

REGULAR BOARD MEETING
MONDAY, MAY 28, 2018
C709 – RRC NOTRE DAME CAMPUS
WINNIPEG, MANITOBA

MINUTES
B 18/05

IN ATTENDANCE

Governors:	Janice Hyde, Vice-Chair Greg Burch Susan Gilbert Ashley Richard Dave Sauer Lauren Slegers Andrew Warren	Regrets:	Loren Cisyk Jeff Doneza Debra Enns
CEO:	Paul Vogt, President		
Secretary:	Kathi Gudmandson, Executive Administrator to the Board		
Treasurer:	Debbie Frankel, Vice-President, Finance and Administration		
Administration:	Christine Watson, Vice-President, Academic (<i>from 5:35 p.m.</i>)		

1. CALL TO ORDER

With attendance constituting a quorum, the meeting was called to order at 5:05 p.m.

2. APPROVAL OF AGENDA

That the Regular Meeting Agenda of May 28, 2018 be approved. – CARRIED

3. CLOSED SESSION

The Board held a Closed Session from 5:07 – 6:00 p.m. A report on the Finance and Audit Committee meeting held immediately prior was provided and the following motions were presented:

3. CLOSED SESSION (CONTINUED)

3.1 Financial Report Ending March 31, 2018 – Preliminary

MOTION B 18/05/01

That the Preliminary Financial Report Ending March 31, 2018 be received as information. – CARRIED

3.2 2018/19 Operating Budget

MOTION B 18/05/02

That the Draft 2018/19 Operating Budget dated May 28, 2018 be approved as presented. – CARRIED

4. APPROVAL OF MINUTES – APRIL 23, 2018

MOTION B 18/05/03

That the Minutes of the April 23, 2018 Board of Governors Meeting be approved. – CARRIED

5. EXECUTION OF DOCUMENTS – REVISED BOARD RESOLUTION

The Board reviewed a revised Execution of Documents Resolution that sets out positions that are authorized to sign legal agreements on behalf of Red River College. It was noted the College has an associated *Signing Authorities* policy that outlines procurement authorities and limits on purchase amounts.

MOTION B 18/05/04

That the revised Board Resolution regarding Execution of Documents dated May 28, 2018 be approved. – CARRIED

6. BOARD POLICY REVIEW – EXECUTIVE LIMITATION POLICIES

Board members considered five proposed Board Executive Limitation Policies that are the result of consolidating several existing policies. The policy amendments are based on feedback from the Board's Executive, Administration and Planning Committees.

It was noted the policy amendments will be approved in principle and incorporated into a new board policy manual that will be submitted for Board approval at the June meeting.

6. BOARD POLICY REVIEW – EXECUTIVE LIMITATION POLICIES (CONTINUED)

MOTION B 18/05/05

That the following proposed Executive Limitation Policies dated May 28, 2018 be approved in principle:

- a) Executive Limitations**
- b) Financial Management**
- c) Risk Management**
- d) Strategic Planning**
- e) Treatment of Staff**

– CARRIED

7. REPORTS

7.1 President's Report

The President informed the Board that Red River College has received over \$13 Million in research funding this year which is a \$1 Million increase over last year. The College is ranked first for the amount of college research grants in Western Canada and recently received the Colleges and Institutes Canada (CICan) *Applied Research and Innovation Excellence* award for 2018.

P. Vogt also reported on discussions at the Higher Education Roundtable he attended that included the impact of a rapidly changing workforce on college programming.

7.2 Students' Association President's Report

Board member L. Slegers reported that the newly elected SA Executive held a transition retreat where several ideas for the upcoming year were generated. The Executive and staff participated in suicide awareness training as part of the SA's mental health initiative. She also discussed the Canadian Alliance of Students' Associations (CASA) conference she attended in Ottawa where she was re-elected Secretary for the CASA Board.

7.3 Employee Member's Report

Board member A. Warren informed the Board about his trip to the CICan Conference in Victoria that he found very inspirational. While there, he asked governors from other Canadian colleges if their boards conduct third-party reviews of college activities as part of a policy monitoring process and it appears that no boards do this.

A. Warren also reported that College Council met recently, he attended RRC's annual Red Forum and thought it was excellent, and he invited Board members to visit his Employee Board Member website where RRC staff provide him with feedback.

7.4 Vice-Presidents' Reports

Academic

The Vice-President, Academic discussed the display in the boardroom that showcased work done by RRC Creative Communications. students. The display included samples of the different projects the students completed during the year. She also mentioned a sale of the students' art work recently sold out.

C. Watson informed Board members she attended a Polytechnics Canada meeting where opportunities to work with Canada's Armed Forces to recognize prior military training for college credit was discussed. She also provided an update regarding academic program changes being implemented.

Finance and Administration

The Vice-President, Finance and Administration informed the Board about an organizational review of the College's Finance function being carried out that is expected to be completed in late July.

8. FOR INFORMATION

The Board received the following information:

- 8.1 News Release – *Province provides free online access to resources in early years fields*, May 18, 2018

The meeting adjourned at 7:40 p.m.

Signed

Janice Hyde
Acting Chair

Signed

Kathi Gudmandson
Corporate Secretary