

**Date:** July 1 - September 30, 2021

**1) Business Travel Expenses and Professional Development**

This includes all reimbursable expenses for travel activities while on College Business, attendance at and/or presenting at conferences, participating with professional organizations, and participating in professional development.

- \* "Other Transportation" includes public transportation, rental cars, taxi, car service fees, parking, etc.
- \*\* "Meals and Incidentals" at RRC are reimbursed on a per diem basis while on business travel
- \*\*\* "Other" includes conference and professional development registration fees and other miscellaneous business expenses.

Position	Dates	Destination	Purpose	Receipted Expenses					Non-Receipted		Sub-total	Grand Total
				Airfare	Other Transportation*	Accommodation	Meals	Other***	Meals** & Incidentals	Other Transportation*		
President							\$0.00			\$0.00		\$0.00
				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00

**2) Business Meetings and Working Session Expenses**

Red River College Policy provides for hosting and working session expenses to be reimbursed for College business activity

Business activity can include meetings with external parties and RRC employees

- \* "Community Relations" includes meetings with community members, Board of Directors that the President is a member, community partners
- \*\* "Leadership Development" includes meetings with consultants and partners that are part of helping RRC leadership.

Position	Dates	Destination	Purpose	Receipted Expenses					Sub-total	Grand Total		
				Airfare	Other Transportation	Accommodation	Other	Meals & Incidentals			Other Transportation	
President	8/31/2021	Winnipeg	Filming: Strategic Plan Launch						\$0.00	\$6.00	\$6.00	\$6.00
President	9/1/2021	Winnipeg	Lunch: Executive Strategy session						\$0.00	\$109.48	\$109.48	\$109.48
President	9/27/2021	Winnipeg	Lunch mtg: Strategic partner						\$0.00	\$60.53	\$67.53	\$67.53
				\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$170.01	\$183.01	\$183.01