

Non-Receipted

\$0.00

\$0.00

\$99.00

\$0.00

**Date:** April 1 - June 30, 2021

**Quarterly Expense Reporting** 

**Dates** 

President 04.29.21

Position

## 1) Business Travel Expenses and Professional Development

This includes all reimbursable expenses for travel activities while on College Business, attendance at and/or presenting at conferences, participating with professional organizations, and participating in professional development.

- "Other Transportation" includes public transportation, rental cars, taxi, car service fees, parking, etc.
- \*\* "Meals and Incidentals" at RRC are reimbursed on a per diem basis while on business travel
- \*\*\* "Other" includes conference and professional development registration fees and other miscellaneous business expenses.

Purpose	Other Airfare Transportation* Accommodation		Meals	Other***	Sub-total	Meals** & Incidentals	Other Transportation*	Sub-total	Grand Total		
Think: Future of Work, Innovation and Learning Conference 2021 by Saskatchewan Polytechnic					\$99.00	\$99.00			\$0.00	\$99.00	

\$0.00

\$99.00

\$99.00

**Receipted Expenses** 

\$0.00

## 2) Business Meetings and Working Session Expenses

Red River College Policy provides for hosting and working session expenses to be reimbursed for College business activity Business activity can include meetings with external parties and RRC employees

Destination

Winnipeg

\* "Community Relations" includes meetings with community members, Board of Directors that the President is a member, community partners

\*\* "Leadership Development" includes meetings with consultants and partners that are part of helping RRC leadership.

			Receipted Expenses							
			Other			Meals & Other				
Destination	Purpose	Airfare	Transportation	Accommodation	Other	Sub-total	Incidentals	Transportation	Sub-total	<b>Grand Total</b>
		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Destination	<b>Destination</b> Purpose		Destination Purpose Airfare Transportation	Other  Destination Purpose Airfare Transportation Accommodation	Other  Destination Purpose Airfare Transportation Accommodation Other	Other  Destination Purpose Airfare Transportation Accommodation Other Sub-total	Other Meals & Destination Purpose Airfare Transportation Accommodation Other Sub-total Incidentals	Other Meals & Other Destination Purpose Airfare Transportation Accommodation Other Sub-total Incidentals Transportation	Other

\$0.00

\$0.00