. Hoemsen on recently becoming the first recipient of the Canadian Association of Research Administrators Innovation Award.

6. GEOTHERMAL/SOLAR POWER AT RRC CAMPUSES

In response to a request by Board member D. Sauer, Vice-President D. Frankel and Executive Director R. Hoemsen provided information regarding RRC's use of geothermal and solar power at its campuses. The Board was also advised that in 2015 the College received the Building Owners and Managers Association's Earth Award for its sustainability initiatives at the Roblin Centre and the Heavy Equipment Transportation Centre.

7. STRATEGIC PLAN 2016-21 BOARD OF GOVERNORS DASHBOARD – DRAFT

Vice-President M. Hoddenbagh provided Board members with a draft Strategic Plan progress report dashboard that was developed using feedback from Board members at the Board Annual Planning Session on September 30, 2016.

Board members noted the dashboard included one measure for each theme for which a baseline will be identified and targets for 2016/17 through 2020/21 will be established. The targets will be provided at a future meeting for Board approval.

MOTION B 16/08/08

That the Strategic Plan 2016-21 Board of Governors Dashboard dated November 23, 2016 be approved. – CARRIED

8. REPORTS

MOTION B 16/08/09

That the following reports be received as information. – CARRIED

8.1 President's Report

The President acknowledged Board member participation at several recent College events and thanked the Board for its commitment to RRC. He reported that the College's organizational review is in its second phase; a new program review process has been implemented; and a sweat lodge has been built at the Notre Dame Campus. He discussed the Polytechnics Canada conference he recently attended and his visit to RRC's partner institution, the Shenyang Institute of Engineering, in China. The President also discussed the College's recent federal and provincial government relations activities.

8.2 Vice-Presidents' Report

The Vice-Presidents reported on development of the 2017/18 budget; RRC's new accessibility plan that is a requirement of the Manitoba government; marketing and communication initiatives; and development activities.

A discussion was held regarding the planned change in RRC's fiscal year end to March 31 from June 30 and the timelines for Board approval of the 2017/18 budget and submission to the government.

8.3 Students' Association President's Report

Board member A. Taplin reported that the number of students who applied for a position on the RRCSA Board was significantly higher than in previous years. He discussed the Students' Association Mental Health Week initiatives; relocation in the new year of the Health/Dental Benefits office to a more central location; and development of the Notre Dame Campus' first breakout room that students can reserve and use for activities.

A. Taplin also informed the Board he recently attended the Canadian Alliance of Students Associations annual advocacy meeting in Ottawa where he met with government officials and stakeholders regarding issues that matter to students.

8.4 Employee Member's Report

Board Member D. Beaudin extended his thanks to the Board, the President and the College for their support in having a sweat lodge built on the Notre Dame Campus property.

9. OTHER BUSINESS

9.1 Honorary Degree/Diploma – Nominations

Board members noted the criteria and deadline for nominations for the College's annual Honorary Degree/Diploma Award.

The meeting adjourned at 8:25 p.m.

Signed

Lloyd Schreyer
Chair

Signed

Kathi Gudmandson
Corporate Secretary